UNIVERSITY OF SOUTH ALABAMA

BACKGROUND INVESTIGATION

PROSPECTIVE EMPLOYEE AGREEMENT

I, _____
First Middle Last

Social Security Number * _____ - _____ - _____, understand that the University of South Alabama may, as part of its employment process, obtain a consumer report (i.e. employment verification, education verification, criminal history record from any local, state, federal or foreign government agency, sex offender records, government sanctioning, debarment, or exclusion, or SSN verification) on me and that my employment will depend on the satisfactory outcome of this investigation. I understand that I have the right to request disclosure of the nature, scope, and results of the investigation from:

National Application Processing & Screening, Inc.
Post Office Box 590
Bessemer, Alabama 35021
1-866-425-9671

National Student Clearinghouse
13454 Sunrise Valley Drive, Suite 300
Herndon, VA 20171
1-703-742-4200

I further understand that if any potentially adverse action is taken, based in whole or in part on the information contained in this report, the University will provide a copy of this report to me, along with a copy of my consumer rights.

Please list all other names used in the past:

Maiden name: _____ Nickname: _____

Any other names used: _____

You ☐ are ☐ are not authorized to check references with my current employer.

_____ _____
Signature *** Date of Birth**

_____
Date

* Disclosure of Social Security Number and Date of Birth is not required by any statute of law and is voluntary on your part. This information will be used to establish positive identity only. Failure to disclose your Social Security Number or Date of Birth will not, in any way, affect your status as an applicant.

AN EQUAL OPPORTUNITY/EQUAL ACCESS EMPLOYER