DEPARTMENT OF LEADERSHIP AND TEACHER EDUCATION
POSITION AVAILABLE JUNE 1, 2021
DEPARTMENT CHAIRPERSON AND
ASSOCIATE/PROFESSOR OF EDUCATIONAL LEADERSHIP

THE DEPARTMENT OF LEADERSHIP AND TEACHER EDUCATION in the College of Education and Professional Studies at the University of South Alabama is seeking applications to fill the position of Department Chairperson, Associate Professor/Professor of Educational Leadership. This appointment is a twelve (12) month full-time tenure-track.

THE UNIVERSITY OF SOUTH ALABAMA is a diverse and vibrant public university that is making a difference in the lives of the people of Alabama and the nation through teaching, research, service and health care. The University offers a wide range of high-quality undergraduate and graduate academic programs to 14,000 students. Located in the city of Mobile, USA is a major public institution of higher learning on the upper Gulf Coast.

THE COLLEGE OF EDUCATION AND PROFESSIONAL STUDIES is one of nine colleges and schools of the University of South Alabama. Founded in 1967, the college serves approximately 2,000 graduate and undergraduate students. With a total annual budget exceeding 14 million dollars, the College is able to support a broad array of degree programs including bachelor’s, master’s, educational specialist, and doctoral. The College is nationally accredited by the National Council for the Accreditation of Teacher Education and our educator preparation programs are accredited by the Alabama State Department of Education.

THE DEPARTMENT OF LEADERSHIP AND TEACHER EDUCATION currently has 14 full-time tenure track faculty, 4 non-tenure track instructional faculty members, and 2 staff members providing instruction and training for undergraduate and graduate students who are seeking certification to prepare them for professional responsibilities in P-12 schools. The Department offers certification and non-certification programs in Educational Leadership at the master’s, specialist, and doctoral levels. Undergraduate programs include specialization in Early Childhood, Elementary, Secondary, and Special Education. The Department also offers graduate programs in Elementary, Early Childhood, Reading, Secondary, Special Education, English for Speakers of Other Languages, and Teacher Leader.

RESPONSIBILITIES: The department chair is the chief administrator of the department and is responsible for the academic, personnel, financial, and administrative needs of the department. The department chair is responsible for the general direction and supervision of the department, reporting to the dean of the college. The department chair is responsible for:

- Planning, recruiting, and recommending the appointment of faculty members;
- Evaluating annually, and as directed, the performance of departmental faculty and making recommendations with respect to salaries, promotions, tenure, and retention;
- Measuring and reporting student learning outcomes to continuously improve each program within the department;
- Planning and recommending departmental programs and curricular changes, additions and deletions, coordinating with others when needed and as directed;
- Recommending departmental class schedules, semester and annually;
- Planning and recommending departmental space needs;
- Developing and supervising a departmental protocol for advising students;
- Recommending annual budget requests, and after appropriations, supervising expenditures;
- Serving as custodian of all instructional property assigned to the department, including receipt, assignment, and eventual disposition;
UNIVERSITY OF SOUTH ALABAMA

- Teaching and conducting research/scholarly activities;
- Promoting/advancing the research productivity of faculty;
- Promoting excellence in teaching and learning;
- Performing other duties as assigned by the Dean, including special projects.

Responsibilities as a member of the Educational Leadership faculty will include teaching graduate courses online and on campus; student advising; directing and serving on graduate dissertation committees; serving on College and University Committees; securing extramural funding; conducting, publishing, and presenting research; and collaborating with educational partners on and off campus. At the rank of Professor, the successful candidate will have demonstrated a consistent and ongoing record of scholarship and extramural funding, and will have demonstrated experience in providing program leadership.

REQUIRED QUALIFICATIONS: Doctoral degree in Educational Leadership/Administration or a related field and eligibility for a tenure track appointment at the level of Associate or Professor. If the doctorate is in a related field, there must be 18 graduate semester hours completed in educational leadership. The successful candidate will have a vision for professional educator preparation; a strong record of scholarly activity, including refereed publications and/or external funding; experience teaching, advising, and mentoring student research at the graduate level; previous administrative experience; demonstrated commitment to diversity among faculty and students; demonstrated ability to work collaboratively with other units on campus as well as school, business, and community partners; and excellent administrative, organizational, and interpersonal skills.

DESIRED QUALIFICATIONS: Preference will be given to candidates with experience in P-12 administration, strong skills in quantitative and/or qualitative research methods, and chairing student dissertations.

APPLICATION: Interested applicants should email (1) a cover letter of interest to include a description of research and teaching interests/experiences, (2) a Curriculum Vita that includes the names, affiliation, and contact information of three references, and (3) copies of unofficial undergraduate and graduate transcripts to Dana Burleson, Administrative Assistant, College of Education and Professional Studies at dburleson@southalabama.edu. Arrange all documents into one single PDF document and in the subject line of the email indicate “Department Chair/EdL Search.” Inquiries about the position should be directed to Dr. Hank Bounds, Search Committee Chair at (251) 380-2868 or email at hbounds@southalabama.edu.

Following a review of these materials, applicants invited for a campus interview will arrange to have submitted three signed, original letters of recommendation and official graduate and undergraduate transcripts sent directly by the Registrars of all degree granting institutions attended to Dana Burleson, College of Education and Professional Studies, University Commons, 3600 University of South Alabama, Mobile, AL 36688-0002 or dburleson@southalabama.edu. Review of applicants will begin immediately and will continue until the position is filled.

The University of South Alabama is an EO/AA employer and does not discriminate on the basis of race, color, national origin, sex (including pregnancy, sexual orientation, gender identity and gender expression), religion, age, genetic information, disability, or protected veteran status.