

USA Student Recreation Center 2020 Summer Camp Handbook

WELCOME

We are excited that you are interested in our summer camps! Please spend some time carefully reading our camp policies. If you have any further questions, please contact us at srcsummercamps@southalabama.edu. You may also call 251-460-7268, however email is the preferred method of contact.

LOCATION

The summer camps are held at the University of South Alabama Student Recreation Center located at 51 Jaguar Blvd on the corner of Old Shell Road and Jaguar Blvd.

CONTENT

Our recreational camps provide fun, physically active programming. We use many Department of Campus Recreation facilities including the outdoor pool and vortex, indoor rock climbing wall, ping-pong tables, basketball and indoor soccer courts, the Glenn Sebastian Nature Trail, racquetball courts, and intramural fields. By registering your child for camp, you attest that your child is able to be physically active for the duration of the day.

AGES

Camps are for children going into the 1st-8th grade in the upcoming school year. Children must have completed kindergarten and may not be going into high school. No exceptions.

CAMP READINESS

Please make sure your camper is ready for camp by asking yourself the following:

- *Is my child able to change his or her own clothing and swimsuit?*
- *Is my child able to tend to personal needs such as toileting and eating?* Camp staff is not able to assist with personal needs.
- *Does my child generally follow simple directions and rules in a structured setting?* Most rules are set to ensure the safety of all campers, and children must be able to follow these rules.
- *Does my child generally exhibit good behavior?* To ensure the safety of all campers, we expect that children will refrain from disruptive behavior such as fighting, abusive language, or running



away from the group. Children who regularly display these behaviors are not ready for our camp.

CAMP STAFF

Camp counselors are current USA students who are certified in American Red Cross CPR/AED/First Aid, have completed our in-house staff training, and have passed a background check. Certified lifeguards are present for all pool activities. The Outdoor Adventures staff assists at the rock wall. Our required counselor: camper ratio is 1:10. To maintain this ratio, parents should not ask for their child(ren) to be added to a full camp.

CAMP HOURS

Camp activities are planned for 7:30 AM-5:30 PM. All children must arrive by 8:30 AM on the Monday of each camp session.

PRICING & PAYMENT

Member pricing is only available to children and grandchildren of Student Recreation Center members.

Payment is due in full at the time of registration. All registrations are made online via

usacampusrec.southalabama.edu. Only credit and debit cards are accepted. Your receipt will be emailed to you and should be kept for tax purposes. The university's tax ID number is 630477348.

Regular registration for each session closes the prior Thursday at 11:59 PM. We do not accept registrations the Friday, Saturday, or Sunday before a camp session so we can adequately prepare and keep our counselors informed.

If you missed regular registration, and there is space in your child's age group, you can register late the Monday of each camp session in-person for an additional \$25/child.

CANCELLATION AND REFUND POLICY

The last day to cancel your registration with a full refund is one week in advance on the Monday prior to each camp session. Email srcsummercamps@southalabama.edu to request a cancellation and refund.

Please see your session receipt for the specific cancellation date. No refunds will be given after that date. Illness, injury, or extraneous circumstances with documentation from a third-party provider may



be submitted for consideration of a refund; each request will be reviewed on a case-by-case basis and may or may not be granted.

Within one week of your camp session, you may reschedule to another week based on space availability in your child's age group. Camp fees cannot be transferred to another Campus Recreation program such as swim lessons or birthday parties. Once a camp session begins, there are no refunds or rescheduling. There is no pro-rated cost if your child cannot attend the entire week.

DROP-OFF AND PICK-UP

Any individual bringing a child OR picking a child up must complete the daily attendance log, which includes the time and a full, legible signature. Parents must escort their child(ren) into and out of the Rec Center every day; children will not be allowed to sign themselves in/out or leave the building to meet parents in the parking lot.

During drop-off, children should be brought to the Student Recreation Center lobby, and counselors will then escort them to the outdoor pool. Children must be dropped off between 7:30-8:30 AM on the first day (Monday) of each camp session so that our full-time staff can review health forms and take late registrations. We prefer that all children be at camp by 8:30 AM each day.

Pick-up takes place in our classroom near the lobby beginning at 4:15 PM. All children must be picked up by 5:30 PM. The only individuals who may pick up a child from camp are those listed as an authorized pick-up person. You may add unlimited authorized pickup persons via your Campus Recreation Portal account. Staff will not release a child to anyone not listed. We may ask a pick-up person to present a valid driver's license.

POOL SAFETY

All children will be given a swim test on the first day of each session and throughout camp as needed. Children who do not pass the swim test must wear a life jacket during all pool activities. Campus Recreation provides life jackets.

AGE GROUPS

Children will be put into an age group. There are 10 children and 1 counselor per group. All groups will do some activities together including swimming, snack times, and lunch time. During other activities, the age groups may be separated based on facility space or the age-appropriateness of the activity.



SNACKS AND LUNCH

Parents should send two snacks per day and an inexpensive, reusable water bottle. We do not have refrigerators or microwaves available for camper use.

Campers are provided lunch each day in the [Fresh Food Company](#), the all-you-can-eat dining hall on campus. There is a wide variety of food offered.

During registration, please note if your child has any food restrictions or food allergies. Please also detail if the child would require an epi-pen or other medication. Your child is welcome to bring his/her own lunch to the Fresh Food Company if s/he has dietary restrictions or food allergies; however there is no pro-rated camp cost.

HEALTH FORM AND WAIVER

All children must have a current complete health form and waiver on file.

ACCOMMODATIONS

If your child has a special need that requires accommodations, please contact us at srcsummercamps@southalabama.edu. We work with the university's Office of Risk Management, Office of Student Disability Services, and attorneys on a case-by-case basis to determine if we can provide reasonable accommodations for a requested need.

We cannot provide one-on-one attention throughout the day for any need including but not limited to physical, medical, intellectual, emotional, or behavioral. Each counselor is responsible for 10 children.

CAMPER RULES

Campers are expected to participate in all activities and adhere to these daily guidelines, in addition to USA's code of conduct for university-sanctioned camps. Continued non-compliance with the rules of the program will result in immediate dismissal from camp and forfeiture of program cost.

1. Listen and follow all directions from counselors.
2. Stay with assigned group and counselor.
3. Athletic shoes/sneakers and socks are required in all areas of the Student Recreation Center except the pool.
4. Walk and use a quiet voice in the hallways and in the classroom.
5. Wear nametag at all times, except in the pool.



6. Do not deface or vandalize any equipment or facility.
7. Show respect for others and their belongings.
8. Clean up dishes, food, and table in the dining hall after lunch.
9. No electronics are allowed at camp, as they disrupt daily activities. This includes cell phones, tablets, smart watches, games. Parents are responsible for making sure electronics are left at home each day.
10. HAVE FUN!

WHAT TO BRING TO CAMP

Children should arrive each day in their swimsuits, flip-flops or water shoes, and bring a towel. Please put sunscreen on your child prior to arrival. Children may also bring a hat, sunglasses, and swim goggles. Children should bring a small bag with a change of clothes including shorts, shirt, underwear, socks, and athletic shoes. No large bags are allowed. Athletic shoes **MUST** be worn in all areas of the Student Recreation Center and during all outdoor activities excluding the pool. Socks are required each day at the Rock Wall.

Please mark all of your camper's items with their full name using permanent marker. Lost-and-found items will be kept for the duration of the summer. Unclaimed items will be donated to charity one week after the final day of camp.

ELECTRONICS AND PERSONAL BELONGINGS

Children are prohibited from bringing toys, money, tablets, games, trading cards, electronic items, weapons, etc. to camp. These items will be confiscated. **NO CELL PHONES OR SMART WATCHES ARE ALLOWED.**