



POSITION NUMBER: 4258

**UNIVERSITY OF SOUTH ALABAMA
HUMAN RESOURCES
ANNOUNCEMENT OF VACANT POSITION**

TITLE: Computer Programmer Analyst
Regular/Full-time

Monday - Friday
8:00 a.m. – 5:00 p.m.

MINIMUM REQUIREMENTS: Bachelor's degree in computer science from an accredited institution as approved and accepted by the University of South Alabama and one year experience as a computer programmer or systems analyst; or a degree in a related field and two years experience as a computer programmer or systems analyst.

ESSENTIAL FUNCTIONS: Designs, programs, and implements new complex computer systems for the Medical Genetics Staff and Birth Defects Surveillance Initiative; orders and implements all hardware/software for the department; maintains all PC peripherals; maintains security for all personal computers and network; updates all computer programs to include monthly anti-virus programs; backs up all systems; designs and presents system demos; writes new programs and/or revises existing programs using Visual Basic 6; PHP, MYSQL, MS SQL, MS Access; reviews systems to solve any inadequacies occurring in original system design; creates necessary testing procedures, test files, and test data; tests job streams for use in debugging programs; ensures program validity and systems integrity; analyzes error situations and takes corrective action; reviews new systems to include checking programming, timing, maintenance, backup, user consideration and file design; writes and maintains appropriate documentation of programs and systems; ability to work schedule as defined and overtime as required; regular and prompt attendance.

Related duties as required.

Qualified applicants may apply in person Monday-Friday, 8:00 a.m. – 5:00 p.m. in the office of Human Resources or complete the electronic employment application forms as per the on-line Application Process instructions and send them to:

Human Resources
University of South Alabama
286 Administration Bldg.
Mobile, Alabama 36688-0002
jobscampus@usouthal.edu

LOCATION: Medical Genetics
Main Campus

OPEN AS OF: September 7, 2007

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AN EQUAL OPPORTUNITY/EQUAL ACCESS EMPLOYER