



UNIVERSITY OF SOUTH ALABAMA
APPLICATION AND RECOMMENDATION FOR
GRADUATE ASSISTANTSHIP/FELLOWSHIP

This section is to be completed by student. Please type or print. U.S. Citizen: Yes No

Name Mr./Ms Phone (Home) (Work)

Current Address SSN

E-Mail Address Student #J00

Semester Admitted College Dept

Education

Table with 4 columns: College/University, Location, Dates Attended, Degree/Major

Work Experience

Table with 4 columns: Employer, Location, Dates, Position

Academic Honors/Professional Activities

Special Skills or Areas of Expertise

References:

Table with 4 columns: Name, Title, Address, Telephone

It is the responsibility of the student to contact the listed references and arrange to have letters of recommendation sent to the Department Chair by the departmental application deadline. (Deadlines vary with department.)

How will this graduate assistantship further your career goals?

Applicant's Signature: Date:

Return form to Departmental Office

Page 2 of 2: This section must be completed by the Department/College in order to be processed.

Appointment Requested:

New Appointment _____

Reappointment _____

Period of Appointment (semester/year):

To begin _____ / _____

Through _____ / _____

Amount of Assistantship U&R gpf '\$ _____

Appointment Type and Source of Funds (check/fill-in all applicable information)

Appointment Type		Source of Funds-Stipend		Fund Number	Source of Funds-Tuition		Fund Number
Research		Graduate School			Graduate School		
Teaching		Grant/ Contract			Grant Contract		
Administrative		College/Department			College/Department		

Please enter fund number (fund-org-acct-prog) to charge if not funded by graduate school.

Comments:

Current Academic Status Regular _____ Provisional _____ (check one).

APPROVALS:

Department Chair _____ Date _____

Director of Graduate Studies _____ Date _____

Dean of the Graduate School _____ Date _____

NOTE: The following supporting materials must be attached to this recommendation:

1. Student transcripts or grade reports (needed for 1st time appointment and beginning of academic year for reappointments)
2. Three letters of recommendation (needed for first time appointments). Students should contact references to request letters.
3. Graduate Personnel Action Form (needed for each appointment).