Final Exam policy change

Due to the COVID-19 pandemic crisis, the Final Examination policy 6.6.2 in the Faculty Handbook is being modified until further notice.

Original statement: "University regulations require that a final examination in each course be given during the regularly scheduled final examination period at the specific time indicated in the final examination schedule. The examination will take place in the instructional space assigned to the particular class. Any deviation from the scheduled time and place for the final examination must have the prior approval of the appropriate dean’s office."

Modifications:

(1) Instructors may choose to use alternative assessments in lieu of a final examination. In many cases, such alternative assessments may be more appropriate in an on-line learning environment than a traditional final exam. Instructors who choose an alternative assessment rather than a final exam are NOT required to have the prior approval of the appropriate dean to do so. It is recommended, however, that they inform their department chair if they make this change. It is also important to notify your students of any syllabus change.

(2) Instructors may, of course, still choose to administer a traditional synchronous final exam. Should instructors choose to conduct a final examination that requires all students to be logged in at the same time, the event should adhere to the regularly scheduled final examination period at the specific time indicated in the final examination schedule.

The following section of the policy still applies:

"If a student has the problem of more than two finals on the same day, faculty must cooperate in an effort to reschedule one of the exams. This is a rare event but it does happen; directions on resolution of the problem are printed with the Final Exam Schedule in the Class Schedule."

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