

Exam Review & Personal Improvement

ACT English Review

Larry Perdue, M.A., National Board Certified Teacher

This preparation program will cover material most likely found in the English section of the ACT. While practicing with sample questions and learning test-taking strategies, you will become more skilled regarding the rules of English grammar, usage, style, and punctuation that are necessary to score well on the ACT English test. Reduce your test anxiety and enhance your test-taking skills through the frequent practice our exam review courses offer.

TEXTBOOK: How to Prepare for the ACT (latest edition Barron's Educational Series) Required

09SER100AG, 5/9/2009 - 5/30/2009
4 Sessions, Sa from 8:00 AM to 10:30 AM
1.0 CEU, \$55

NOTE: Absolutely no text messaging during all exam review classes...cell phones MUST be turned off upon entering classroom!

ACT Science Review

Anita B Salinas, M.A.

Through the exploration of several areas of science in this review, you will prepare to take the science portion of the ACT exam. This review class focuses on understanding analysis and generalization of scientific data.

TEXTBOOK: How to Prepare for the ACT (latest edition, Barron's Educational Series) Required

09SER110AG, 5/12/2009 - 6/2/2009
4 Sessions, Tu from 6:00 PM to 8:30 PM
1.0 CEU, \$55



ACT Reading Review

Joyce W James, M.Ed., Ed.S.

This preparation program will cover material most likely found in the Reading section of the ACT. Students will practice specific strategies for speeding up test-taking time as well as skills for faster reading and answering questions about what they have read. Students will also learn to recognize generalizations, determine main ideas, make comparisons, understand cause-effect relationships, distinguish between various narrative voices, and trace the link between context and meaning.

TEXTBOOK: How to Prepare for the ACT (latest edition Barron's Educational Series) Required

09SER115AG, 5/13/2009 - 5/27/2009
3 Sessions, W from 6:00 PM to 9:00 PM
1.0 CEU, \$55

ACT Math Review

LaTonya D Hateley, M.Ed.

Enhance your understanding of basic material covered on the ACT Exam through this math review. The instructor will cover topics that include arithmetic, algebra, geometry, trigonometry and advanced high school mathematics. In addition, you will receive testing hints to assist you in preparing for this portion of the ACT. Two years of algebra and one year of geometry will be covered. In order for students taking the math section of the review to achieve maximum benefits from this review, it is recommended they have completed algebra and geometry courses.

TEXTBOOK: How to Prepare for the ACT (latest edition Barron's Educational Series) Required

09SER106AG, 5/16/2009 - 6/06/2009
4 Sessions, Sa from 11:00 AM to 1:30 PM
1.0 CEU, \$55

**2009
ACT TEST DATES**

JUNE 13

www.actstudent.org



REGISTER ON-LINE
www.usacontinuinged.com
or via FAX (251)431-6408
24-hours a day, 7 days a week!

Exam Review & Personal Improvement

GRE Preparation Program

Charlotte Matthews, M.A.
Robert Bartholomew, M.A.

Instructors focus on reviewing academic material as well as test-taking skills and strategies in this preparation program for the Graduate Record Exam. Instructors will cover material most likely found in the math, verbal and analytical writing sections of the GRE. There is a \$70 non-refundable charge included in the registration fee to cover the cost of study materials. You will receive a GRE-CAT disc that exactly simulates the computer-based test, and can practice with the disc under exam conditions to become familiar with exam structure and format. In addition, you will benefit by enhanced performance on the computer-based test through this in-class review.

Computerized test may be taken at any time.

09SER300AG, 3/28/2009 - 4/18/2009
4 Sessions, Sa from 9:00 AM to 5:00 PM
2.8 CEU, \$359

Verbal: March 28 and April 4,
Math: April 11 and April 18

SPECIAL NOTICE

Our review courses focus students on test preparation. Application to take the tests and costs associated with sitting for an exam are not included in the preparation program

GRE is offered via computer the first three weeks of each month.

*Exams are offered at
Sylvan Learning Center/Prometric:
(251) 344-6248.*

LSAT is offered via paper/pencil only.

GMAT Preparation Program

Charlotte Matthews, M.A.
Robert Bartholomew, M.A.

Would you like to achieve the highest score possible on the Graduate Management Admissions Test (GMAT)? This GMAT Review (1) familiarizes you with the GMAT exam through typical exam questions and sections; (2) offers remedial assistance to students weak in specific academic areas; and (3) provides tips and techniques that will benefit all those who take the test. The review covers Problem Solving, Geometry and Data Sufficiency, Reading Comprehension and Writing, and Critical Reasoning. There is a \$70 non-refundable charge included in the registration fee to cover the cost of study materials.

NOTE: Computerized test may be taken at any time.

09SER400AG, 3/28/2009 - 4/18/2009
4 Sessions, Sa from 9:00 AM to 5:00 PM
2.8 CEU, \$359

Math: March 28 and April 4
Verbal: April 11 and April 18

***Boost your score on the
Certified Bookkeeper Exam
with our online prep course
on page 45.***

Typing Pal: Online Typing Course

Improve your productivity on a computer keyboard with this fully-customized online program that suits beginners as well as those with more keyboard experience. Keep track of your progress and performance with simple and detailed statistics. Fast-track your keyboarding success in just five days with this self-directed activity or you can take more time if needed to get up to speed. #SAL2902, \$99



The Center for Continuing Education follows official University of South Alabama decisions regarding class closings. Information about class closings due to inclement weather or other emergencies can be obtained by calling the USA Emergency/Weather Hotline at **460-6999** or online at www.southalabama.edu

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Speed Reading for the Student and Professional

Joyce W James, M.Ed., Ed.S.

Cut your reading time in half and improve your comprehension. Double or triple your reading speed, or better. This course uses the AGP Rapid Learning system to teach speed reading. Since it can take up to three hours each day for the average professional to read correspondence and literature dealing with immediate business, this course is a must for the savvy business person who seeks greater effectiveness and efficiency.

NOTE: Please bring a pocket calculator and a "light" reading novel of your choice that can be written in to class. Refund period valid only up to one business day prior to class start date.

TEXTBOOK: Materials included

09SRW350AG, 4/21/2009 - 5/5/2009

3 Sessions, Tu from 6:00 PM to 8:00 PM

0.6 CEU, \$79

Self-Publishing For Profit

Gerald Hodges, The Racing Reporter

Have you ever thought of writing a book? Do you have an idea for a book floating around in your head, but just haven't committed it to paper? With an idea of what type of book you would like to publish, this course will walk you through the fundamentals steps of self-publishing your book including determining market availability, actual writing and layout, and dealing with commercial printers and retail outlets. By walking through each of these steps you will learn how to formulate a marketing plan and if it will truly be a profitable venture for you. If you have previously tried to self-publish and were rejected, this course will help you retool your marketing plan for future attempts.


09SBU511AG, 4/9/2009 - 4/23/2009

3 Sessions, Th from 6:00 PM to 8:00 PM

.6 CEU, \$59

Publishing a book requires different skills than those used in writing it. Discover how to go beyond writing your book and get it to your intended audience in a printed and bound format!

Looking for help with creative writing? See the online class *From Beans to Brew: Creating Characters* on pg 49.



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We Need YOU!

Do you have a hobby or interest that you can share with other adults? Earn extra money by teaching adult enrichment classes. We are looking for exciting new classes on a variety of topics, including but not limited to:

- Feng Shui • Sailing • Pilates • Canning Basics
- Architectural & Food Photography • Introduction to Tea
- Container Gardening • Cheese Appreciation • Upholstery
- Legal Aspects of Medical Office Management • Introduction to Tax Preparation
- Management Skills for the Medical Office • French Language & Culture
- Anatomy and Physiology for Managers & Coders

Courses offered through the USA Center for Continuing Education must be educational in nature. If you would like to submit a course for consideration, please send a resume, a course proposal, including course objectives and content outline, and contact information for two references to:

Sue Allison, Program Director

sallison@usouthal.edu / Fax: (251) 431-6461