



Initials: _____

UNIVERSITY OF SOUTH ALABAMA

2019-2020

Statement of Non-Filing of Income Tax Return for
Parent of a Dependent Student

Student Name: _____

JAG#: _____

Federal financial aid regulations require the parent(s) of a dependent student to request a 2017 IRS Verification of Non-Filing Letter to confirm a 2017 tax return was not filed. The letter can be requested from the IRS at www.irs.gov.

If a Verification of Non-Filing Letter cannot be obtained ***within 10-14 business days of the initial request***, please complete this form and provide copies of all 2017 IRS W-2 forms issued by each employer OR a 2017 IRS Wage and Income Transcript. ***If both parents did not file a 2017 tax return, each parent must complete a separate form.***

Part I. List all sources of 2017 parent work income, and the amount of income from each source:

Employer's Name <small>List every employer even if an IRS W-2 form was not issued</small>	2017 Amount Earned	IRS W-2 Provided?
Suzy's Auto Body Shop (example)	\$2000.00	Yes

_____ Check here if you did NOT work in 2017.

Part II. Certification of 2017 Non-Filing Status

I, _____, the parent of _____, certify
(Parent name) (Student name)
that I will not file and am not required to file a 2017 U.S. Income Tax Return. I have been trying to obtain a 2017 IRS Verification of Non-Filing Letter since _____, and have been unable to
(Date of the first attempt)
obtain this documentation. By signing this form, I certify that all the information reported on it is complete and correct.

Parent Signature: _____

Date: _____

******Typed or computer generated signatures will not be accepted******