The University of South Alabama National Alumni Association wishes to acknowledge alumna and USA Trustee Christie Miree for her endowment of the Outstanding Employee Awards Program. These awards recognize the excellent service provided to students, alumni, and other constituencies by the employees of the University of South Alabama. To accomplish this goal, the Association recognizes selected University employees annually for their outstanding service and dedication.

PROCEDURES FOR IMPLEMENTATION

The Alumni Association recognizes nominees for the annual Christie Miree USA National Alumni Association Outstanding Employee Service Awards from the following divisions:

1. **Academic Affairs, Dr. G. David Johnson, Provost & Sr. Vice President, Academic Affairs**
   - College of Arts and Sciences
   - Mitchell College of Business
   - College of Allied Health Professions
   - College of Education and Professional Studies
   - College of Engineering
   - College of Nursing
   - School of Computing
   - Global USA
   - Enrollment Services
   - Graduate School
   - University Libraries
   - Office of Undergraduate Research
   - Innovation Learning Center
   - Honors Program
   - Center for Integrative Studies for Science, Engineering, Technology and Math
   - Center for Academic Service Learning and Civic Engagement
   - Institutional Research
   - Institutional Effectiveness
   - JagSuccess
   - Registrar

2. **USA Health, Mr. Owen Bailey, CEO & Senior Associate Vice President for Medical Affairs**
   - College of Medicine – clinical and non-clinical
   - Mitchell Cancer Institute
   - Student Health Center
   - USA Medical Center
   - USA Children’s and Women’s Hospital
   - Physicians Group Clinics

3. **Central Administration, Mr. Scott Weldon, Vice President for Finance & Administration**
USA Attorney’s Office
Executive Management
Finance & Administration, including the following offices:
  • Business Office and General Accounting
  • Facilities Management
  • Human Resources
  • Internal Audit
  • Risk Management
  • Systems
  • Student Financial Services
  • Tax Accounting
  • Computer Services Center
Governmental Relations
President's Office
Special Events

4. Student, Alumni and External Relations, Mrs. Margaret Sullivan, Vice President for Development & Alumni Relations
   Athletics
   Development & Alumni Relations
   Marketing and Communications
   Mitchell Center
   Student Affairs, including the following offices:
     • Campus Recreation
     • Counseling and Testing
     • Educational Talent Search
     • Multicultural Student Affairs
     • Police Department
     • Student Disability Services
     • Student Center
     • Student Conduct
     • Upward Bound
     • Veteran’s Affairs
     • Title IX

**NOMINATION FORMS WILL BE SUBMITTED TO THE OFFICE OF ALUMNI RELATIONS, ATTN: ROBYN DRINKARD, ALUMNI HALL FOR VERIFICATION. ONCE VERIFICATION HAS BEEN COMPLETED NOMINEES WILL BE FORWARDED TO THEIR RESPECTIVE DIVISION.**
1. Each division head selects three representatives to form a division selection committee. One nominee may be selected from each of the following categories, if applicable:

   610100  Administrative*
   610300  Professional
   610700  Technical
   610400  Clerical
   610500  Crafts/Trades
   610600  Service

   Each category need not be represented if no employee is nominated.

   *This category excludes the following job titles: President, Assistant to the President, Vice President, Associate/Assistant Vice President, Attorney, Chief Executive Officer, Assistant/Associate Administrator and Controller.

   Nominations are due to the Office of Alumni Relations by August 1, 2017. Alumni Relations will forward nominations to each division selection committee. The division selection committee may select one nominee from each of the six categories to forward to the Office of Alumni Relations. These nominees will comprise the USA Team.

   The nominees will be reviewed by the USA National Alumni Association USA Outstanding Employee Service Awards Advisory Committee and one winner will be selected from each of the six categories listed above to receive the Christie Miree USA National Alumni Association Outstanding Employee Service Award.

   Nominations may be made by any regular, full-time campus/hospital/cancer center employee.

   A standard nomination form will be used by all divisions.

   Winners of the Christie Miree USA National Alumni Association Outstanding Employee Service Award will receive a plaque and a $250 cash stipend.

GUIDELINES FOR NOMINATION:

Nominees must be regular, full-time employees who have completed at least one year of continuous service and have satisfactory current performance evaluations. Temporary employees, graduate students and faculty are ineligible. Dates of hire and performance evaluations will be confirmed by Human Resources.

1. Nominees should display outstanding service based on one or more of the following criteria:

   a. performs beyond the call of duty to improve service, quality, and the image of the University, division or department

   b. exemplifies professionalism and dedication to excellent service and works as a team player

   c. makes significant contributions to the University, division, or department by developing better ways to execute the job by saving time, space, or money
Previous recipients are not eligible for re-nomination. However, previous nominees who were not selected may be re-nominated.

### 2002 Recipients

110 Administrative  Ms. Carolyn Parham  
135 Technical  Ms. Sharon Davis  
150 Crafts/Trade  Mr. Charles Lindauer  

130 Professional  Ms. Sally Cobb  
140 Clerical  Ms. Vanessa Brown  
155 Service  Ms. Sirlesha Douglas  

### 2003 Recipients

110 Administrative  Ms. Kay Cherry  
135 Technical  Mr. David Summer  
150 Crafts/Trade  Mr. Mallard Guy  

130 Professional  Ms. Brenda Hinson  
140 Clerical  Ms. Barbara Shirvanian  
155 Service  Ms. Jeanette Harper  

### 2004 Recipients

110 Administrative  Ms. Paula Duke  
135 Technical  Mr. Sheila Husby  
150 Crafts/Trade  Mr. Ronald Collins  

130 Professional  Ms. Gina Massey  
140 Clerical  Ms. Betty Pledger  
155 Service  Ms. Carrie Jackson  

### 2005 Recipients

110 Administrative  Ms. Mimi Summersell  
135 Technical  Mr. Charlie McCants  
150 Crafts/Trade  Mr. William Clark  

130 Professional  Ms. Sandy Toenes  
140 Clerical  Ms. Sharon McDougald  
155 Service  Ms. Ceola Paige  

### 2006 Recipients

110 Administrative  Dr. Phillip Theodore  
135 Technical  Ms. Tonya Williams  
150 Crafts/Trade  Mr. Ronald Jowers  

130 Professional  Ms. Kara Levens  
140 Clerical  Ms. Marsha Butler  
155 Service  Ms. Mamie Glover  

### 2007 Recipients

110 Administrative  Ms. Ginny Turner  
135 Technical  Ms. Denise Jowers  
150 Crafts/Trade  Mr. Hardy McCracken  

130 Professional  Ms. Jackie Hopkins  
140 Clerical  Ms. Karen Burns  
155 Service  Ms. Jacqueline Brown  

### 2008 Recipients

110 Administrative  Mr. Victor Cohen  
135 Technical  Ms. Cathleen Sanford  
150 Crafts/Trade  Mr. Charles Mitchell  

130 Professional  Ms. Donna Pigg  
140 Clerical  Ms. Judy Sadler  
155 Service  Ms. Mattie Brown  

### 2009 Recipients

110 Administrative  Ms. Jennifer Ekman  
135 Technical  Mr. Loyd Stacey Holt  
150 Crafts/Trade  Mr. Timothy Morris  

130 Professional  Ms. Karen Goodwin  
140 Clerical  Ms. Michelle Cagle  
155 Service  Ms. Annie Jones  

### 2010 Recipients

110 Administrative  Mr. Gary Carley  
135 Technical  Ms. Judy Miller  
150 Crafts/Trade  Mr. Wayne Lagman  

130 Professional  Ms. Joanna Bowen  
140 Clerical  Ms. Sue Reinhardt  
155 Service  Ms. Ruby Adams  

### 2011 Recipients

110 Administrative  Ms. Vera Rogers  
135 Technical  Mr. Charles Hinton  
150 Crafts/Trade  Mr. David Wittner  

130 Professional  Ms. Cassie Woodall  
140 Clerical  Ms. Cheryl Tattt  
155 Service  Ms. Bobbie Snow
2012 Recipients
110 Administrative  Ms. Bridget Moore  130 Professional  Ms. Stephanie McDaniel
135 Technical  Mr. Kendrick Wright  140 Clerical  Ms. Courtney Coleman
150 Crafts/Trade  Mr. Roger Croley  155 Service  Ms. Cynthia Bumpers

2013 Recipients
110 Administrative  Ms. Susan Sansing  130 Professional  Ms. Angela Morehead
135 Technical  Mr. Philip Fishel  140 Clerical  Ms. Kathy Vrachalus
150 Crafts/Trade  Mr. Rusty Bartlett  155 Service  Ms. Bernice Robinson

2014 Recipients
110 Administrative  Ms. Angela Duffy  130 Professional  Ms. Anna Gillman
135 Technical  Mr. Timothy Dexter  140 Clerical  Ms. Theresa Clark
150 Crafts/Trade  Mr. Deward Phillips, Jr.  155 Service  Ms. Patricia Young

2015 Recipients
110 Administrative  Ms. Denise Anderson  130 Professional  Ms. Emily Hughes
135 Technical  Mr. John Leach  140 Clerical  Ms. Dorothy Dickinson
150 Crafts/Trade  Mr. Mike Turner  155 Service  Mr. Thaddeus Wheaten

2016 Recipients
110 Administrative  Ms. Betty B. Bullock  130 Professional  Ms. Laura M. Anderson
135 Technical  Ms. Rosie C. Nard  140 Clerical  Ms. Letitia M. Myers
150 Crafts/Trade  Mr. Terry N. Silva  155 Service  Ms. Debra A. Koffron

CHRISTIE MIREE USA NATIONAL ALUMNI ASSOCIATION
OUTSTANDING EMPLOYEE SERVICE AWARDS NOMINATION FORM
NOMINATION DEADLINE: August 1, 2017

I wish to nominate the following employee for the USA National Alumni Association Outstanding Employee Service Award.

Name_________________________________________ Title____________________________________

Department__________________________________ Division____________________________________

Campus Address________________________________ Telephone______________________________

Explain in detail, on a separate sheet, how your nominee is “Making a Difference” at the University of South Alabama based on one or more of the following criteria:

a. Performs “beyond the call of duty” to improve service, quality, and the image of the University, division or department
b. Exemplifies professionalism and dedication to excellent service and works as a team player.
c. Makes outstanding contributions to the University division or department by developing a better way to execute the job by saving time, space or money.

Nominated by_________________________________________ Department___________________________

Campus Address____________________________________ Telephone______________________________

Please return this completed form to the Office of Alumni Relations, Alumni Hall no later than August 1, 2017. If you have questions, please call the Office of Alumni Relations at 251-460-7084

Updated 6/17