

# Minor In English Professional Writing

## Degree Requirements

If a minor is required in your degree program, at least 9 (lower and/or upper-division) hours of courses in the minor must be completed at the University.

The minor in English: Professional Writing provides students with the conceptual foundations and hands-on practice necessary for communicating and writing proficiently in technical and professional contexts. The minor is intended to prepare students for producing the forms of writing they will encounter in the workplace (feasibility studies, technical reports, business letters, and grants, for example), and to provide a broad understanding of the rhetorical dimensions of written communication, especially nonacademic texts.

English - Professional Writing Minor		Credit Hours
Requirements		21
Core Courses		9 hrs
EH 372 <b>OR</b> EH 373	Technical Writing (W)  Writing in the Professions (W)	
EH 402	Rhetoric: Ancient & Modern (W)	
EH 481	Studies in Composition/ Rhetoric (W)	
One of the following		3 hrs
EH 371	Approaches to English Grammar (W)	
EH 372	Technical Writing (W)	
EH 373	Writing in the Professions (W)*	
EH 401	Theory & Practice in Composition (W)	
EH 403	Art of the Essay (W)	
EH 496	Professional Studies Internship	
Three additional English courses including but not limited to courses in the second section above		9 hrs

\*Students can take either or both of these two courses.

## Department Information

[Department of English website](#)

<https://www.southalabama.edu/colleges/artsandsci/english>

Through its focus on the interpretation, analysis, and production of literary and other texts, the English Department teaches students how those texts shape and are shaped by the world around them. In so doing, the Department helps students acquire the critical skills they need to analyze and participate in these interactions and contribute to the shaping of their worlds. The faculty's teaching and research in literature, creative writing, and composition/rhetoric combine to foster excellence in critical reading, creative thinking, and effective writing.

For all students, the Department provides the composition skills essential for success at the University and offers courses introducing the cultural diversity and historical breadth of British, American, and world literatures. For students majoring or minoring in English, the Department teaches critical strategies needed for intensive study in creative writing, professional writing, and in diverse literatures in English. For students pursuing graduate study in English, the Department provides advanced training in creative writing, literary analysis, rhetoric, methods of scholarly research, and critical theory. In all cases, by asking students to read, discuss, and write about a wide variety of texts, the Department promotes an inclusive and evolving understanding of English Studies.

All first-time freshmen must successfully complete CAS 100, First Year Experience, as a degree requirement. Students must enroll during their first term at USA, except for summer-entry students who must enroll in the fall semester following entry. EH 300 will fulfill the technology proficiency requirement.

### **Honors In English**

To be awarded Departmental Honors in English a student must:

1. Complete all the standard requirements for the major in English.
2. Maintain a 3.5 overall GPA (University requirement) and a 3.5 GPA in all course work in English.
3. Receive permission from the Department Chair and agreement from a Department member to serve as mentor.
4. Complete a Senior Honors Thesis (EH 499), with a grade of "A" or "B" in addition to the standard requirements for the English major. EH 499, Senior Honors Thesis (six semester hours credit), may be counted toward three hours of the 39 hours required for the major and toward three hours of the nine 400-level hours required for the major. Thus, the student receiving honors in English will be required to take a total of 42 hours in English instead of 36. In EH 499 the student will normally take three hours in the Fall semester for research and three in the Spring for writing. A final committee of three or more faculty members, including a representative of the University Honors College, will conduct an oral defense. The thesis must be approved by the director of the University Honors College.

PLEASE NOTE: To be eligible to undertake an honors thesis in creative writing, the student must first complete four creative writing courses at the University of South Alabama. This policy on creative writing theses not only applies to students seeking departmental honors but also to students enrolled in the Honors College.

### **Graduate Studies**

The Master of Arts degree program in English is designed to meet the needs of students pursuing a terminal M.A. and of those planning to work toward the Ph.D. and a career in university teaching. The terminal M.A. serves such career tracks as junior college or secondary-school teaching and writing or editing in the business or corporate community. Creative writers find the degree meaningful in careers both in and out of the academic community since the M.A. provides guidance towards book publication and time to study successful literary texts.

### **Requirements For Admission**

Students are admitted each semester. The following criteria supplement the Graduate School criteria (see Categories of Admission):

1. For the Literature Concentration, applicants normally have an undergraduate major or minor in English or at least 21 semester hours of course work in English beyond the freshman level, at least 12 of these hours in upper-division literature courses. For the Creative Writing Concentration, applicants normally have 15 semester hours of course work in English beyond the freshman level. Students lacking prior coursework can complete additional upper-division courses in English to strengthen their applications.
2. Applicants to graduate programs in Arts and Sciences typically have a minimum GPA of at least a 3.0 on all undergraduate work. In exceptional cases, applicants may be considered with at least a 2.5 GPA on all undergraduate work, or at least a 2.75 GPA on the last 60 hours of undergraduate work. The English Department normally requires a minimum GPA of 3.0 in junior- and senior-level courses presented in fulfillment of requirement 1.
3. Applicants normally have a score of at least 153 on the Verbal section of a GRE General Test taken within the past seven years. Admission with a lower Verbal GRE score requires specific approval of the Department's Graduate Committee. In

rare cases, applicants may be admitted provisionally without submitting a score, but one must be submitted before the student can progress to the second semester.

4. All applicants should submit a personal statement of no more than 500 words, a writing sample of 5-15 pages in the area of concentration (creative writing or literature) and three letters of recommendation.\*
5. All applicants for whom English is a second language should submit a TOEFL IBT score of at least 79 or IELTS score of at least 6.5. (Note that ESL applicants must apply through the International Admissions Office at USA.)

\*Students must specify their concentration at the time of application and may not thereafter change concentrations without the specific approval of the English Department's Graduate Committee.

### **Graduate Assistantships**

The English Department awards both teaching assistantships and research assistantships. Teaching assistantships involve responsibility for freshman composition classes. Graduate students holding research assistantships are usually assigned tasks involving tutoring, research, editing, or administrative/clerical tasks. Awards are normally made for the academic year; occasionally, assistantships become available for spring semester. Applications are taken continuously; competition for appointments begins in May for the following year. See Graduate Coordinator for information and application. (See also Bulletin section on Graduate School, "Assistantships and Fellowships.")