

University of South Alabama Housing & Residence Life

2009-2010 FALL SIGN-UP FREQUENTLY ASKED QUESTIONS

1. WHAT IS FALL SIGN-UP?

Fall Sign-Up is the process whereby students currently living in the residence halls have the opportunity to choose their room type for the 2009-2010 academic year.

2. WHO IS ELIGIBLE TO PARTICIPATE IN SIGN-UP?

Current residence hall students who have a zero housing balance.

3. SHOULD I SIGN UP IF I AM NOT SURE OF MY HOUSING PLANS FOR NEXT YEAR?

Yes! You should participate in Sign-Up and reserve your current space or a different space. If your plans change and you need housing next year, you will only need to make the \$150 payment by May 22, since you have already signed up.

4. IS THERE ANY PENALTY/CHARGE IF I SIGN-UP AND DO NOT MAKE THE \$150 PAYMENT BY MAY 22?

No! There is no penalty/charge. Your contract and waitlist form will not be processed and you will not receive a housing assignment.

5. WHERE DO YOU GO TO SIGN-UP?

Residents should go the Area Office of the Residence Hall where they want to live next year. Residents who wish to live in Delta 6 should go to the Epsilon Office located in Epsilon I.

6. WHAT ARE THE AREA OFFICE HOURS DURING SIGN-UP?

The Area Offices will be open for Sign-Up from 8:30 a.m. to 4:30 p.m.

7. I WAS NOT ABLE TO SIGN UP DURING THE SIGN-UP PERIOD. CAN I STILL SIGN UP?

Yes! Sign-Up will continue in the Central Housing Office until May 22.

8. WHO GETS PRIORITY FOR ROOM SELECTION?

Current housing students have priority over new incoming housing students.

9. WHAT IS THE PRIORITY SYSTEM FOR CURRENT RESIDENTS?

Residents requesting to stay in the same room type will have first priority. Current Graduate, Senior, Junior, and Sophomore residents requesting to stay in a different room they currently live in will have second priority. All Freshmen residents requesting to stay in a different room than they currently live in will have third priority.

10. CAN I REQUEST A CURRENT HOUSING STUDENT(S) AS A ROOMMATE?

Yes! All of the students requesting to live together must come in together to sign up.

11. CAN I REQUEST A NEW HOUSING STUDENT(S) AS A ROOMMATE?

Yes! You may reserve a space in your requested room for a new incoming housing student(s) if the new student(s) has a contract on file with Housing & Residence Life.

12. CAN I GET ON A WAITING LIST IF THERE ARE NO PRIVATES AVAILABLE WHEN I GO TO SIGN UP?

Yes! Residents must sign up (sign a contract) to be eligible to complete a waitlist form and get on the waiting list.

13. WHEN IS THE \$150 FALL PREPAYMENT DUE?

To activate your fall contract and waitlist form, the \$150 prepayment must be received at the Central Housing Office by May 22.

14. CAN I MAKE THE \$150 PREPAYMENT ON PAWS?

Payments cannot be made over the web on PAWS. You can make the payment by telephone 251/460-6185, at the Central Housing Office located in the Delta Commons Building, or by mail to the following address (be sure to include your Jag number on your check):

*University of South Alabama
Housing & Residence Life
Mobile, AL 36688*

15. CAN I USE MY FINANCIAL AID OR SCHOLARSHIP TO MAKE THE PREPAYMENT?

No. Since financial aid will not be disbursed until August, all students, including financial aid and scholarship recipients, are required to pay the prepayment by May 22 to activate their contract and reserve their space.

16. WHAT IS THE CHARGE IF I CANCEL MY FALL CONTRACT AFTER I HAVE MADE THE \$150 PREPAYMENT?

A \$75 cancellation fee will be charged if you cancel prior to August 14. A \$150 cancellation fee will be charged for cancellations received on or after August 15.

17. WHEN AND WHERE CAN I SIGN UP FOR SUMMER HOUSING?

You can sign up for summer housing during the Fall Sign-Up period. Summer Sign-Up will continue in the Central Housing Office until May 8.

Important Sign-Up Dates To Remember

January 26 - February 13	Sign-Up for current residents in the Area Offices
February 16 – May 22	Fall Sign-Up continues in Central Housing Office
February 16 – May 8	Summer Sign-Up continues in Central Housing Office
April 10	\$150 Summer Prepayment Due
May 8	Residence Halls close. Check-Out for residents not staying for summer
May 22	\$150 Fall Prepayment Due