

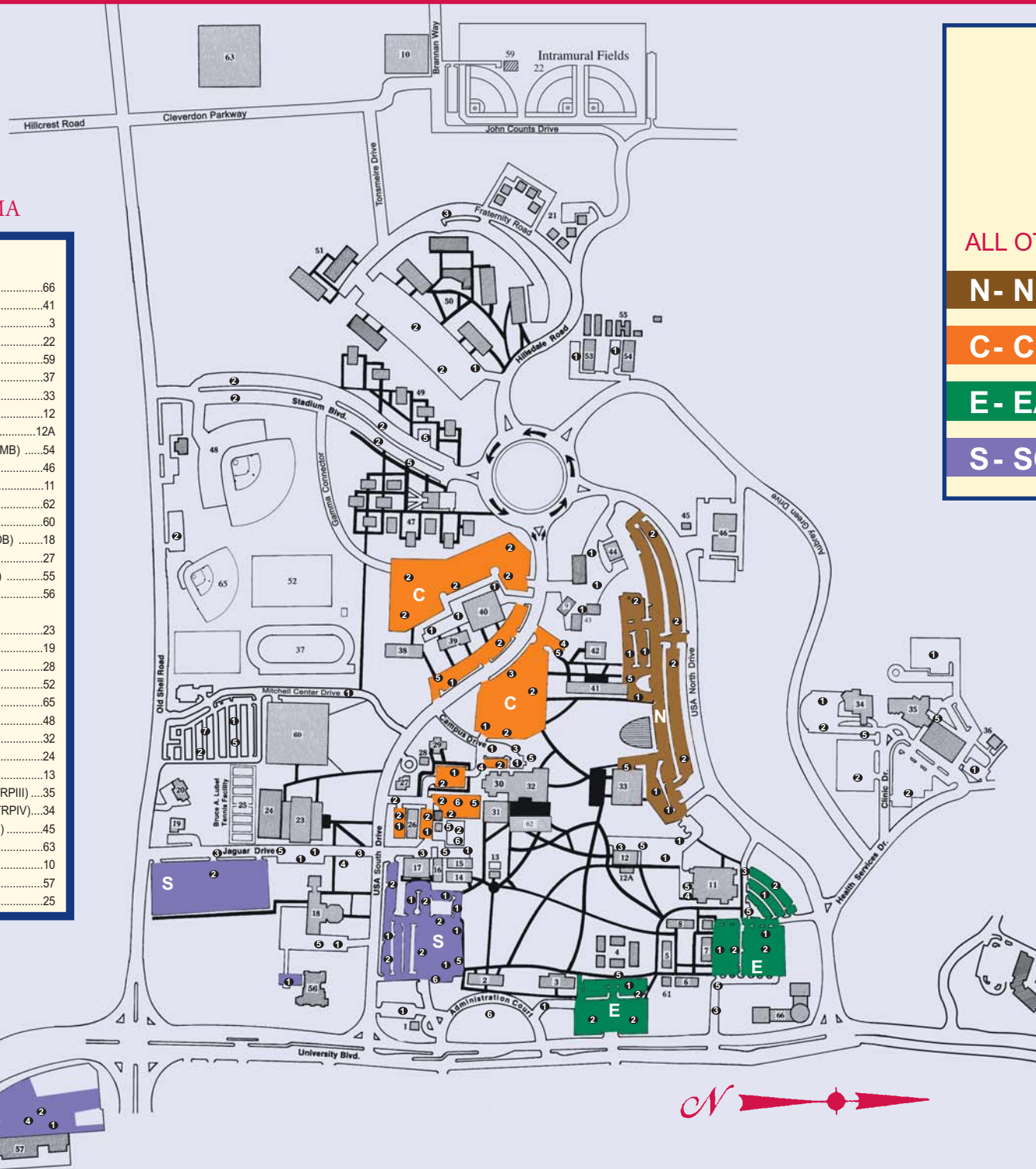


UNIVERSITY OF SOUTH ALABAMA

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WHAT	BUILDING
Visitor and Temporary Permits	#26 - Room 3
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Student Permits	#26 - Room 3
Special and Disabled Permits	#32 - Room 270
Ticket Appeals	www.southalabama.edu/parkingservices



ZONE VIOLATION ENFORCED
 Monday - Friday
 7:00 a.m. - 1:45 p.m.

ALL OTHER RULES IN EFFECT AT ALL TIMES

- N- NORTH ZONE
- C- CENTRAL ZONE
- E- EAST ZONE
- S- SOUTH ZONE

PARKING SPACE RESTRICTIONS

- 1 Blue lined spaces**
University faculty members, administrative offices and staff
- 2 White lined spaces - Students**
- 3 No Parking Spaces**
- 4 Cycles, scooters, etc.**
- 5 Wheelchair spaces**
(Wheelchair permit required)
- 6 Timed Spaces**
- 7 Mitchell Center - This lot is available on a regular basis except when events are scheduled in the Mitchell Center.**

Parking is permitted in designated areas only. The above zone designation symbols indicate approximate locations and are for general guidance only.



**UNIVERSITY OF SOUTH ALABAMA
2009-2010 TRAFFIC & PARKING
REGULATIONS**

I. GENERAL

- A. While on campus, **ALL** vehicles must properly display a current, valid, permanent parking permit or a temporary parking pass issued by USA Parking Services, Faculty Court South 3.
- B. Each **day and evening** student, faculty, staff, and administrative official who operates a motor vehicle on campus will register their vehicle with the Parking Services Office and obtain a numbered parking permit to be displayed on the rear view mirror with the front of the permit visible from outside.
- C. Students are assessed a transportation fee which covers the cost of their parking permit. Students are responsible for registering their vehicle and picking up their permit from Parking Services.
- D. Faculty and Staff will purchase their parking permits at the Office of Student Accounting, Meisler Hall 1300.
- E. Student Parking - white lined parking spaces. Faculty/ Staff parking - blue lined parking spaces, except handicapped spaces. Refer to map on reverse side for parking space designations.
- F. **LOCK YOUR CAR.** A lost or stolen permit must be reported to Parking Services immediately (461-1481). **False reports are subject to University disciplinary actions.**
- G. Visitors will stop by the University Police/Information Office to obtain an official visitor parking permit which must be visible on the inside of the left front windshield.
- H. Vehicles are to be parked in a designated parking space only. Vehicles are not to travel or to be parked on sidewalks, tram paths, or grassed areas. Vehicles are not to be parked within 15 feet of designated fire exits, fire department connections and fire hydrants. Red curbs and/or red lined areas are fire lanes and must not be blocked at any time.
- I. The speed limit on campus roadways is 20/30 MPH (as posted) and 15 MPH in parking areas.
- J. The University Police are authorized to issue tickets for traffic and parking violations.
- K. The University assumes no liability for the damage to any vehicle or for the theft of its contents while being driven or parked on campus.
- L. Orange lined parking spaces are 30 minute parking. (Frederick Palmer Whiddon Administration Building, Bookstore, Library and Meisler Hall).
- M. Yellow lined areas and curbs are "no parking" zones.
- N. Pedestrians and persons riding bicycles on campus will comply with Title 32 of the Alabama Code.
- O. Skates, skateboards, and roller blades are prohibited at USA main campus.
- P. **Information in this publication is subject to change without notice.**

II. PERMITS

- A. **Students** who are currently enrolled and possess a current University of South Alabama I.D. card must obtain a student parking permit. **Only one permit per student will be issued for each academic year.** Students may not have more than one current parking permit at anytime.
- B. All on-campus resident students, including sororities and fraternities, must obtain a Housing zone permit with the exception of Gamma residents who must obtain a Central zone permit. The Grove residents must obtain a Grove

parking permit and adhere to all on-campus resident parking rules and regulations. **Obtaining a permit other than the allowed permit will result in disciplinary action and possible vehicle immobilization.**

- C. **Commuter** students must choose a zone in which to park and obtain a parking permit for that zone. Refer to Parking Services website at www.southalabama.edu/parkingservices and JagTran website at www.southalabama.edu/jagtran for more information on zoned parking and JagTran routes.
- D. The Housing and Grove parking permits allow students to park in the residence hall lots (except the Gamma lot), the Mitchell Center lot (South lot only), and University Commons (UCOM) during the enforcement of zoned parking (M-F 7:00 a.m. - 1:45 p.m.). After 1:45 p.m., students displaying the Housing or Grove permits may park in any white lined student parking space on campus.
- E. **Faculty/Staff** who possess a current USA I.D. card may purchase one parking permit for \$20.00.
- F. Faculty/staff are prohibited from purchasing a faculty/staff permit for **ANY** student, student family member, student assistant, graduate assistant or any other person. Unauthorized possession **OR** use of a faculty/staff permit by a student will result in disciplinary action and possible vehicle immobilization.
- G. Motorcycles and scooters will have a reflective bumper sticker parking decal clearly visible.
- H. Registered permit holder is responsible for any fines incurred. Parking permits are non-transferable and may not be used by anyone other than the registered permit holder.
- I. Providing false or incomplete information on vehicle registration forms will result in disciplinary action and possible vehicle immobilization.
- J. Use or possession of a **reported lost, stolen, altered or counterfeit** parking permit or temporary parking pass will result in disciplinary action, fines, and vehicle immobilization.
- K. Student permits are valid during the period September 1, 2009 through August 31, 2010. Faculty/Staff permits are valid November 1, 2009 through October 31, 2010.

III. VIOLATIONS (FINES AND PENALTIES)

- A. No current parking permit visible. \$15.00
- B. Parking in a faculty/staff space \$10.00
- C. Improper parking \$10.00
- D. No parking zone. \$10.00
- E. Zone violation (parked in wrong zone) \$10.00
- F. Parking on grass or sidewalk. \$10.00
- G. Overtime parking (time limit) \$10.00
- H. Parking in a driveway \$15.00
- I. Parking in a fire lane \$15.00
- J. Handicapped parking violation. \$50.00
- K. Decoy ticket \$10.00
- L. Use of a stolen, lost, altered or counterfeit permit. . . \$50.00
- M. Impounding/Immobilizing Fee \$20.00
- N. Other \$10.00
- O. Moving violations - stop sign, \$15.00
failure to yield, driving on grass, one way
- P. Speeding \$30.00
- Q. Unauthorized removal or tampering of a wheel lock . . \$100.00
- R. Registration obtained through falsehood, \$50.00
misrepresentation, or incomplete information
on vehicle registration form.
- S. Any vehicle incurring four or more citations may be impounded or immobilized.

- T. Students who have unpaid fines may not be permitted to register for any subsequent semester. Transcripts will not be released until payment is made.
- U. Faculty/Staff with unpaid fines will not be allowed to purchase a parking permit until fines are paid in full. Payments may be made at the Office of Student Accounting, Meisler Hall 1300.
- V. Persons operating vehicles on campus are subject to the provisions of the Traffic Code of the State of Alabama. In such cases, violators may be issued a Uniform Traffic Citation and/or arrested and subject to the established court proceedings for such offenses.

IV. PARKING DESIGNATIONS

- A. Responsibility for finding an authorized space in the proper lot rests with the operator of each vehicle. **LACK OF SPACE IN A CERTAIN LOT, RAIN, and/or INCLEMENT WEATHER ARE NOT VALID EXCUSES FOR VIOLATION OF THESE REGULATIONS.**
- B. **FIRE LANES:** Any street or roadway on campus where vehicles operate is considered a fire lane. Regulations affecting fire lanes are in effect at all times. Vehicles parked in fire lanes may be impounded/immobilized without notice day or night and charged an impounding/immobilizing fee of \$20 in addition to the \$15 fine as described in Section III, I.
- C. **STUDENT SPACES.** Students must park in white lined parking spaces inside their designated parking zones. Parking zones are in effect from 7:00 a.m.-1:45 p.m. Monday through Friday. After 1:45 p.m. students must park in the white lined parking spaces in any zone. Parking lots are posted with signs indicating their parking zone. A valid USA parking permit must be displayed, unobstructed from the rearview mirror, at all times while a vehicle is parked on campus.
- D. **FACULTY/STAFF:** Faculty/Staff members must purchase a faculty/staff parking permit and park in blue lined parking spaces. A valid USA parking permit must be displayed, unobstructed from the rearview mirror, at all times while a vehicle is parked on campus. Blue lined parking spaces are in effect from 7:30 a.m. until 5:00 p.m. Monday through Friday.
- E. **MOTORCYCLE/SCOOTER SPACES:** Persons riding a registered motorcycle or scooter should park in designated motorcycle spaces (see map for locations). Automobiles may not park in motorcycle spaces.
- F. **HANDICAPPED SPACES:** Parking spaces designated for disabled persons are enforced day and night. Vehicles parked illegally in these spaces may be impounded/immobilized and charged an impounding/ immobilizing fee of \$20 in addition to the \$50 fine as described in Section III, J. Handicapped placards and license plates issued by states are valid on campus once registered with Special Student Services.
- G. **SPECIAL PARKING PERMITS:**
 - 1. Persons requiring temporary special parking must first register with Special Student Services, Student Center, 270. Proof of disability will be required. A special parking permit will then be issued by Parking Services. The special permit will be affixed to the current student permit and will allow parking in any available student or faculty/staff space. Handicapped spaces are off limits.
 - 2. Disabled students must register with Special Student Services, Student Center 270 and then obtain a Special

Parking Permit from Parking Services, FCS 3. **Special Parking permits must be displayed together with their valid handicapped placard or handicapped license plate.**

- H. **TIMED SPACES:** Timed spaces are for persons to transact University business and are not to be used by persons attending classes or anyone who will be parked longer than 30 minutes, including University employees.
- I. **MITCHELL CENTER PARKING:** This lot is available with any current valid parking permit except when events are scheduled in the Mitchell Center.
- J. **MEISLER HALL PARKING:** This parking lot is designated a **visitor only** parking lot. However, students are allowed to use the timed 30 minute spaces to conduct University business. Students and employees are not permitted to park in the visitor spaces.
- K. **HEALTH SCIENCES PARKING:** Patient parking spaces are provided for patients of the clinics. Students and employees are not permitted to park in the patient parking spaces.

V. APPEALS

- A. Any person who receives a traffic and/or parking ticket who believes there are reasons to appeal the ticket may file a written appeal within 10 business days. The procedures are as follows:
 - 1. **Students** may file a written appeal online at www.southalabama.edu/parkingservices. Appeals are reviewed and decisions are made by the Student Government Association. Students may contact the Dean of Students Office, Student Center 270, for results of their appeal.
 - 2. **Faculty/staff** members submit a written appeal to the dean of the college or head of the division in which they work.
 - 3. The following reasons are **NOT** acceptable grounds for dismissing a parking or traffic citation.
 - Lack of knowledge of the Traffic and Parking Regulations;
 - Inability to find a proper parking space/no parking space available;
 - Inclement weather;
 - Late for class;
 - No permit displayed/failure to obtain proper permit;
 - Permit used by another person/operation of the vehicle by another person;
 - Failure of officers to ticket previously for similar offense;
 - Disagreement with the Traffic and Parking Regulations.
- B. The appealing parties may continue the appeal process to the second and final level, the Traffic Appeals Board, in writing within five school days. **Citations may not be appealed after one year of issue date.**
 - 1. The Traffic Appeals Board will consist of faculty, staff, students and a non-voting ex-officio chair.
 - 2. Appeals will be filed in SC 270.
 - 3. The Traffic Appeals Board will meet at the end of each semester to hear appeals.
 - 4. Decisions of the Traffic Appeals Board will be mailed to the appealing party within a week and copies forwarded to Parking Services.
 - 5. All decisions of the Traffic Appeals Board are final.
- C. Official visitors to the University should take their ticket to the Parking Services Office located at Faculty Court South 3.