

JAGUAR PRODUCTIONS SERVICE CONTRACT

This contract is made and entered into this _____ day of _____, 20____, by and between Jaguar Productions – Technical Committee Hereinafter called J.P and _____ hereinafter called Purchaser.

Witnesses: that for the services of Jaguar Productions – Technical Committee and subject to the terms and conditions hereinafter set forth, Purchaser contracts Jaguar Productions – Technical Committee, and J.P. accepts such contract.

Now therefore and in consideration of mutual covenants hereinafter set forth, the parties do hereby agree with each other as follows:

1. J.P. will provide sound and/or lighting (as specified in agreement) plus all other specified equipment as necessary to cover the production, which is to be held.
2. Purchaser agrees to pay the sum hereinafter established in the following manner: cash, check, money order or transfer. Payment should be made on site if paying by any manner other than transfer. All checks should be made payable to: University of South Alabama. If by transfer, payment should be made immediately upon request. The expenses outlined in this agreement are only estimates and more expenses may be charged. **All payments must be received within 5 days of services rendered.**
3. The Purchaser agrees to indemnify J.P. for any loss or damage to J.P.'s equipment once the equipment has arrived at performance site and until such equipment has been secured. It is the responsibility of the Purchaser to guarantee proper security for all J.P. equipment. J.P. reserves the right to cease production if crew shall feel unsafe, and full payment shall be still due.
4. The Purchaser agrees that should performance be canceled for any reason other than a mutually agreed upon act of God within seventy-two (72) hours of the time designated for the start of the performance, then the Purchaser agrees to pay J.P. fifty (50) percent of the heretofore agreed upon sum. Should cancellation of performance occur after J.P. has either begun travel to performance site or is in the process of set up at performance site, Purchaser agrees to pay J.P. one hundred (100) percent of the total agreed upon sum.
5. J.P. shall not be liable for failure on its part to perform hereunder if such failure is delayed or prohibited by force majeure including acts of God.
6. J.P. IN NO WAY assumes responsibility for damages, physical injury, pain or suffering caused by accident involving equipment owned by J.P. or any of its employees or subcontractors while at performance site.
7. Purchaser must provide provisions for space to place audio equipment and controllers. We will normally control the production equipment from the back of the House.
8. **J.P. requires at least 5 working days notice before the event to schedule technicians.**

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9. If the event takes place somewhere other than the Student Center, purchaser must provide appropriate roundtrip transportation for the equipment between the venue and the Student Ctr.

EVENT INFORMATION

Sponsoring Organization _____
Contact Person _____ Phone _____
Name of Event _____ Date of Event _____
Time of Event (Start/Finish) _____ Set up Time _____
Place of Event (Building/Room) _____
Type of Performance _____ Number of Acts _____

PLEASE NOTE: It is the responsibility of the Purchaser to reserve location, stage, piano, chairs, podium, etc.

EQUIPMENT INFORMATION

It is the responsibility of the Purchaser to inform J.P. of all equipment needs. J.P. will not provide equipment not requested. Purchaser will still be responsible for payment of equipment requested but not used.

A. **SOUND**

Number of microphones _____ Tapedeck _____ CD Player _____
Number of mic stands _____ Amp _____ Monitors _____
Number of instrument hook-ups (keyboard, guitar, etc.) _____

B **ADDITIONAL**

Additional equipment _____
Special instructions _____

EXPENSES

Technicians (minimum two, two hours):

_____ technicians X _____ hours X \$7.50 per hour = \$ _____

Karaoke \$75 in addition to hourly technician fee \$ _____

Special equipment:

_____ \$ _____

Total Equipment \$ _____

TOTAL AMOUNT DUE JAGUAR PRODUCTIONS \$ _____

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THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL SIGNED BY BOTH PARTIES TO THIS CONTRACT. BY SIGNING THIS AGREEMENT, SIGNATORY ACCEPTS RESPONSIBILITY FOR FULL PAYMENT.

PLEASE SIGN AND RETURN ONE COPY.

ACCEPTED BY:

Jaguar Productions
University of South Alabama
Student Center – Room 108
Mobile, AL 36688

PURCHASER

Paula Duke, Program Director

Signature

Chair, Technical Committee

Printed Name

Date

Organization

Address:

Phone: _____

Date: _____