

Exam Review & Personal Improvement

ACT Writing Review

Stephanie O Jones, M.Ed.

Writing under the pressure of time during a standardized exam can be intimidating at best. With this new course in our ACT Review series, you will learn how to rapidly analyze and confidently approach the essay writing process. Your instructor will cover prewriting, composing, editing and proofreading with an emphasis on the principles of effective writing. Through critiquing writing samples, you will collaborate and draft a position paper for peer review. You will also have independent practice following guided practice.

TEXTBOOK: Barron's Educational Series ACT (latest edition) Required at each class

09FER125AG, 9/21/2009-10/12/2009
4 Sessions, M from 6:00 PM to 8:30 PM

09FER125BG, 11/9/2009-11/30/2009
4 Sessions, M from 6:00 PM to 8:30 PM
1.0 CEU, \$55

NOTE: Absolutely no text messaging during all exam review classes...cell phones MUST be turned off upon entering classroom!

ACT Science Review

Maureen G. Seaman, M.Ed.

Through the exploration of several areas of science in this review, you will prepare to take the science portion of the ACT exam. This review class focuses on understanding analysis and generalization of scientific data.

TEXTBOOK: How to Prepare for the ACT (latest edition, Barron's Educational Series) Required

09FER110AG, 9/22/2009-10/13/2009
4 Sessions, Tu from 6:00 PM to 8:30 PM

09FER110BHG, 11/10/2009-12/01/2009
4 Sessions Tu from 6:00 PM to 8:30 PM
1.0 CEU, \$55



ACT Reading Review

Dana Escobio



This preparation program will cover material most likely found in the Reading section of the ACT. Students will practice specific strategies for speeding up test-taking time as well as skills for faster reading and answering questions about what they have read. Students will also learn to recognize generalizations, determine main ideas, make comparisons, understand cause-effect relationships, distinguish between various narrative voices, and trace the link between context and meaning.

TEXTBOOK: How to Prepare for the ACT (latest edition Barron's Educational Series) Required

09FER115AG, 9/24/2009-10/15/2009
3 Sessions, Th from 6:00 PM to 8:30 PM

09FER115BG, 11/12/2009-12/10/2009
4 Sessions, Th from 6:00 PM to 8:30 PM

1.0 CEU, \$55

ACT Math Review

Patti O McKinley

Enhance your understanding of basic material covered on the ACT Exam through this math review. The instructor will cover topics that include arithmetic, algebra, geometry, trigonometry and advanced high school mathematics. In addition, you will receive testing hints to assist you in preparing for this portion of the ACT. Two years of algebra and one year of geometry will be covered. In order for students taking the math section of the review to achieve maximum benefits from this review, it is recommended they have completed algebra and geometry courses.

TEXTBOOK: How to Prepare for the ACT (latest edition Barron's Educational Series) Required

09FER106AG, 09/19/2009-10/10/2009
4 Sessions, Sa from 11:00 AM to 1:30 PM

09FER106BG, 11/07/2009-12/05/2009
4 Sessions, Sa from 11:00 AM to 1:30 PM
1.0 CEU, \$55

ACT English Review

David Perdue

This preparation program will cover material most likely found in the English section of the ACT. While practicing with sample questions and learning test-taking strategies, you will become more skilled regarding the rules of English grammar, usage, style, and punctuation that are necessary to score well on the ACT English test. Reduce your test anxiety and enhance your test-taking skills through the frequent practice our exam review courses offer.

TEXTBOOK: How to Prepare for the ACT (latest edition Barron's Educational Series) Required

09FER100AG, 9/19/2009 - 10/10/2009
4 Sessions, Sa from 8:00 AM to 10:30 AM

09FER100BG, 11/11/2009-12/02/2009
3 Sessions, W from 6:00 PM to 9:00 PM
1.0 CEU, \$55

**2009-2010
ACT TEST DATES**

**SEPTEMBER 12, 2009
OCTOBER 24, 2009
DECEMBER 12, 2009
FEBRUARY 6, 2010
APRIL 10, 2010
JUNE 12, 2010**

www.actstudent.org

Exam Review & Personal Improvement

GRE Preparation Program

Charlotte Matthews, Ph.D.
Robert Bartholomew, M.A.

Instructors focus on reviewing academic material as well as test-taking skills and strategies in this preparation program for the Graduate Record Exam. Instructors will cover material most likely found in the math, verbal and analytical writing sections of the GRE. There is a \$70 non-refundable charge included in the registration fee to cover the cost of study materials. You will receive a GRE-CAT disc that exactly simulates the computer-based test, and can practice with the disc under exam conditions to become familiar with exam structure and format. In addition, you will benefit by enhanced performance on the computer-based test through this in-class review.

Computerized test may be taken at any time.

09FER300AG, 10/03/2009 - 10/24/2009
4 Sessions, Sa from 9:00 AM to 5:00 PM
2.8 CEU, \$359



REGISTER ON-LINE

www.usacontinuinged.com
or via FAX (251)431-6408
24-hours a day, 7 days a week!

GMAT Preparation Program

Charlotte Matthews, Ph.D.
Robert Bartholomew M.A.

Would you like to achieve the highest score possible on the Graduate Management Admissions Test (GMAT)? This GMAT Review (1) familiarizes you with the GMAT exam through typical exam questions and sections; (2) offers remedial assistance to students weak in specific academic areas; and (3) provides tips and techniques that will benefit all those who take the test. The review covers Problem Solving, Geometry and Data Sufficiency, Reading Comprehension and Writing, and Critical Reasoning. There is a \$70 non-refundable charge included in the registration fee to cover the cost of study materials.

NOTE: Computerized test may be taken at any time.

09FER400AG, 10/03/2009 - 10/24/2009
4 Sessions, Sa from 9:00 AM to 5:00 PM
2.8 CEU, \$359

American Citizenship Test Prep: Online

This course will help you to study for and prepare to take the American citizenship test. This course contains seven critical aspects of information that you will need to know, including: rights and responsibilities of American citizens and aspects of eligibility to apply for citizenship, American History, American Government, American Holidays and Symbols, U.S. Constitution (Preamble and Articles), U.S. Constitution (Bill of Rights and Articles) and 100 Practice Questions. By the time you are done with this course, you should have a very good idea of what to expect on the U.S. citizenship exam, and you should be better prepared and more confident to make application for your American citizenship.

09FSAL411, \$25

LSAT Preparation Program

Jennifer Caldwell, Attorney

Are you intimidated by standardized tests, but would like to apply to law school? Through this 10-week course you will review the four problem-types on the Law School Admission Test: Logical reasoning, reading comprehension, analytical reasoning I and II and the writing sample. The final session of class will consist of a sample exam. Your instructor will give you a thorough exposure to the LSAT exam through sample questions and helpful exercises. With proven tips and techniques you will strengthen your command of specific subject areas and achieve your full LSAT potential.

There is a \$70 non-refundable charge included in the registration fee to cover the cost of study materials.

09FER500AG, 9/15/2009 - 10/15/2009
10 Sessions, Th from 6:00 PM to 9:00 PM
2.8 CEU, \$359

"Block" Buster Electrical Exam Review

James Brooks

Masters and journeymen in the electrical profession will benefit from this exam review in which the instructor demonstrates how you can properly prepare for the BLOCK exam. Stewart will cover a variety of topics including voltage drop calculations, ampacity correction, raceway fill, standard metal box fill, feeder demand, branch circuit calculations, nominal system voltages, general lighting and appliance loads, household dryer calculations, non coincident loads, sizing service demand and conductors, motor tables, overloads, single phase transformers, three phase transformers, commercial calculations, and more.

NOTE: Limited class size.

SUPPLIES: Please bring a pocket calculator to class.

09FER700AG, 9/21/2009 - 11/9/2009
8 Sessions, M from 6:00 PM to 10:00 PM
3.2 CEU, \$159

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SPECIAL NOTICE

Our review courses focus students on test preparation. Application to take the tests and costs associated with sitting for an exam are not included in the preparation program

GRE general admission exam is offered via computer everyday at Prometric. The GRE paper/ pencil subject only exam is available through USA Testing Services, 251-460-7051 (No computer testing for GRE available at USA Testing Services.)

LSAT is offered via paper/pencil only through USA Testing Services (251) 460-7051. LSAT not offered at Prometric.

GMAT offered via computer testing only. The closest testing site is Pearson Professional Centers.

The Pharmacy Technician Certification Board Test to become nationally certified is available through USA Testing Center. Call 251-460-7051

Storming the Walls of the Publishing Industry

Evelyn Hope Neely, M.A.

Want to become motivated to write and stay motivated to write every day? You don't need to be mystified by the writing process. You can learn to clarify plot structure, characterization, composition and other elements. Hope Neely will teach you how to start, polish, complete or rewrite a short story, novel, or book-length nonfiction work. She will guide you in selecting literary agents, editors, publishers and markets. You'll learn how to present yourself effectively, receive tips on whom to contact and how to open doors, and you'll learn the do's and don'ts of submitting manuscripts. Find out how to make your manuscript saleable through submission strategies and manuscript mechanics. This course is for writers of all levels.

09FRW102AG, 09/24/2009 - 11/12/2009
8 Sessions, Th from 6:00 PM to 8:00 PM
1.6 CEU, \$79

"Hope Neely made me want to finish my book. Her knowledge of the publishing industry and experience is obvious in every lecture!"

-Susan House

Learn Grammar the Easy Way: Part I: Online

This online course is designed for people who want to get a better feel for grammar so that they can strengthen their writing skills. Many times before a person has met you face-to-face, they've met you through your words. Yes, your words are your "calling card" in a lot of situations. As such, it is important that they present you in the best light possible. Having a better understanding of grammar and how its pieces fit together can really help you. The course-work in part one focuses on the basics of grammar: parts of speech and sentence structure. These are the building blocks from which all written communication is constructed.

TEXTBOOK: "The Classic Guide to Better Writing" by Rudolph Flesch. (ISBN: 0062730487). It is available through amazon.com

09FSAL402-A, 2.0 CEU, \$69

Learn Grammar the Easy Way: Part 2: Online

A continuation of "Learn Grammar the Easy Way", this online course concentrates on common errors in word usage. Misusing homonyms, pronouns, and words like effect and affect cause many sentence errors. Many times, people will select the wrong word. Also, errors in subject-verb agreement are common, too. People have trouble deciding when the verb should be plural or singular (were or was). As a result, their writing looks less than polished and their work appears less credible to the reader. In this course we'll take a look at common word selection and grammar problems. As you go through exercises and readings, the instructor is always available for tutoring through e-mail.

TEXTBOOK: "The Classic Guide to Better Writing" by Rudolph Flesch. (ISBN: 0062730487). It is available through amazon.com

09FSAL402-B, 2.0 CEU, \$69



TEXTBOOKS

Textbooks for all instructor-led courses in this publication are available at the USA Bookstore in the Student Center on main campus in the Continuing Education Noncredit Section. To contact the bookstore, call (251)460-7011.

Bookstore Hours:

Monday & Tuesday
8 am - 6 pm

Wednesday, Thursday, Friday
8 am - 5 pm



The Center for Continuing Education follows official University of South Alabama decisions regarding class closings. Information about class closings due to

inclement weather or other emergencies can be obtained by calling the USA Emergency/Weather Hotline at

460-6999

or online at

www.southalabama.edu