Want to make connections and get involved in the community? Does your Scholarship, Organization, or Course require service? **South Serves is an online volunteer portal that can help**, and it only takes a few minutes to sign up and get started.

**GET READY TO SERVE**

- Go to: [SouthServes.SouthAlabama.edu](http://SouthServes.SouthAlabama.edu)
  - **If you’re a first-time user**, click SIGN UP and then LOGIN HERE
    - Enter your Jag # and JagNet password
    - Complete your profile and select three Causes and three Interests
  - **If you’re a returning user**, click LOGIN, then LOGIN HERE to use Single Sign On

**VOLUNTEER**

- **View Suggested Needs** (on your Dashboard) or **all Needs** (see left-side navigation)
- Use the Search By and Filter By tools (on the right) to narrow your search
- Click View Details to find out more about a specific Need
- **Click RESPOND to sign up to volunteer** and check the need description for any other directions
- Volunteer!
  - Dress to make a good impression, be on time, and silence your phone
  - If your plans change, "unregister" on South Serves and/or contact the Agency

**SUBMIT HOURS & CREATE RESUME**

- **Select Track Hours** on South Serves (top right navigation by initials, or hourglass)
- **Click +ADD HOURS**
- Click Yes, then Select the Need from your list and complete the form
  - In the User Group field, use the drop-down menu to add any that apply
- Check out your Volunteer Resume on your Dashboard
How Can You Reach the Office of Community Engagement?

The Office of Community Engagement is here to help you connect with community engagement activities, including service learning, volunteerism, and community-engaged research and/or internships.

Visit our website at https://www.southalabama.edu/departments/communityengagement

E-mail us at communityengagement@southalabama.edu. We’re happy to answer any questions that you have and/or schedule a meeting.

Call us at 251-460-6116 to reach our Whiddon Administration Office (Ste. 256), or 251-341-3071 to reach our Student Center Office (Ste. 240)

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