

SOUTHERNER INFORMATION AND REQUEST FORM

The Southerners, a 16-member group sponsored by the USA Alumni Association, work closely with alumni, the Admissions Office, and other University and community groups to promote South Alabama. The group serves as the official University host organization and are available to assist with hosting/greeting duties; but please do not request them for usher or food service requirements.

To request assistance, please complete the form below. Submit it to the Office of Alumni Relations a minimum of two/three weeks in advance of event date, if possible. A copy of the completed assignment will be emailed or faxed to you. Call Carol Kittrell, advisor, if you have questions...460-7084.



NAME _____ **PHONE #** _____ **FAX** _____

ADDRESS _____ **E-MAIL** _____

EVENT _____ **EVENT DATE** _____

LOCATION _____ **TIME OF EVENT** _____

CONTACT PERSON AT EVENT _____ **CONTACT PHONE # at EVENT** _____

SOUTHERNER ARRIVAL TIME _____ **DEPARTURE TIME** _____

Purpose of Event and Southerner Responsibilities

(Please provide brochure, schedule, itinerary, etc. if you feel it would be helpful to the Southerners)

Should Southerners be aware of any special guests? _____

Number of Southerners Requested? _____

Included in food arrangement **Y**[] **N**[]

Signature (if available)

Date Completed

Return to: Carol N. Kittrell
Office of Alumni Relations
University of South Alabama
Alumni Hall, 307 University Blvd. N.
Mobile, AL 36688

Fax: 251-460-6558
E-mail: ckittrell@usouthal.edu

Office Use Only***** Uniform: _____ Southerners Assigned: _____ _____ _____ _____ _____ _____

[] Copy faxed/emailed to requestor on _____