REVIEW YOUR DEGREE EVALUATION

STEP BY STEP:

1) Go to www.usouthal.edu
2) Click on the PAWS icon
3) Click on *"Enter Secure Area"*
4) Enter your J# and your Pin Number – click *"Login"*
5) Click *"Student Services and Financial Aid"*

6) Click *"Student Records"*
7) Click "Degree Evaluation" (not available if you have holds)
8) Select the Current Term – click *"Submit"*
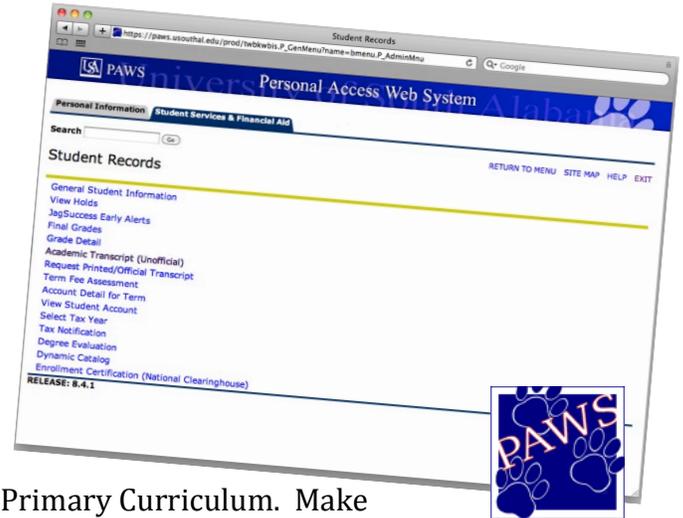
Now review the Curriculum Information listed for the Primary Curriculum. Make sure all that information is correct. If yes, continue. If not, run a "What-If Analysis"

9) At the bottom center of page click *"Generate New Evaluation"*
10) Select the radio button (beside Program) – click *"Generate Request"*
11) Select the radio button for Detailed Requirements – click *"Submit"*
Finished

What-If Analysis

9) At the bottom right of page click *"What If Analysis"*
10) Select an Entry Term (semester you started at USA) – click *"Continue"*
11) Select a Program – click *"Continue"*
12) Select a major – click *"Add More*"*
13) Add a concentration, or skip this step, click *"Add More"*
14) Select a minor – click *"Submit"*
15) Leave Evaluation Term as is – click *"Generate Request"*
16) Select "Detail Requirements" – click *"Submit"*
Finished

Notes:

If you are a double major you will need to run a separate "Degree Evaluation" for each major.

You can also add 2 minors or 1 concentration by clicking on the ADD button located on the select major screen (items 12-14 above).

Disregard the "Expected Graduation Date" and the "Program GPA" shown on your degree evaluation or what-if analysis.

Other Information on PAWS

Accounting/Fees
Advisor Name
Class Schedule
Degree Evaluation
Email
Drop/Add Classes
Grades
Holds
Register for Classes
Time Ticket for Registration
Transcript Evaluation
Withdraw

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