

Letter Packet General Instructions

- Complete the “2022 Application for Pre-health Letter Packet”
 - Biographical Information
 - Academic Information
 - Letters of Recommendation
 - Letter Packet Requirements
 - Minimum of 3 faculty letters
 - 2 must be from science faculty who taught you in lecture
 - 1 must be from faculty of choice
 - Recommended – non-science faculty
 - Up to 2 additional letters may be added
 - These letters may be from other faculty, research mentor, supervisor, a physician, etc.
 - Only include letter writers who have agreed to write an evaluation
 - You will need Name, Title and email information for each writer
 - Upload resume and 2x2 photo
 - Letter Waiver
 - All applicants must electronically sign and date the letter waiver
- Download and email the Recommendation Letter Instructions to writers
 - Letter writers need to be emailed the instructions using the pdf form with embedded links
- Stay in contact with letter writers. It is your responsibility to keep track of your letters.
- Letter packets will be assembled when all letters are received
 - Letter packets are submitted once you have submitted your application
 - Release your application to your prehealth advisor under the “Schools Attended” section of the application
 - The advisor portal shows student application submissions (as long as you shared as instructed in step b)
 - Portal will be checked on Monday and Friday morning
 - Letter packets will be uploaded for students who have submitted at that time if all letters have been received