



POSITION NUMBER: 8022

**UNIVERSITY OF SOUTH ALABAMA
HUMAN RESOURCES
ANNOUNCEMENT OF VACANT POSITION**

TITLE: Instructional Design Specialist
Regular/Full-time

Monday – Friday
8:00 a.m. – 5:00 p.m.

MINIMUM REQUIREMENTS: Master's degree from an accredited institution as approved and accepted by the University of South Alabama in instructional Design or related field and three years on-line instructional/program related experience.

ESSENTIAL FUNCTIONS: Advises and assists faculty in the development, implementation, and evaluation of existing and emerging instruction methods; conducts one-on-one consultations with faculty to determine how incorporating technology could benefit their efforts to achieve specific educational goals or objectives; advises and assists faculty in the development of courseware and simulation scenarios; makes recommendations on the selection of new technological systems, equipment, and supplies based on program/course goals; stays abreast of current trends in instructional design, interactive course implementation and simulation; utilizes a variety of software to include eCollege, Adobe, Banner, MS Excel, MS Word, MS PowerPoint, WS/FTP, and MAC OS/Simulators; acts as liaison between the College of Nursing and Web Services; recommends and assists in developing alternative delivery methods to include: interactive media, web-based publications, interactive courseware, simulations, standardized patients, computer based training, videos, and job aids; assists faculty with the development of new asynchronous courses and converting existing courses to new formats; supervises student assistants to include assigning duties and checking work; interacts by phone, letter, or in person with faculty, staff, students, and outside vendors; prepares various reports using a PC; regular and prompt attendance; ability to work schedule as defined and overtime as required.

Related duties as required.

Qualified applicants may apply in person Monday-Friday, 8:00 a.m. – 5:00 p.m. in the office of Human Resources or complete the electronic employment application forms as per the on-line Application Process instructions and send them to:

Human Resources
University of South Alabama
USA Technology & Research Park Bldg III, Suite 2200
307 University Blvd N.
Mobile, Alabama 36688-0002
jobscampus@usouthal.edu

LOCATION: College of Nursing
USA Springhill

OPEN AS OF: June 16, 2008

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AN EQUAL OPPORTUNITY / EQUAL ACCESS EMPLOYER