Office of Academic Affairs
Critical Course Needs (Fall 2005)

In order for Deans and Department heads to be able to make informed decisions about the need for offering additional section(s) of courses for Fall semester, advisors are asked to submit information as indicated below for courses that are currently closed but are critically needed by students. Please submit this report by email to your College Dean and to the Office of Academic Affairs pcovey@usouthal.edu at the end of each day of transfer orientation. (For further information on completing this form, contact Nicole Cohron at 6-6261.)

Date Submitted: _____

College: _____

Name of person submitting form: _____

Student Name	J-Number	Email	Phone Number	COURSE NEEDED