University of South Alabama
Application for In-State Residency Classification

The rules regarding residency for tuition purposes at University of South Alabama are governed by the State of Alabama Code Subsection 16, Title 16, Chapter 64.

Complete this form and include all documentary evidence

Residency reclassification will be considered for U.S. citizens or U.S. Permanent Residents who are classified out-of-state for tuition purposes at the University of South Alabama. A student who has been coded Non-resident by Admissions processing must provide significant evidence illustrating a connection as a resident in the State of Alabama or Service Area. Select the appropriate qualifying form for consideration and only attach the corresponding document along with your supporting documentation.

☐ Form A: An Automatic Qualifier is any student, regardless of enrollment status that beyond a responsible doubt can demonstrate proof of residency.

☐ Form B: An independent student (19 years of age or older) who has established/maintained domicile in the State of Alabama or Service area for at least one calendar year (12 consecutive months) prior to enrollment at the University.

☐ Form C: A dependent student considered a minor by the state (single and under 19 years of age, or married and under 18 years of age) presumed to be a dependent of his or her parents if he or she cannot prove financial self-sufficiency for at least one calendar year (12 consecutive months) prior to enrollment at the University.

Were you a full-time student in the most recent Fall or Spring Semester at USA? ☐ Yes ☐ No

*Applicants who were full-time in the most recent fall or spring semester, may not be eligible for residency reclassification. Please refer to Form A. Automatic Qualifiers for exceptions to full-time enrollment in the most recent Fall or Spring term.

I, _______________________, declare or affirm that I am a resident of the State of Alabama or Service Area* as designated by the University of South Alabama, and by signing below attest and certify: the following is my permanent physical address and location within the State of Alabama or Service Area* and is my residence, I intend to remain at this address indefinitely, and it is my intent to and has been my intent to be a resident of the State of Alabama or Service Area of the University of South Alabama, and I have more connections with the State of Alabama or the Service Area than with any other state.

*Service Areas: Mississippi - George, Greene, Harrison, Jackson, Perry, or Stone counties; Florida - Escambia, or Santa Rosa counties.

I hereby petition to be a resident student and affirm that the information provided in this appeal and supporting documentation is true and accurate to the best of my knowledge.

Certification of Residency / Personal Statement

Additional Personal Statement:

Permanent Address: ______________________________________________________________________

City: _____________________________  State: _________  Zip Code: __________________

County: ____________________________

Dates:  From (Month/Year) _________________ To (Month/Year) _________________

Student Signature  Date  Supporting Person Signature (if applicable)  Date

Revised 10/2018
Form B - Independent Student

All applicants must submit a copy of an Alabama (or Service Area) driver license or state ID card showing permanent address. If current license is not the earliest, provide evidence of earliest license.

An independent student (19 years of age or older) who has established/maintained domicile in the State of Alabama or Service area for at least one calendar year (12 consecutive months) prior to enrollment at the University.

Student Name: __________________ _____ _______________________

Last                     First              Middle

Jag ID: J00 _________________ Date of Birth: ____ / ____ / ____ 

Month       Day          Year       Phone Number: ________________

Marital Status: _________________________

Term Applying for Residency: ___________________________ Citizenship Status: □ U.S. Citizen

Semester  Year       □ Permanent Resident

Part 1. Applicants must provide a minimum of two proofs of residence from the acceptable documents listed below. All documentation must demonstrate residence for at least one calendar year prior to your enrollment at the University.

Information that must be included in the document | Acceptable Documents
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Graduation from an Alabama or Service Area high school or GED completion | Official high school transcript, diploma, or GED test score (must be within prior year)
Payment of income taxes as an Alabama resident or Service Area resident from the most recent tax year. | 1st two pages of most recent tax year return for Federal and State
Ownership of a Residence or Real Estate in Alabama or Service Area; including ad valorem/property taxes paid | Property Tax Receipt:
License to do business or practice a profession in Alabama or Service Area | Business Licensure:
Continuing voter registration in Alabama or Service Area that occurred at least one year prior | Voter Registration Card showing issued date
Maintenance of both a checking and saving showing location established and date of establishment | Checking And Saving Account Statement or Bank Letter:
Automobile registration or auto title that occurred at least one year prior to enrollment | Personal property and/or license plate Tax Receipt:
Membership in religious, professional, business, civic, and social organization within Alabama or Service Area | Letter on letterhead must include effective date
Selective service registration, hunting and fishing licenses, insurance policies | Official documents showing effective date

FOR OFFICE USE ONLY

□ Approved __________________ Date __________________ Signature

□ Denied __________________ Date __________________ Signature

□ Appeal __________________ Date __________________ Signature

□ Yes □ No