University of South Alabama

Logging into “PAWS”

Training Powerpoint for USA Employees
Open a web browser page, and go to www.southalabama.edu
Scroll to the bottom, and click on “PAWS”
Click on “Enter Secure Area”
Enter J number in “User ID”, and personal PIN in “PIN”

* NOTE: Contact Payroll at 460-7868, or payroll@southalabama.edu if you do not know your information, or have trouble logging into PAWS.
Once logged in, you should have a menu similar to the one above, with "Employee Services" as an option.
Contact Payroll at 460-7868, or payroll@southalabama.edu should you need assistance.

When e-mailing, be sure to include your J number and name in the text of the e-mail.