

**University of South Alabama
Institutional Signatories**

Institutional Signatory for Sponsored Activity Proposal Submissions

Authorized Organizational Representative (AOR)

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Applications should list the above information under the *Administrative Office to be Notified if Award is Made* and the *Official Signing for Applicant Organization* sections on the face page of the application.

Sponsored Activity Routing and Approvals

All sponsored activity proposal applications should follow procedures outlined on the Office of Sponsored Programs website:

<http://www.usouthal.edu/osp/proposalrouting.html>

Institutional Signatories for Contracts, Subcontracts, and Cooperative Agreements

Robert K. Davis
University Treasurer/Contract Officer

M. Wayne Davis, Contract Officer
Vice President for Financial Affairs

Contract Routing and Approvals

The Office of Grants Administration will initiate and return agreements on behalf of the institution. All *grant-related agreements* should be forwarded to the Office of Grants Administration.

<http://www.southalabama.edu/oga/subcontracts.html>

Each *contractual agreement* must be accompanied by a completed Agreement Checklist -

<http://www.southalabama.edu/oga/pdf/agreement-checklist.pdf>