

**University of South Alabama Department of EMS Education**  
**New Student Packet**

Dear Prospective Student,

Thank you for your interest in the University of South Alabama's Emergency Medical Services certificate and degree programs. At USA EMS Education, most of our courses are offered each semester and we have no waiting list. Our Paramedic Certificate program is designed to be completed in five (5) semesters. The first semester is EMT, the second is Advanced EMT, and the following three are Paramedic courses. We look forward to having you join our program.

**Your first step as a prospective student is to complete an application for admission to the University of South Alabama.** You will need to request all transcripts from high school or other colleges be sent to USA by following the directions as outlined by the Admissions Department. You may apply online for a fee of \$35.00 by visiting USA's Admissions website at:  
<https://www.southalabama.edu/departments/admissions/>.

If you are interested in becoming a non-credit student only, please contact our office at 251-461-1832.

Once you have been accepted to the university, fill out, complete, and return the required documentation and paperwork. The EMS Student Paperwork Packet includes a checklist of entry requirements. **The documents listed on the checklist are required and must be submitted to our department in order to meet with an advisor and register for courses.**

Please see the following additional information:

1. For the required background and drug screening:
  - Go to **Castlebranch.com**
  - Enter program code **NV61**
  - Complete and submit background portion of screening
  - Within 24-48 hours you will receive an email from **castlebranch.com** authorizing you to go for your drug screening. **Print the letter attached to the email and take it to the lab listed for testing.**
  - All results are automatically forwarded to our department
  - The cost for the drug and background screening is currently an initial fee of \$75.00. Additional fees may be required based on residency history.
2. You must have a current CPR certification from American Heart Association's CPR for Healthcare +Providers or Red Cross CPR PRO. If you need CPR certification, please call 251-461-1832 to register for our monthly course. The fee is \$40.00. Heartsaver CPR is not accepted.
3. In addition to your classroom hours, EMT Basic students will complete Clinical Internship hours (rotations). Each student will complete two shifts of eight hours each in the Emergency Room and two shifts of twelve hours each with an ambulance service. AEMT and Paramedic students are required to complete a different number of hours as defined by program guidelines.
4. Additional required costs (approximate pricing) are as follows:
  - Textbook for Basic EMT students is available at USA Bookstore
  - Uniform shirt will be ordered by the department at the beginning of the semester. The cost and additional information will be discussed on the first day of class.
  - EMT National Registry Exam Fee \$70.00
  - AEMT National Registry Exam Fee \$115.00
  - Paramedic National Registry Exam Fee \$125.00

5. Clinical uniform: All students will wear our department's clinical uniform on their scheduled lab days and while representing our department during clinical internship hours. The uniform consists of our department shirt (see details above), black or navy pants, black socks, and black non-skid shoes.
6. National Registry Exam: At the completion of each semester our students who have successfully passed the courses at their level will schedule and take the National Registry Exam. After passing the exam, students can apply for their state license at the level of completion. National Registry Exams are taken after the EMT, Advanced EMT and Paramedic semesters.

Further questions will be answered in your New/Transfer Student Orientation session **OR** advising appointment. Students who are required to register for an Orientation Session by the university **DO NOT** need to schedule an additional advising as you will meet with advisors at your orientation.

Turn in required documentation for advising and entry into the program to the Admissions Secretary, Marla Snell, at [mmsnell@southalabama.edu](mailto:mmsnell@southalabama.edu) or fax to 251-461-1823. **As soon as you have turned in all required documents an advising appointment will be scheduled for you.** If you have other questions not addressed in this packet you may call our office at 251-461- 1832.

If you are interested in bachelor's courses, or are an existing Paramedic interested in pursuing a bachelor's in EMS please contact Jason Brooks at [jbrooks@southalabama.edu](mailto:jbrooks@southalabama.edu) or Amanda McDonald at [avmcdonald@southalabama.edu](mailto:avmcdonald@southalabama.edu).

Other links:

- You can review specific course listings, credit hour requirements, and more information about our department by visiting our website at: <http://www.southalabama.edu/alliedhealth/ems/>.
- The University of South Alabama's Tuition and Fees can be reviewed here: <http://www.southalabama.edu/admissions/expenses.html>.

Good luck in your pursuit of higher education,

**EMS Education Faculty and Staff**

## University of South Alabama Department of EMS Education

### New Student Checklist

The following items must be turned in to the Admissions secretary before an advising appointment is scheduled. Each item must be checked off, and her signature is required at the bottom of this page. Once all documentation requirements are met, each student must then complete a Drug and Background check, which is a Federal requirement. **After completion of all entry requirements, the student will be scheduled for advisement and will be enrolled into classes.**

#### **REQUIRED DOCUMENTATION:**

- Hepatitis B series:** All students are required to have a positive Hep B titer before entry or after completing the three-shot series. Student must have started the first of three shots. The second is required in 30 days, and the third is due 6 months afterwards. Students must turn in immunization updates as they are received. If your titer is negative you must begin the HEP B series again.
  - Varicella Zoster:** Varicella Zoster is the immunization for Chicken Pox. You must show proof of the Varicella Zoster vaccine or a positive titer. Varicella Zoster titers are accepted regardless of the date.
  - MMR:** MMR record is required. MMR is usually a childhood immunization. If you do not have your childhood record of MMR you must have a titer drawn. If your titer is negative you must get an MMR booster.
  - Polio:** Polio record is required. Polio is usually a childhood immunization.
  - Meningitis:** Meningitis shot that is less than 5 years old.
  - Tetanus, TDAP or DPT:** Must have a Tetanus shot that is less than 10 years old.
  - Current FLU/H1N1:** Must have a FLU shot that is less than 1-year-old. **Flu shots are required yearly while in our program.** Keep in mind that FLU shots are only available during certain months. If your FLU shot will expire and you will be taking courses in semesters which are not during FLU season you must get the FLU shot while available in order to take courses for the remainder of the year. If you are a new incoming student to our department without a current FLU shot and it is not FLU season, please notify the admissions secretary. The Student Health Department on campus, as well as Mobile Walgreen's locations, is working with our department to keep FLU shots for our students year round.
  - Negative TWO-STEP TB skin test:** Two-step TB Skin test is administered then read 48-72 hours later. You must then have another reading 7 days later. If you know you are prone to false positive TB tests, please bring documentation of a clear Chest XRAY. Two-step TB skin tests are required yearly in our program.
  - Photo I.D. (Driver's License or Student Visa):** Current I. D. is required at all times.
  - Current Health Insurance Card:** You must maintain health insurance throughout the duration of our program. We must have a copy on file. If your insurance changes you must submit a new card at that time. If your health coverage status changes for any reason, you must immediately notify the admissions secretary, Marla Snell. Student Health Insurance is available for purchase each semester at USA's Student Health Department.
  - Current AHA CPR for Healthcare Providers Certification or Red Cross CPR PRO only:** You must maintain active CPR certification throughout the duration of our program. If your card is expiring, you must renew and turn in a new certification card. AHA CPR for Healthcare Providers is offered in our department each month for a \$40.00 fee. Call 251-461-1832 to register. Heartsaver CPR does not meet the requirement.
  - Signed Student Paperwork Packet**
  - Drug & Background Screening:** Drug and background screening are done through **Castlebranch.com** using Code NV61. See the Student Welcome letter for step-by-step instructions on how to complete this screening process.
- Student, \_\_\_\_\_, J# \_\_\_\_\_ has completed and submitted all of the above requirements and is authorized to schedule an advising appointment.**

\_\_\_\_\_  
Admissions Secretary, Marla M. Snell

\_\_\_\_\_  
Date

**\*\*At your advising appointment you will discuss the remainder of the requirements for entry into the EMS program.\*\***

**University of South Alabama Department of EMS Education**  
**Student Data Sheet**

Mark with an x beside appropriate answer or fill in the blanks.

Semester:  Fall  Spring  Summer    Year:  21  22  23  24  25    EMS Student:  Yes  No  
Name \_\_\_\_\_ Date of Birth \_\_\_/\_\_\_/\_\_\_    Male  Female   
Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Campus Address (if applicable) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_  
FAX \_\_\_\_\_ Cell Phone \_\_\_\_\_ Additional Contact Number \_\_\_\_\_  
 White American  Asian American  African American  Hispanic American  Native American  Other  
USA Student Number \_J00 \_\_\_\_\_ Last 4 digits of Social Security Number \_\_\_\_\_  
Highest level of completed education \_\_\_\_\_ High School Graduate  Yes  No    GED Completed  Yes  No  
ACT Score \_\_\_\_\_ Current Major \_\_\_\_\_ Current GPA \_\_\_\_\_  
Degree Seeking  Yes  No (If yes, what major) \_\_\_\_\_

**Mark courses being taken this semester with an X:**

<input type="checkbox"/> 110: CPR	<input type="checkbox"/> 212: Foundations of Paramedicine
<input type="checkbox"/> 112: EMT	<input type="checkbox"/> 214: Paramedic ECG
<input type="checkbox"/> 113: EMT Skills Lab	<input type="checkbox"/> 216: Paramedic Assessment/OPS
<input type="checkbox"/> 115: EMT Clinical Internship	<input type="checkbox"/> 217: Paramedic Clinical Internship I
<input type="checkbox"/> 210: Medical Terminology	<input type="checkbox"/> 240: Special Pops
<input type="checkbox"/> 140: Advanced EMT	<input type="checkbox"/> 242: Paramedic Emergency Care I
<input type="checkbox"/> 141: Advanced EMT Skills Lab	<input type="checkbox"/> 244: Paramedic Emergency Care II
<input type="checkbox"/> 143: Advanced EMT Clinical Internship	<input type="checkbox"/> 245: Paramedic Skills Lab
<input type="checkbox"/> 200: Human Systems/Pathology	<input type="checkbox"/> 295: Foundations of Paramedicine

Employer Name \_\_\_\_\_ Position \_\_\_\_\_  
Contact Person \_\_\_\_\_ Contact Number(s) \_\_\_\_\_  
Emergency Contact and Telephone Number(s) \_\_\_\_\_  
Please list the BEST contact number to reach you at \_\_\_\_\_  
Allergies: \_\_\_\_\_

**EMS Students Complete the Following**

State License Level:  EMT  Advanced  Intermediate  Paramedic  
State License Number: \_\_\_\_\_ State Expiration Date: \_\_\_\_\_  
National Registry Level:  Basic  Advanced  Intermediate  Paramedic  
NREMT Number: \_\_\_\_\_ National Registry Expiration Date: \_\_\_\_\_

**University of South Alabama Department of EMS Education**  
**Essential Function Requirements**

**1. Physical Demands**

- a. Have the physical ability to walk, climb, crawl, bend, push, pull or lift and balance over less than ideal terrain
- b. Have good physical stamina and endurance, which would not be adversely affected by having to lift, carry and balance at times, in excess of 125 lbs., 250 lbs. with assistance
- c. See different color spectrums, and have good hand eye coordination and manual dexterity to manipulate equipment, instrumentation and medications

**2. Problem Solving Abilities, Data Collection, Judgment and Reasoning**

- a. Be able to send and receive verbal messages as well as operate appropriately the communication equipment of current technology.
- b. Be able to collect facts and to organize data accurately, to communicate clearly both orally and in writing in the English language (9th grade level or higher).
- c. Be able to differentiate between normal and abnormal findings in human physical conditions by using visual, auditory, olfactory and tactile observations.
- d. Be able to make good judgment decisions and exhibit problem-solving skills under stressful situations.
- e. Be attentive to detail and be aware of standards and rules that govern practice and implement therapies based upon mathematical calculations (9th grade level or higher).
- f. Possess sufficient emotional stability to be able to perform duties in life or death situations and in potentially dangerous social situations, including responding to calls in districts known to have high crime rates.
- g. Be able to handle stress and work well as part of a team.
- h. Be oriented to reality and not mentally impaired by mind-altering substances.
- i. Not be addicted to drugs.
- j. Be able to work for at least 12 hours at a time.
- k. Be able to tolerate being exposed to extremes in the environment including variable aspects of weather, hazardous fumes and noise.
- l. Possess eyesight in a minimum of one eye correctable to 20/20 vision and be able to determine directions according to a map. Students who desire to drive an ambulance must possess approximately 180° peripheral vision capacity and must possess a valid driver's license, and must be able to safely and competently operate a motor vehicle in accordance with state law.

I will comply with all EMS Essential Functions as written in this document.

---

**Student Name (Print)**

---

**Jag Number**

---

**Student Name (Signature)**

---

**Date**

**University of South Alabama Department of EMS Education**  
**Drug and Background Screening Policy**

Admission to the EMT, Advanced EMT, Paramedic or Bachelor's Degree Program in Emergency Medical Services will be contingent on a satisfactory background check and a negative drug screen.

The student will incur the cost of both the drug screen and background check. The drug and background screening package requires an initial fee that is subject to change. Additional fees may be required based on residency history.

If a background check and drug screen is submitted by a student using any agency other than the agency used by this department, both the drug screen and background check must meet the minimal requirements stated by this department.

All records of the background check and drug screen will be maintained by the department.

If any report other than a negative report is found during the background check, the admissions committee from the department will convene, investigate and make a recommendation to the Program Director and/or the Department Chair.

A licensed paramedic making application to the Bachelor's Degree Program will be required to provide a negative drug test and background check prior to admission to the Professional Component. A student with a positive drug test or unsatisfactory background check will be denied entry into the program. A positive drug screen will also be reported to the Alabama Department of Public Health, Office of EMS and Trauma.

I have read and fully understand the above policy.

\_\_\_\_\_  
**Student Name (Print)**

\_\_\_\_\_  
**Jag Number**

\_\_\_\_\_  
**Student Name (Signature)**

\_\_\_\_\_  
**Date**

**University of South Alabama Department of EMS Education**  
**Clinical Rotation Site Regulations**

Students entering EMS 113 & EMS 115, EMS 141 & 143 and/or EMS 217, 245, 247, 295:

All EMS students on any rotation are required to wear their clinical uniform. Shirts must be neatly tucked; uniform must be clean and neatly pressed when worn. Navy blue or black pants, black belt, black socks, and black shoes or black boots are required. If you choose to wear black shoes, the soles must be slip resistant. Shoes and boots must be neatly tied. Baseball caps are not allowed to be worn.

- Name and level badge. Your badge must be in plain view at all times while on a clinical site. This is a state regulation.
- Students will keep their hair clean and neatly groomed. Note: Women must keep hair pulled up for safety reasons.
- Facial hair is authorized provided that it is well groomed at all times. If you choose not to wear a mustache or beard, you must be clean shaven whenever at a clinical site.
- Visible body jewelry, earrings and bracelets are prohibited for all students while on rotations; necklaces are allowed but must be worn under clothing and not outside of shirts.
- Students will report on time and be rested and ready to participate in the daily activities; sleeping while on rotation is prohibited.
- Students will participate in all medical training classes when appropriate.
- Students will be respectful and courteous to all preceptors and other staff members.
- Students will not argue, threaten, or refuse to obey the rules of the precepting site and must not participate in “Horse Play” that may lead to injury.
- All students will refrain from using abusive or obscene language, racially or derogatory language toward anyone.
- Absolutely, no student will be permitted to bring intoxicating beverages or illicit drugs or controlled substances to any precepting site.
- Smoking, dipping or chewing tobacco is prohibited except in authorized spaces set by the individual sites.

I have read and fully understand the above. Further, I agree to abide by the guidelines in the addendum, while a student of the University of South Alabama EMS program.

---

**Student Name (Print)**

---

**Jag Number**

---

**Student Name (Signature)**

---

**Date**

**University of South Alabama Department of EMS Education**  
**Clinical Rotation Scheduling Protocol**

**Requirements all students must complete and document prior to scheduling clinical rotations**

Students must have a complete student file to schedule rotations and must follow the Clinical Rotation Scheduling Protocol. Failure to follow protocol and maintain a complete student file may result in withdrawal from clinical courses with a result of inability to progress within the program. In addition, any **clinical rotation hours completed by a student who does not follow protocol, or while having an incomplete student file, will be considered void.**

Students must turn in all required records to the EMS admissions secretary in order to be cleared with the clinical coordinator. Any items that are incomplete in a student's file must be updated immediately before being cleared. When a student's file is complete, Mrs. Snell will notify the clinical coordinator. The clinical coordinator will then allow the student to schedule clinical rotation hours. A student file that is complete at the time of scheduling but contains an item requiring updating at some point during the current semester will only be allowed to schedule clinical rotations up to that date. At that time, no clinical rotation hours may be completed until the document is updated. Regardless of the number of rotations completed before an item in their student file expires, students must maintain a complete student file in order to receive full credit for clinical rotation hours.

***Acknowledgement:***

*I have read and understand the Clinical Rotation Scheduling Protocol and agree to abide by said protocol. I also understand that it is my responsibility as a student to track my documents expiration and renewal dates in order to maintain and update my student file as needed. I understand that it is STRONGLY recommended by the EMS Education Department Faculty and Staff that I keep a Student Portfolio at home with copies of all of my required documentation, immunizations, licensures, certificates and other documents that are required of me by the EMS Department.*

---

**Student Name (Print)**

---

**Jag Number**

---

**Student Name (Signature)**

---

**Date**



**University of South Alabama Department of EMS Education**  
**Verification of Health Insurance**

I understand the University of South Alabama and the Department of Emergency Medical Services (EMS) requires that all students have verification of current health/hospitalization/accident insurance while enrolled in EMT classes.

I understand I am responsible for all personal health care expenses including expenses resulting from accident, illness or injury while I am engaged in any course activity required by the Department of EMS. Neither the Department of EMS, nor the clinical agency is responsible for these expenses.

I realize that as a student I am required to maintain health care insurance comparable to the University of South Alabama's Student Accident and Sickness Insurance Plan.

This is to advise the Department that I am currently covered under the following health insurance policy and that the policy will be in effect during my entire clinical course (copy of insurance card provided):

INSURANCE COMPANY: \_\_\_\_\_

POLICY HOLDER (SUBSCRIBER): \_\_\_\_\_

If the insurance is not the University of South Alabama's Student Accident and Sickness Insurance Plan, it is my opinion that the above coverage is roughly equivalent to that provided under the University of South Alabama's Student Accident and Sickness Insurance Plan.

\_\_\_\_\_  
Student Name (Print)

\_\_\_\_\_  
Jag Number

\_\_\_\_\_  
Student Name (Signature)

\_\_\_\_\_  
Date

**University of South Alabama Department of EMS Education**  
**Memorandum of Understanding**

**Departmental Entry Requirements:**

1. **Incoming students must turn in the following documents prior to scheduling an advising appointment:**
  - a. Current State EMS license if applicable
  - b. Current Health Insurance Card
  - c. Photo I.D.
  - d. Current Two-Step TB Skin Test-must be updated yearly; Two-step TB skin tests are given in two parts. The initial reading is done 48-72 hours after placement. The second reading is done 7 days after the first reading
  - e. Current FLU/H1N1 vaccination, must be updated yearly
  - f. Must have started Hep B series and will complete it within 6 months. Positive Hep B titer required once series is complete. If titer comes back negative, student must begin series again.
  - g. MMR childhood vaccine and booster record
  - h. Polio childhood vaccine record
  - i. Meningitis shot within 5 years
  - j. Tetanus shot within 10 years
  - k. Varicella Zoster (Chicken Pox) antibody titer

**\*Once all of these requirements have been met, the student may schedule an appointment with an advisor.**

2. All incoming students must complete a criminal background check and drug test before entry into the EMS program. This is a requirement of the Department of EMS, ADPH Office of EMS, and our accrediting agency.
3. All students must have a current AHA CPR Healthcare Provider Card (no letter accepted, must have card) before entry into the EMS program will be granted. CPR certification must be maintained throughout the entire course of study. Red Cross CPR PRO is accepted. **Heartsaver CPR is not accepted.**
4. International students must submit a TOEFL score to the departmental advisor before entry into the EMS program will be approved. \*International students must score a minimum of 80 on the TOEFL exam. The IELTS exam will not be used as an admission requirement to the Department of EMS Education.
5. Students wishing to enter the EMS program must call the department and make an appointment with an advisor. Students who arrive without an appointment will not be seen due to the workload of the departmental advisors. Student can call the department at (251) 461-1832 and our administrative assistant's will be glad to assist any student in this area.

### **Progression Requirements:**

1. I understand that falsification of information on applications or other material of the University and/or the EMS Program shall be grounds for dismissal.
2. I understand that as a student in the EMS Program at the University of South Alabama, I must maintain an 80% average in each EMS class in which I am enrolled. I realize that if my average is below 80% at the completion of any EMS course, I will be required to repeat that course. I understand that I will have only one opportunity to successfully repeat any failed EMT course. Course withdrawals will be recorded as either passing or failing. Any “Withdrawal-Failing” will be considered a course failure for course readmission purposes.
3. I understand that I will abide by the University of South Alabama’s Code of Student Conduct as listed in the USA Student Government Association student handbook, “The Lowdown”.  
<http://www.southalabama.edu/lowdown/>
4. I understand that if I do not pass EMS 112, 113, and 115, I will not be eligible to sit for the National Registry examination until I have successfully retaken any of the above courses that I did not initially pass. I also understand that I must successfully complete the above courses before entering the Advanced EMT Level.
5. I understand that I must pass the National Registry Basic examination before I will be eligible to enroll in the second semester of EMS courses “Advanced EMT”. I understand that I will not be allowed to continue in the program until this is accomplished and a copy of a current State of Alabama EMS License is provided to the EMS Department.
6. I understand that I must maintain on file a current copy of my medical insurance, current AHA CPR Healthcare Provider certification, copy of immunizations, background check and drug screen results, proof of Hepatitis B vaccine, State of Alabama EMT or AEMT license and any other documentation deemed appropriate and necessary by the Department of EMS.
7. I understand that it is my responsibility to know my renewal/expiration dates of required documents and submit them for my student file as needed.
8. I understand that, due to the length and subject matter of each class, it is of the utmost importance that I attend all classes. I understand that failure to comply with attendance requirements will constitute failure of that particular EMS course.
9. I understand that academic advising is required prior to the beginning of each semester and that it is my responsibility to schedule an appointment with my EMS program academic advisor. Failure to be advised will result in the student being unable to progress in the next EMS level of training. All items (flu, Two-step TB Skin test, CPR card, licensures, and immunizations) must be current.
10. I understand that if I do not enroll and complete any EMS course(s) for one semester or more (excluding the summer semester), I must contact the Department of EMS Education, in writing, of my intention to resume participation in the EMS Program. I understand that the Department must approve my re-entry application. This letter must be received from the Program Director prior to the semester in which I wish to resume my education.

11. The EMS Program is recommended to be a continuous process that is accomplished within (5) semesters (approximately 18 months), if successful in each course and the student is able to take the courses recommended for each semester. The student must complete the Paramedic curriculum within three (3) calendar years, or nine (9) semesters.
12. I understand that if I do not pass the final practical examination in EMS 297, I will not be eligible to sit for the final written examination. I further understand that if I do not pass the final written examination in EMS 297, I will not successfully complete the course and will therefore not receive a passing grade for EMS 297, nor will I be allowed to sit for the National Registry examination.
13. I understand that it is my responsibility to read the college catalog, each course syllabus, clinical evaluation forms and any other materials that are provided to me which outline my responsibilities as an EMS student. I understand that failure to abide by these published materials may be grounds for failure of current EMS courses.
14. I understand that these rules apply to me while enrolled in any EMS course in the Emergency Medical Services Program through the University of South Alabama.
15. I understand that the registrar is the final authority regarding which courses are accepted towards graduation.

**Clinical Entry and Progression:**

1. I verify that I am of good moral character and that I have no known physical or mental disabilities that would prevent me from completing this educational program.
2. I understand that I am required to confirm that my student file is up to date and complete before I will be authorized to schedule any clinical internships as outlined in the Clinical Rotation Scheduling Protocol that I have signed. I am aware that any clinical internship hours completed without a complete file will be considered void.
3. I understand that all items in my student file (includes Two-Step TB Skin test, Flu vaccine, CPR card, licensures, and immunizations) must be current.
4. I understand that failure to comply with legal, moral, and legislative standards, which determine unacceptable behavior of the EMT and/or behavior which may be cause for denial of license to practice as an EMT constitutes grounds for dismissal from the program, regardless of course standing. A grade of an “F” or “U” will be assigned for any EMS course from which the student is dismissed for unacceptable behavior. 5. I understand that I must attend my scheduled clinical internships according to the program’s clinical rules and regulations. Failure to comply fully with these rules and regulations will result in my being ineligible to complete my clinical education. I agree to fully read the Program’s Clinical Handbook and if there are any questions or concerns, I will seek clarification before entering my internship area.
5. Falsification of EMS educational documents includes but is not limited to: Clinical Evaluations or documents, Cheating on EMS exams, or Falsified disclosure of information on entrance documents. These forms of falsification must be reported to ADPH Office of EMS, who will investigate and could result in the revocation of current license or disqualification of obtaining a future license in EMS within the State of Alabama.

6. I understand that I am required to abide by the rules and regulation of the clinical/field agency in which the clinical component of each course is performed. Failure to do so may result in dismissal from the program and a grade of “F” or “U” for the course assigned.
7. I understand that evaluation materials, i.e. clinical evaluations with instructor notations and counseling forms, will be maintained in my student folder. I also understand that upon my request, I have the right to see any information that is retained in my student folder.
8. I understand that inadequate clinical performances such as falsification of clinical documents, exceeding scope of practice, misconduct on clinical sites, or lack of clinical judgment, constitutes failure of the appropriate EMS level regardless of didactic average. I understand I may be allowed to repeat the clinical requirements one time for successful completion.
9. I understand that due to the nature of the clinical education received in the EMS Program, that there are risks involved in completing clinical internships with clinical affiliates of the EMS Program at the University of South Alabama. I fully understand that I am not required to involve myself in any activity that, in my opinion, would be potentially dangerous. I will not hold the University of South Alabama, any of USA’s employees, any other EMS student, any clinical preceptor, or any EMS Program Clinical Affiliate responsible for any injury incurred as a result of my participation in this educational program.
10. I understand that during my EMS clinical education, I may come in contact with potentially infectious diseases through the handling of blood and bodily fluids. I understand infection control materials will be provided and that it is my responsibility to utilize these provided materials in an appropriate manner. I further understand that my health and accident insurance and/or expenses are my responsibility.
11. I understand that I am responsible for transportation, meals, health care expenses, uniforms, textbooks, and any liability incurred during and while traveling to and /or from educational experiences.

**I HAVE READ THIS MEMORANDUM AND UNDERSTAND THAT THE CRITICA STATED  
HEREIN APPLY’S TO ME AND THAT FAILURE TO ABIDE BY ANY STATED CRITERIA  
MAY BE GROUNDS FOR DISMISSAL.**

---

**Student Name (Print)**

---

**Jag Number**

---

**Student Name (Signature)**

---

**Date**

**University of South Alabama Department of EMS Education**  
**Seasonal Flu and H1N1 Policy**

I understand that due to my occupational exposure to sick patients, it is important to my health as well as for my patients' health that I be immunized against the seasonal flu as well as the H1N1 flu.

The College of Allied Health Professions requires that all students performing clinical rotations at area hospitals and EMS service agencies to have been immunized against both the seasonal flu and H1N1 by November 1 of each year.

I understand that I will not be authorized to participate in clinical internship hours without having a valid Flu vaccine.

I understand that I must complete these immunizations and present documentation to that effect before being permitted to enroll in classes in the Department of EMS Education.

---

**Student Name (Signature)**

---

**Date**

\_\_\_\_\_ I have taken the seasonal flu and H1N1 vaccine

**University of South Alabama Department of EMS Education**  
**Hepatitis B Vaccination Policy**

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring hepatitis B virus (HBV) infection.

I understand that I must begin the Hepatitis B series before enrolling in EMT and I must have completed the series before attending any ALS clinical rotations.

I understand that the second immunization in this series is to be schedule thirty (30) days after the first immunization. The third immunization in this series is to be scheduled six (6) months after the second.

I understand that I am responsible for scheduling appointments with my physician for immunizations. I am also responsible to submitting records of immunizations to the EMS Department on schedule.

---

**Student Name (Signature)**

---

**Date**

\_\_\_\_\_, I have completed the hepatitis B vaccination series.

**University of South Alabama STUDENT HEALTH CENTER**  
**TUBERCULOSIS (TB) SCREENING QUESTIONNAIRE**

NAME: \_\_\_\_\_ DOB: \_\_\_\_\_ JAG# \_\_\_\_\_

Please answer the following questions:

- Have you ever had a positive TB skin test?  Yes  No
- Have you ever had close contact with anyone who was sick with TB?  Yes  No
- Have you ever been vaccinated with BCG?  Yes  No
- Were you born in one of the countries listed below and arrived in the U.S. within the past 5 years? \* (If yes, please **CIRCLE** the country)  Yes  No
- Have you ever traveled\*\* to/in one or more of the countries listed below? (If yes, please **CHECK** the box next to the country/countries)  Yes  No

Afghanistan Algeria Angola Anguilla Azerbaijan Argentina Armenia  
Bahamas Bahrain Bangladesh Belarus Belize Benin Bhutan Bolivia  
Bosnia & Herzegovina Botswana Brazil Brunei Darussalam Bulgaria Burkina Faso  
Burundi Cambodia Cameroon Cape Verde Central African Rep Chad China   
Comoros Congo Congo DR Cote d'Ivoire Croatia Dominican Republic Djibouti   
Ecuador Equatorial Guinea Egypt El Salvador Eritrea Ethiopia Estonia Fiji   
French Polynesia Gabon Gambia Georgia Ghana Guam Guatemala Guinea   
Guinea-Bissau Guyana Haiti Honduras India Indonesia Iran Iraq Japan   
Kazakhstan Kenya Kiribati Korea-DPR Korea-Republic Kuwait Kyrgyzstan   
Latvia Lao PDR Lesotho Liberia Lithuania Macedonia-TFYR Madagascar   
Malaysia Malawi Maldives Mali Marshall Islands Mauritania Mauritius St. Vincent   
Mexico Micronesia Moldova-Rep. Mongolia Montenegro Morocco Mozambique   
Myanmar Namibia Nauru Nepal New Caledonia Nicaragua N. Mariana Islands Niger  
Nigeria Niue Pakistan Palau Panama Papua New Guinea Paraguay Peru   
Philippines Poland Portugal Qatar Romania Russian Federation Rwanda Sao  
Tome & Principe Saudi Arabia Senegal Seychelles Sierra Leone Singapore   
Solomon Islands Somalia South Africa Spain Sri Lanka Sudan Suriname   
Swaziland Syrian Arab Republic Tajikistan Tanzania-UR Thailand The  
Grenadines Timor-Leste Togo Tokelau Tonga Tunisia Turkey Turkmenistan   
Tuvalu Uganda Ukraine Uruguay Uzbekistan Vanuatu Venezuela Viet Nam   
Wallis & Futuna Islands W. Bank & Gaza Strip Yemen Zambia Zimbabwe