To: Vendors Serving the University of Alabama

The following is provided in response to your request for information:

**General Information**
The University of South Alabama is a major institution of higher education and was created by act of the Alabama State Legislature in May 1963. The University admitted its first class in June 1964 and currently serves approximately 15,000 students. The University also owns and operates the University of South Alabama Medical Center, the USA Children’s and Women’s Hospital and the Mitchell Cancer Institute.

**Governing Board**
The University is governed by a Board of Trustees composed of 17 members. The Governor of Alabama serves as President, ex officio, of the Board, and the State Superintendent of Education serves as member, ex officio. The President of the University is appointed by the Board of Trustees.

**Federal Tax Status**
The University has received a determination letter from the Internal Revenue Service confirming its exempt status under section 501(c)(3) of the Internal Revenue Code. Our employer identification number is 63-0477348.

**Financial Information**
The University is supported by appropriations from the State of Alabama, tuition and fees, sales and services of its health care operations, auxiliary operations, education activities, and other sources. The University has a current operating budget of approximately $712,353,000 for the fiscal year ending September 30, 2012.

**Sales Tax Status**
Code of Alabama 1975 Section 40-23-4 (a)(11) provides an exemption from the collection of sales tax on sales to the University. This exemption is further explained in Department of Revenue Rule 810-6-3-.69.02.

**Bank Revenues**
The University’s operating bank account is with BBVA Compass Bank, 321 Bel Air Blvd., Mobile, Alabama 36606. Our bank account number is 2522626611.

**Purchases**
Items purchased by the University must be covered by a University Purchase Order or a Limited Purchase Order. Questions regarding purchases should be directed to the University Purchasing Department, Room 245, Administration Building Mobile, Alabama 36688 (251-460-6151).

**Billing**
Invoices or inquiries concerning billings should be directed to the Accounts Payable Department, Room 260 Administration Building, Mobile, Alabama 36688 (251-460-6191)

**Additional Information**
Requests for additional information should be sent to the Business Office, Room 380, Administration Building, Mobile, Alabama 36688 (251-460-6241, telephone or 251-460-6647, fax)

Sincerely,

G. Scott Weldon
Assistant Vice President for Financial Affairs

July 31, 2012