

DRAMA 101: THEATRE WORKSHOP

COURSE SYLLABUS

Dra. 101: Theatre Workshop. Practical experience in backstage work

Professor:

Lyle B. Miller, Professor of Performance in Technical Theatre and Stage Design, B.F.A. (in Design and Technical Theatre), University of Oklahoma, M.F.A. (in Design), University of Oklahoma.

Office hours: MTWR 11-12:00 PAC 1052 Phone 460-6305

Scenic Studio hours: MWF 2:30 - 5:00 TR 1:15 - 5:00

1. Goals and Objectives of the course:

- A. To give the student practical on hands experience in the preparation and construction of the different aspects of technical theatre.
- B. To participate in the back stage operations of a production.
- C. To learn and practice proper safety and health procedures.

2. Instructional Materials:

A. Text:

Rossol, Monona. Stage Fright, New York, N.Y., Center for Occupational Hazards, Inc. 1986.
Carter, Paul. Backstage Handbook, New York, N.Y., Broadway Press. 1988

B. Materials:

- A. OSHA approved safety glasses & Ear Protection
- B. DRESS REQUIREMENTS: During this course you may be required to operate power and hand tools (i.e. table saws, hand saws, hammers, staple guns, sewing machines, etc.), work with woods glues, fabrics, paints etc., therefore appropriate clothing should be worn at all times you are in the studio. No sandals or bare feet!

3. Office Hours

Office: Laidlaw Performing Arts Center. Room #1044 Phone 460-6305

Office hours: 1:25 p.m. to 2:15 p.m. WF, 9:30 am to 11:30 am TR

Studio hours: 2:30 p.m. to 5:00 p.m. MWF, 1:15 p.m. to 5:00 p.m. TR.
or by Appointment.

4. Class Attendance Policy:

Students are expected to attend all class meeting.
Students are required to attend all crew call.

5. Exams:

Exam #1 Safety & Equipment. 10%
Exam #2 Using Equipment, Table Saw, Radial Arm Saw, Band Saw, Panel Saw, Miter Saw, 10%

6. Make Up Work:

Work hours may be made up only if approved in advance or under extreme conditions (i.e. Illness, death, etc.). Arrangements to make up work hours " under extreme conditions " must be made prior to the start of class on the first day you return to class.
Failure to make proper arrangement will result in not being able to make up missed work hours .

7. Course Assignments

WORK SCHEDULE: The scenic and costume studios will be open daily Monday, Wednesday & Friday from 2:30 pm. to 5:00 pm and Tuesday & Thursday from 1:15 pm to 5:00 pm. Additional hours may be arranged in advance. Time cards and a time clock are provide to assist in the accurate keeping of work hours. . Student time cards will be kept by the studio supervisor. It is the students responsibility to make sure that their time cards hours are recorded correctly at start and completion of the class. The supervisors records are final

Merely showing up for the required numbers of hours DOES NOT GUARANTEE your grade. The quality of your work as well as your attitude towards your responsibilities are a major part of your grade.

PRODUCTION ASSIGNMENTS: Production assignments will be made by the instructor. See Running Crew Schedule (Attached) YOU MUST CREW ONE SHOW. That means you can not be casted in both shows.

8. Penalty For Late Work

Due to the nature of theatre it is essential that you be at every and all crew call as outlined on the Running Crew Schedule. MISSING EVEN ONE OF THESE CALLS WILL RESULT IN AN AUTOMATIC "F" FOR THIS COURSE---NO QUESTIONS ASKED--- NO EXCUSES — NOTHING SAID — THAT IS IT!!!!

9. Grade Evaluation:

COURSE GRADING: The course is divided into two grading sections. Each section represents 50% of the total grade. A student must participate in both section to receiving a passing grade. Failure to do so will result in an automatic "F" for the class.

The grade will be tabulated as follows:

Section 1 Construction		Section 2 Production	
40% Total Grade		40% Total Grade	
Attendance/Punctuality	20%	Attendance/Punctuality	40%
Attitude	10%	Attitude	20%
Willingness to work	10%	Willingness to work	20%
Ability to follow orders	10%	Job Performance	<u>20%</u>
Quality of work	10%		
<u>Total # of Hours</u>	<u>40%</u>		
	100%		100%

Section 1 Construction	40%
Section 2 Production	40%
Exams	20%

10. NOTICE: "In accordance with the Americans with Disabilities Act, students with a bon fide disabilities will be afforded reasonable accommodation. The Office of Special Student Services will certify a disability and advise faculty members of reasonable accommodation."

11. Since all classes do not progress at the same rate, the instructor reserves the right to modify the above requirements or their timing as circumstances dictate. For example, the instructor reserves the right to change the number and frequency of exams, or the number and sequence of assignments.

Questions, suggestion, discussions are welcome, as are office visits. I will be happy to assist you in any way with the class. Please do not hesitate to ask.

Hours: 7.5 per week X 15 weeks = 112.5 total hours

- 112.5 hours = A
- 100 to 112 hours = B
- 90 to 100 hours = C
- 80 to 90 hours = D
- < 80 hours = F

DRAMA 101 TECHNICAL WORKSHOP

I have received the Drama 101 Class terms and the tentative Running crew schedule. I understand the conditions of the Class, the time requirements of the Class and the Running crew schedule and am willing to abide by them. I understand that if I miss a production crew call for any reason including "I did not know" that I will receive an F for that portion of the my grade.

I have certified that I have medical insurance. I will maintain continual coverage while on the assistantship.

I have had a tetanus booster shot within the past 5 years. If not I will consult my physician about my need for a booster before reporting to shop.

DATE: _____

Name: _____ Student ID. #: _____

Signature _____