**IRB Process**

- **PI prepares and submits application to IRB Office**
  - Education complete? → **Yes**
    - IRB Assigned, Preliminary data entry and review completed.
    - **Submission complete?** → **Yes**
      - Qualify for Exempt or Expedited Review?
        - **No** → Added to next Agenda for FULL BOARD REVIEW
        - **Yes** → Review by IRB Chair, member, or staff.
          - Referred to Full Board upon reviewer's request.
  - **No** → Coordinator/PI notified, Submission held or returned to PI.
- **Approve Pending:**
  - PENDING APPROVAL: Administrative or Discussant Review
    - Revisions outlined to PI
      - PI response & edits
        - Are revisions satisfactory?
          - **Yes** → **Approve Letter issued**
          - **No** → Documentation made in Minutes
  - **Deferred Pending:**
    - Major substantive response/revisions
      - Revisions outlined to PI
        - PI responds with resubmission
          - Documentation made in IRB records
  - **Disapprove:**
    - Revisions outlined to PI
      - PI responds with resubmission
      - Documentation provided to Coordinator or PI by IRB
- **Legend**
  - Initiation of a process
  - Decision by IRB
  - IRB internal process
  - PI Action
  - Documentation made in IRB records

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