



POSITION NUMBER: 0847

**UNIVERSITY OF SOUTH ALABAMA  
HUMAN RESOURCES  
ANNOUNCEMENT OF VACANT POSITION**

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**TITLE:** Phlebotomist

5:00am-1:30pm/Rotating

Regular/Full-time

**MINIMUM REQUIREMENTS:** High school diploma or equivalent.

**ESSENTIAL FUNCTIONS:** Positively identifies patients prior to collection; collects blood samples on inpatients/outpatients; performs microtechnique and venipuncture collections; labels specimen tubes correctly; verifies collection of blood samples and documents incomplete collections; operates LIS and HIS; organizes collection rounds; inventories supplies; delivers blood samples to appropriate lab section; cleans with bleach solution or other disinfectant and stocks collection tray; uses standard precautions. Performs special testing; collects STATS and timed specimens. Communicates and uses appropriate customer relation skills with physicians, patients, families and healthcare team in person and via the telephone and the ability to respond to overhead pages. Abides by and enforces all hospital policies, including those related to confidentiality; adheres to current infection control/safety standards. Regular and prompt attendance and the ability to work the assigned shift including overtime; performs other duties as assigned.

Qualified applicants may apply in person Monday-Friday, 8:00 a.m. – 4:30 p.m. in the office of Human Resources or complete the electronic employment application forms as per the on-line Application Process instructions and send them to:

Human Resources  
University of South Alabama Medical Center  
2451 Fillingim Street  
Mobile, Alabama 36617-2293  
[jobsusamc@usouthal.edu](mailto:jobsusamc@usouthal.edu)

**LOCATION:** USA Medical Center

**OPEN AS OF:** February 7, 2008

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AN EQUAL OPPORTUNITY / EQUAL ACCESS EMPLOYER