

Festival of Flowers, Providence Hospital Foundation – Special Events Intern Spring 2018 Internship

Description:

The Festival of Flowers is an annual garden and flower show which supports the special charitable community programs of Providence Hospital's healing ministry. Selected each year as one of the Southeast Tourism Society's Top 20 Events, over 15,000 people from all over the country experience this extraordinary annual event located on the campus of Providence Hospital.

Responsibilities:

While preparations for Festival of Flowers is an ongoing activity year round, the majority of the event-planning activities take place from early January until mid-March. Special Events Internships will include, but are not limited to:

- Direct on-the-field production activities including set-up and breakdown of all displays
- Volunteer coordination
- Direct mail piece assembly
- Printed material production
- Rental management
- Sign & poster distribution
- Exposure to media interviews and advertising production
- Attending Festival Committee meetings
- Website editing and updating
- Ticket distribution
- Vendor venue coordination

If interested, please contact Megan Sparks at mspark@southalabama.edu