



UNIVERSITY OF SOUTH ALABAMA

DEPARTMENT CHAIR

DEPARTMENT OF LEADERSHIP AND TEACHER EDUCATION COLLEGE OF EDUCATION AND PROFESSIONAL STUDIES

The University of South Alabama seeks an academic leader to serve as the next Chair, Department of Leadership and Teacher Education in the College of Education and Professional Studies. The department chair provides leadership in all areas of the administration of the department. The position of department chair is a full-time, 12-month appointment at the associate professor or professor rank that is connected to tenure-track faculty positions in either Educational Leadership or Elementary Education/Special Education. Effective start date is June 1, 2022.

THE DEPARTMENT CHAIR serves as the chief administrator of the department and is responsible for the academic, personnel, financial, and administrative needs of the department. The department chair is responsible for the general direction and supervision of the department, reporting to the dean of the college. Responsibilities include: planning, recruiting, and recommending the appointment of faculty and staff members; evaluating annually, and as directed, the performance of staff and departmental faculty and making recommendations with respect to promotions, tenure, and retention; measuring and reporting student learning outcomes to continuously improve each program within the department; a vision for professional educator preparation; planning and recommending departmental programs and curricular changes, additions and deletions, coordinating with others when needed and as directed; recommending departmental class schedules, semester and annually; planning and recommending departmental space needs; developing and supervising a departmental protocol for advising students; recommending annual budget requests, and after appropriations, supervising expenditures; serving as custodian of all instructional property assigned to the department; promoting/advancing scholarship and research productivity of faculty; promoting excellence in teaching and learning; performing other duties as assigned by the College Dean, including special projects. Responsibilities as a member of the faculty will include teaching graduate and/or undergraduate courses online and/or on campus; student advising; directing and serving on graduate dissertation and/or thesis committees; serving on college and university committees; conducting, publishing, and presenting research; seeking/obtaining extramural funding; and collaborating with educational partners on and off campus.

REQUIRED QUALIFICATIONS: Doctoral degree in Educational Leadership/Administration or Elementary Education/Special Education and eligibility for a tenure track appointment at the academic rank of Associate or Professor. If the doctorate is in a related field, there must be 18 graduate semester hours completed in elementary education/special education or educational leadership. Relevant academic administrative experience at the chair or program level or comparable level; excellent administrative, organizational, and interpersonal skills; demonstrated commitment to diversity among faculty and students; demonstrated ability to work collaboratively with other units on campus and community partners. The successful candidate will have a record of scholarly activity, including refereed publications and/or external funding; experience teaching, advising, and mentoring student research; and demonstrated commitment to diversity and inclusive learning. At the rank of Professor, the successful candidate will have demonstrated a consistent and ongoing record of scholarship and extramural funding.

DESIRED QUALIFICATIONS: Candidates with P-12 and/or related administrative experiences is desired.

COLLEGE OF EDUCATION AND PROFESSIONAL STUDIES / OFFICE OF THE DEAN
UCOM 3600 | 307 University Boulevard, N. | Mobile, Alabama 36688-0002
TEL: (251) 380-2738 | FAX: (251) 380-2748 | www.southalabama.edu



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THE DEPARTMENT OF LEADERSHIP AND TEACHER EDUCATION currently has 15 full-time tenure track faculty, four non-tenure track instructional faculty members, and two staff members providing instruction and training for undergraduate and graduate students who are seeking certification to prepare them for professional responsibilities in P-12 schools. The Department offers certification and non-certification programs in Educational Leadership at the master's, specialist, and doctoral levels. Undergraduate programs include specialization in Early Childhood, Elementary, Secondary, and Special Education. The Department also offers graduate programs in Elementary, Early Childhood, Reading, Secondary, Special Education, English for Speakers of Other Languages, and Teacher Leader.

THE COLLEGE OF EDUCATION AND PROFESSIONAL STUDIES is one of nine colleges and schools that serves approximately 2,000 graduate and undergraduate students. The College supports a broad array of degree programs across five departments and is nationally accredited by the National Council for the Accreditation of Teacher Education and our educator preparation programs are accredited by the Alabama State Department of Education. Counseling programs in the college are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). The College of Education and Professional Studies is committed to creating and sustaining an inclusive environment where every student's unique identity is valued and respected, and in which students feel safe to explore their intellectual, interpersonal and professional development in order to serve competently in a multicultural world.

THE UNIVERSITY OF SOUTH ALABAMA is a diverse and vibrant university that is making a difference in the lives of the people of Alabama and the nation through teaching, research, service and health care. The University offers a wide range of high-quality undergraduate and graduate academic programs to over 14,000 students. Located in the city of Mobile, USA is a major public institution of higher learning on the upper Gulf Coast.

INTERESTED APPLICANTS should email (1) a cover letter of interest to include a description of research, teaching, and service experiences (if applying for department chair position, also include relevant administrative experience), and a description of how the applicant would contribute to the development of a diverse and inclusive learning community at the University of South Alabama; (2) a Curriculum Vita that includes the names, affiliation, and contact information of three references, and (3) copies of unofficial undergraduate and graduate transcripts to Ms. Dana Burleson, Administrative Assistant, College of Education and Professional Studies at dburleson@southalabama.edu. Arrange all documents into one single PDF document. In the subject line of the email indicate "Department Chair Search." Inquiries about the position should be directed to Dr. Hank Bounds, Search Committee Chair at (251) 380-2868 or email at hbounds@southalabama.edu.

Following the review of materials, applicants invited for a campus interview will arrange to have submitted three signed original letters of recommendation and official graduate and undergraduate transcripts sent directly by the Registrars of all degree granting institutions attended to Ms. Dana Burleson, College of Education and Professional Studies, University of South Alabama, UCOM 3600, 307 North University Blvd., Mobile, AL 36688-0002 or dburleson@southalabama.edu. Review of applications will begin immediately and will continue until the position is filled.

The University of South Alabama is an EO/AA employer and does not discriminate on the basis of race, color, national origin, sex (including pregnancy, sexual orientation, gender identity and gender expression), religion, age, genetic information, disability, or protected veteran status.

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