

**Campus Master Plan Committee
Meeting Minutes
August 4, 2016, 2:00 p.m.
Boardroom**

Members present: Joe Busta; Chris Cannon; Lynne Chronister; Angela Coleman; Joshua Crownover; Sam Fisher; David Johnson; Mike Mitchell; Randy Moon; Jimmy Shumock; John Smith; Troy Stevens; Scott Weldon

Members absent: Andi Kent; John Marymont; Tony Waldrop

Others present: Ken Gates; Cecelia Martin; Michael Mayberry; Carol Moore

Mr. Weldon called the meeting to order at 2:00 p.m. and began by describing the objective of the Master Plan Committee. The main objective of the Committee is to review the 2010 Campus Master Plan to ensure it is consistent with institutional priorities. After updating, the Committee will present the new Campus Master Plan to the Board of Trustees for its approval in June 2017. He then gave a brief history of the Master Plan, the first of which was developed in 2004, followed by the 2010 Plan, making the 2017 Plan only the third in the University's history.

Mr. Weldon then discussed the 2010 Plan while the members viewed their copies of it. He spoke of the existing inventory and analysis; programming and methodology and the appendices. Dr. Coleman noted that the 2017 Plan would need to include in its appendices copies of all reports and surveys mentioned in the Plan.

Mr. Moon was called upon for a PowerPoint presentation and explanation of the status of the 2010 Plan. He gave updates on planned and ongoing projects.

Mr. Weldon then led a discussion of funding for planned/ongoing/potential capital commitments. He expounded upon a handout schedule of projected future bonded debt and debt service. The following projects, and the 14-year projected capital availability, were discussed:

- Campus infrastructure improvement project (Phase I)
- Residence halls
- Simulation lab
- Various hospital capital projects
- MCI Fairhope clinic
- MCI research addition

Dr. Coleman then discussed the gathering and assessment of preliminary data with a facilities survey, a sample of which she distributed to the group. In the past, this survey had been distributed to faculty only. She discussed the summary of the surveys for the years 2013-2015. The highlights from those surveys were:

- The need for significant renovation of, or replacements for, the Life Sciences and Humanities buildings
- Evaluation of the entire campus and all buildings for ADA compliance
- Safety and security in all buildings and parking lots
- The need for Wi-Fi access and coverage
- Space needed for large computer lab classes
- The need for updates to classroom technology
- Commendations for maintenance and housekeeping staff

Dr. Coleman said that future surveys would be administered biennially, and the next one would occur in spring 2017. The Committee agreed that future participation in this survey should also be offered to staff and graduate students. The Committee would decide which issues to discuss and act upon after the survey closed. Dr. Johnson asked Ms. Martin to include “straw-man” questions in the survey. Dr. Coleman asked the group to send her their areas of interest for this survey.

After the survey was closed and the results reviewed, the Committee would draft a plan and develop a program for the next steps in the Master Plan.

A brief discussion followed about new and proposed areas for consideration, including:

- Technology infrastructure
- ADA compliance and accessibility for University buildings
- Routine and deferred maintenance

For future meetings, the Committee decided to plan to gather each month, September 2016 through May 2017. A poll would be sent to all members asking for their availability, on a regular basis at 7 a.m., for these meetings. After compiling the results of this poll, the group would be notified of the dates for these meetings. Effort would be made to include all members at these meetings if possible.

There being no further business for the Campus Master Plan Committee on that day, the meeting was adjourned at 2:58 p.m.