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Undergraduate

Application for Admission

INSTRUCTIONS AND INFORMATION

Office of Admissions
University of South Alabama
2500 Meisler Hall
Mobile, AL 36688-0002
(251) 460-6141
WATS (800) 872-5247
Fax (251) 460-7876
E-mail: admiss@usouthal.edu
<http://www.southalabama.edu>
Office Hours:
Monday - Friday
8 a.m. - 5 p.m.

General Information for Undergraduate Applicants

Priority Deadlines for Admission: Your Application for Admission will be processed as soon as it is received (along with the processing fee, if applicable) by the Office of Admissions. However, an admission decision cannot be made until all official required supporting documents are received. The priority dates for admission are listed below. Some programs have special deadlines and supplemental application forms; refer to the appropriate sections of this publication for details. Early application is strongly encouraged.

Semester of Entry

Fall (August)
Spring (January)
Summer (June)

Priority Deadline for New Undergraduates

July 15
December 1
May 1

Application Processing Fee: A non-refundable processing fee of \$35 is required with the submission of an admissions application. The application fee is valid for two calendar years. Returning undergraduate students should contact the Office of the Registrar concerning readmission procedures and deadlines.

Supporting Documents: It is the responsibility of the student to request all required official supporting documents (i.e., transcripts, test scores, etc.) to be mailed directly from the institution(s) or testing agency to the Office of Admissions. A separate transcript is required from each institution attended.

Financial Aid: To be considered for financial aid, undergraduate students must complete the Free Application for Federal Student Aid, which is available online at www.fafsa.ed.gov.

Undergraduate Scholarships for New Students

Freshmen: Undergraduate freshman scholarships are available to academically talented high school seniors who will be attending the University of South Alabama in the Summer or Fall after high school graduation. A scholarship application and supporting documents are required and due December 1 of the senior year. Eligible students are strongly encouraged to complete admission and scholarship application procedures early to be considered before funds are depleted. Information about USA's scholarship program is available online at <http://www.southalabama.edu/admissions/ugscholar.html>. Scholarship applications can be downloaded and printed from the web site.

Transfer Students: Transfer scholarships are available to junior/community college transfer students who will be entering USA in Summer or Fall terms. The scholarships are awarded in mid-spring of each year and are based on the student's cumulative transfer grade-point average. Students must have completed a minimum of 30 semester hours at the transferring institution(s) to qualify. Students must be accepted for admission by February 1 to be considered. A separate scholarship application is not required.

Honors Program and Scholarships: New freshmen or transfer students may be eligible to apply for the Honors Program and Scholarships. Interested students should contact the Honors Program Office at 251/461-1637 or visit the web at <http://www.southalabama.edu/honors>

Students with Special Needs: Students with special needs as defined under Section 504 of the Rehabilitation Act of 1973 should contact the Office of Special Student Services to schedule an appointment with the coordinator to determine special needs and accommodations. It is strongly recommended that contact be made prior to enrollment. Contact the Office of Special Student Services, 270 Student Center, USA, Mobile, AL 36688-0002, 251/460-7212.

Information About State Residency: Contact the Office of the Registrar for information about state residency requirement and applications to apply for in-state status. Information and residency applications are also available online at: <http://www.southalabama.edu/registrar/residency.htm>. Students must be admitted to the University before they can apply for residency reclassification.

Undergraduate Programs with Special Deadlines and Supplemental Applications: *Certain programs have a two-phased admissions process:* Cardiorespiratory Care, Clinical Laboratory Science, Nursing, Occupational Therapy, Physical Therapy, and Radiologic Sciences. Acceptance from the Office of Admissions is for the pre-professional components of these programs only and does not guarantee acceptance to the professional components. Students interested in these programs (except for Nursing) should contact the advising office in the College of Allied Health Professions at 251/380-2772. Students interested in Nursing should contact the advising office in the College of Nursing at 251/434-3410.

Undergraduate Admission Guidelines

ADMIT TYPE	REQUIRED OFFICIAL DOCUMENTS	ACADEMIC REQUIREMENTS FOR ADMISSION
ACEP (Accelerated College Enrollment Program) applicants are students who live in Mobile or Baldwin Counties, have completed their Junior year of high school, and are eligible to take a free course at USA.	Official high school transcript, official ACT or SAT scores, and a letter of recommendation from the high school counselor.	Minimum ACT composite of 25 or SAT of 1130; high school grade-point average of at least 3.0 ('B'); favorable recommendation from the high school counselor; must reside in Mobile or Baldwin counties in Alabama.
Audit Only applicants wish to take college classes but not receive credit for courses. <i>Note:</i> Audit students are not eligible for financial aid.	No documents are required other than the completed application for admission and processing fee.	No academic requirements.
Early Admission applicants are students who have completed their junior year of high school and wish to enroll prior to high school graduation.	Official high school transcript, official ACT or SAT, and a letter of recommendation from the high school counselor.	Minimum ACT Composite of 28 or SAT of 1240; high school grade-point average of at least 3.5 ('B+'); favorable recommendation from the high school counselor.
First Time Freshmen have never attended college and graduated from high school less than five years prior to enrolling at the University. <i>Note:</i> Students who have been out of high school for at least five years or who reached the age of 23 prior to enrolling should apply as Special Freshmen.	Official high school transcript and official ACT or SAT scores.	Minimum ACT Composite of 19 or SAT of 900, and high school grade-point average of at least 2.0 ('C'). Students with an ACT composite between 15-18 and at least a 2.0 GPA may be considered for admission into the Developmental Studies Program.
Freshmen with Previous Credits attended another college prior to high school graduation. <i>Note:</i> A student who attended another college after high school graduation, regardless of credit earned before graduation, will be considered for admission as a transfer student.	Official high school transcript, official ACT or SAT scores, an official college transcript from each college attended.	Minimum ACT Composite of 19 or SAT of 900, high school grade-point average of at least 2.0 ('C'), and cumulative college GPA of at least 2.0 ('C') as computed by USA Admissions.
GED First Time Freshmen applicants sat for the high school level General Education Development (GED) test and did not graduate from high school.	Official GED scores.	Minimum GED score of 500 (or an average score of 50 if taken prior to 2002).
Second Bachelor's Degree applicants are students who hold a bachelor's degree and wish to obtain another bachelor's degree.	Official college transcript showing the bachelor's degree; if the student attended more than one college, an official transcript from each college or university attended is required.	Minimum cumulative grade-point average of 2.0 is required for admission (GPA used is that which is computed by USA Admissions).
Special Freshmen applicants have been graduated from high school for five years or longer or have reached the age of 23, and did not sit for either the ACT or SAT.	Official final high school transcript.	Usually a 2.0 grade-point average is required, but if satisfactory evidence is supplied to indicate the student's ability to pursue courses at USA, admission may be granted.
Transfer applicants have attended another college or university after high school graduation, regardless of time spent in attendance or credit earned.	An official transcript from each college or university attended. (If the student has earned less than 30 semester or 40 quarter hours, then an official high school transcript is required. If the student graduated from high school less than five years prior to matriculation at USA or is not at least 23 years of age, then ACT or SAT scores are required in addition to the high school transcript).	Minimum cumulative grade-point average of 2.0 is required for unconditional admission (GPA used is that which is computed by USA Admissions). Students with less than 2.0 cumulative GPA may be considered for probationary admission. Students must be eligible to re-enroll at the last institution attended.
Transient applicants are degree seeking students at another institution who wish to enroll at USA (usually for only one term) to transfer course work back to their home institution. <i>Note:</i> Transient students are not eligible for financial aid and must apply for readmission each subsequent semester if they wish to continue at USA.	Official transient form from the home institution OR a letter of good standing from the home institution.	Verification of good standing and eligibility to re-enroll at the home institution.
Unclassified applicants hold a bachelor's degree or higher and wish to take additional undergraduate courses for non-degree seeking purposes. <i>Note:</i> Unclassified students are not eligible for financial aid.	Official college transcript showing the bachelor's degree. Individuals with advanced degrees may substitute a transcript showing the master's or doctorate degree.	No academic requirements.

University of South Alabama
Undergraduate Application for Admission (U.S. Citizens)

University of South Alabama
Office of Admissions
2500 Meisler Hall
Mobile, AL 36688-0002



Phone: (251) 460-6141 or
(800) 872-5247
Fax: (251) 460-7876
E-mail: admiss@usouthal.edu

Please PRINT or TYPE all of the information requested.

IDENTIFICATION INFORMATION

LEGAL NAME:

Last _____ First _____ Middle _____

Name Prefix: Mr. Mrs. Ms. Other _____ Name Suffix: (Ex: Jr., Sr., III, etc.) _____

Preferred First Name _____ Maiden/Other Name _____

ADDITIONAL IDENTIFICATION INFORMATION

Student Gender: Female Male Student Date of Birth: ____/____/____ Student Social Security #* _____
Month Day Year

U.S. Citizen International Permanent Resident / Resident Alien

Please choose one of the following ** Hispanic Non-Hispanic

Race** Choose any of the following: American Indian or Alaska Native Asian

Black or African American Native Hawaiian or Other Pacific Islander White

Marital Status: Unmarried Married Separated Widowed

Religious Preference*** _____

Did any of your family members graduate from USA? Yes No Relationship to applicant: _____

Are you a veteran? Yes No Please contact the Office of Veterans Affairs at (251) 460-6230 for benefit information.

ADDRESS (where USA should send your mail):

Address _____ Apt. _____

City _____ State _____ Zip _____ County _____

State of Legal Residence _____ County of Legal Residence _____

Phone Number (____) _____ Check One: Current Work Cell Pager

Secondary Phone (____) _____ Check One: Current Work Cell Pager

E-mail (your preferred e-mail address) _____

PARENT/GUARDIAN INFORMATION

Prefix: Mr. Mrs. Ms. Name: Last _____ First _____ Middle Initial _____

Relationship to Applicant _____

Address _____ Apt. # _____

City _____ State _____ Zip _____ County _____

Phone Number (____) _____ Check One: Current Work Cell Pager

ENROLLMENT INFORMATION

Term and year you plan to enter or return at USA:

Fall (August) Spring (January) Summer (June) Year _____

Pre-professional track:

Pre-dentistry Pre-law Pre-medicine Pre-pharmacy
 Pre-optometry Pre-physicians assistant Pre-veterinary

For the following questions, please refer to the application instructions for a listing of programs and degrees offered.

ADMIT TYPE: (check all that apply)

- ACEP (Accelerated College Enrollment Program)
- Audit Only Early Admission First Time Freshman Freshman w/ Previous Credit
- GED First Time Freshman Special Freshman Second Bachelor's Degree
- Transfer Transient (Visiting) Unclassified

College offering your planned degree:

- Allied Health Arts & Sciences Mitchell Business
- Continuing Education Computer & Information Sciences
- Education Engineering Nursing

Planned Major _____

Have you applied previously to USA? Yes No If yes, when did you apply? (Year) _____

Have you ever registered for courses at USA? Yes No If yes, when? _____

Have you ever attended courses at USA? Yes No If yes, when? From: (Month/Yr) _____ To: (Month/Yr) _____

If yes, what was your student JAG number? _____

If yes, have you attended any colleges or universities since you last enrolled at USA? Yes No

(Please be sure to list all colleges attended in the section below.)

What was the last term you attended? _____

Were you suspended or dismissed from USA? Yes No If yes, when? _____

HIGH SCHOOL INFORMATION

High School from which you graduated _____
 High School Location: City _____ State _____
 High School Graduation Date: Month _____ Year _____

If you are a high school student and you are receiving dual enrollment credit while in high school, please list the college(s) through which you are receiving credit below.

PREVIOUS COLLEGE INFORMATION

Please note: Applicants may not disregard any part of their educational history, and failure to report all institutions previously attended will be cause for cancellation of the admissions process or for dismissal from the University.
It is the responsibility of the applicant to request required official documents (test scores, transcripts, etc.) to be mailed directly from the institution or testing agency to the Office of Admissions by the application deadline.

College Name	College City, State	Dates of Attendance		Degree Earned
		From (Month/Year)	To (Month/Year)	

If you have attended more than five colleges, list them all on a separate piece of paper.

TEST AND TEACHING CERTIFICATION INFORMATION

Please indicate any tests you have taken that are relevant to your admission: ACT SAT GED CLEP
 Advanced Placement (AP) Exams Other _____

APPLICANT'S SIGNATURE

*I certify that the above information is true and complete; I understand that withholding information requested, with the exception of information designated as optional, or giving false information may make me ineligible for admission and enrollment. I also certify that, if I am a male born on or after January 1, 1960, I comply with the provisions of the United States Military Selective Service Board or that I am not yet 18 years of age and I will register when required or that I am not required by law to register (this certification is required by State of Alabama Legislature Act 91-584). **Although it is the responsibility of the applicant to provide official documents, I grant the University of South Alabama permission to request transcripts from all schools that I have attended.***

Signature of Applicant _____ Date _____

Please sign and date your application and submit the \$35 non-refundable processing fee (with check, money order, or credit card) with this application by the deadline. Your application may be returned by mail, or if you are paying the processing fee by credit card, you may fax it to (251) 460-7876.

PRIORITY APPLICATION DEADLINES

Priority deadlines for admissions application and required supporting documents:
 For New Undergraduates – Fall Semester: July 15 ■ Spring Semester: December 1 ■ Summer Semester: May 1

CREDIT CARD PAYMENTS

Type of credit card: VISA MasterCard Discover American Express

Account Number: / / /

Card Valid Through (Month and Year): /

Credit Card Holder's Name _____

*Your Social Security Number is optional as an applicant to the University of South Alabama and is used for identification purposes to match and process your application with supporting documents, however the social security number is required when you apply for financial aid.

**Information relating to your ethnic background is requested for reporting requirements to the Department of Education. The data requested will be used only for the required reports to this agency and will not be used in any way in the admission process.

***Provision of this information is not mandatory. Information on religious affiliation will be reported to local churches. Its use is in the storage, retrieval, and reporting of information. Failure to provide this information will in no way affect your admission.

The University of South Alabama does not discriminate in its student and employment practices in violation of any applicable laws. The University of South Alabama is an Equal Opportunity/Equal Access educational institution.

Receipt number _____

Undergraduate Academic Programs

COLLEGE OF ALLIED HEALTH PROFESSIONS

Biomedical Sciences (B.S.)
 Cardiorespiratory Care (B.S.C.S.)
 Clinical Laboratory Sciences (B.S.C.L.S.)
 Pre-Physical Therapy
 Pre-Occupational Therapy
 Radiologic Sciences (Certificate; BSRS)
 Speech and Hearing Sciences (B.S.)

HEALTH PRE-PROFESSIONS

Pre-Dentistry
 Pre-Medicine
 Pre-Optometry
 Pre-Pharmacy
 Pre-Physicians Assistant
 Pre-Veterinary

COLLEGE OF ARTS AND SCIENCES

Anthropology (B.A.)
 Art (B.F.A.)
 Biology (B.S.)
 Chemistry (B.S.)
 Communications (B.A.)
 Criminal Justice (B.A.)
 Dramatic Arts (B.A.)
 English (B.A.)
 Foreign Language (B.A.)
 Geographic Information Systems (Certificate)
 Geology (B.S.)
 Geography (B.S.)
 Gerontology (Certificate)
 History (B.A.)
 International Studies (B.A.)

Mathematics/Statistics (B.S.)
 Meteorology (B.S.)
 Music (B.A.; B.M.)
 Philosophy (B.A.)
 Physics (B.S.)
 Political Science (B.A.)
 Pre-Law
 Psychology (B.A.)
 Social Work (B.S.W.)
 Sociology (B.A.)
 Theatre Arts (B.F.A.)

MITCHELL COLLEGE OF BUSINESS

Accounting (B.S.B.A.)
 Banking (B.S.B.A.)
 Economics (B.S.B.A.)
 Entrepreneurship (B.S.B.A.)
 Finance (B.S.B.A.)
 General Business (B.S.B.A.)
 Human Resource Management (B.S.B.A.)
 International Business/Marketing (B.S.B.A.)
 General Management (B.S.B.A.)
 Marketing (B.S.B.A.)
 Real Estate (B.S.B.A.)
 Service Management (B.S.B.A.)

COLLEGE OF EDUCATION

Early Childhood (P-3) Education (B.S.)
 Elementary (K-6) Education (B.S.)
 Health Education (B.S.)
 Leisure Studies (B.S.)
 P-12 Physical Education (B.S.)

Secondary (Middle/High School) Education (B.S.)
 English/Language Arts
 General Science
 Mathematics
 Social Studies
 Special Education (B.S.)

COLLEGE OF ENGINEERING

Chemical Engineering (B.S.Ch.E.)
 Civil Engineering (B.S.C.E.)
 Computer Engineering (B.S.Cp.E.)
 Electrical Engineering (B.S.E.E.)
 Mechanical Engineering (B.S.M.E.)

COLLEGE OF NURSING

Nursing (B.S.N.)

SCHOOL OF COMPUTER AND INFORMATION SCIENCES

Computer Science (B.S.C.I.S.)
 Information Systems (B.S.C.I.S.)
 Information Technology (B.S.C.I.S.)

CONTINUING EDUCATION AND SPECIAL PROGRAMS

Adult Degree Program (B.A.; B.S.)
 Emergency Medical Training (Basic & Paramedic Cert.)
 Interdisciplinary Studies (B.A.; B.S.)

University Contacts

Office of Admissions <i>admiss@usouthal.edu</i>	251/460-6141 or 800/872-5247
Office of Financial Aid <i>finaid@usouthal.edu</i>	251/460-6231
Office of New Student Orientation <i>srsmith@usouthal.edu</i>	251/460-7093
Office of the Registrar <i>registrar@usouthal.edu</i>	251/460-6251
Office of Student Accounting <i>studentaccounting@usouthal.edu</i>	251/460-6195
Dining Services <i>questions@usadiningservices.com</i>	251/460-6296
Department of Housing <i>housing@usouthal.edu</i>	251/460-6185
Office of Veterans Affairs <i>vetaffrs@usouthal.edu</i>	251/460-6230
International Student Services <i>bhinson@jaguar1.usouthal.edu</i>	251/460-6050

Departmental Websites

College of Allied Health Professions http://www.southalabama.edu/alliedhealth
College of Arts and Sciences http://www.southalabama.edu/arts&sci/
Mitchell College of Business http://www.southalabama.edu/mcob/
College of Education http://www.southalabama.edu/coe/
College of Engineering http://www.eng.usouthal.edu/
College of Nursing http://www.southalabama.edu/nursing/
School of Computer and Information Sciences http://www.cis.usouthal.edu
Health Pre-Professional Programs http://southalabama.edu/healthprofessions