University of South Alabama
Application for In-State Residency Classification

The rules regarding residency for tuition purposes at University of South Alabama are governed by the State of Alabama Code Subsection 16, Title 16, Chapter 64.

Complete this form and include all documentary evidence

Residency reclassification will be considered for U.S. citizens or U.S. Permanent Residents who are classified out-of-state for tuition purposes at the University of South Alabama. A student who has been coded Non-resident by Admissions processing must provide significant evidence illustrating a connection as a resident in the State of Alabama or Service Area. Select the appropriate qualifying form for consideration and only attach the corresponding document along with your supporting documentation.

☐ Form A: An Automatic Qualifier is any student, regardless of enrollment status that beyond a responsible doubt can demonstrate proof of residency.

☐ Form B: An independent student (19 years of age or older) who has established/maintained domicile in the State of Alabama or Service area for at least one calendar year (12 consecutive months) prior to enrollment at the University.

☐ Form C: A dependent student considered a minor by the state (single and under 19 years of age, or married and under 18 years of age) presumed to be a dependent of his or her parents if he or she cannot prove financial self-sufficiency for at least one calendar year (12 consecutive months) prior to enrollment at the University.

Were you a full-time student in the most recent Fall or Spring Semester at USA? ☐ Yes ☐ No

*Applicants who were full-time in the most recent fall or spring semester, may not be eligible for residency reclassification. Please refer to Form A. Automatic Qualifiers for exceptions to full-time enrollment in the most recent Fall or Spring term.

Certification of Residency / Personal Statement

I, ______________________ , declare or affirm that I am a resident of the State of Alabama or Service Area* as designated by the University of South Alabama, and by signing below attest and certify: the following is my permanent physical address and location within the State of Alabama or Service Area* and is my residence, I intend to remain at this address indefinitely, and it is my intent to and has been my intent to be a resident of the State of Alabama or Service Area of the University of South Alabama, and I have more connections with the State of Alabama or the Service Area than with any other state.

*Service Areas: Mississippi - George, Greene, Harrison, Jackson, Perry, or Stone counties; Florida - Escambia, or Santa Rosa counties.

Additional Personal Statement:

Permanent Address: ______________________________________________________________________
City: _____________________________ State: _________ Zip Code : __________________
County: ____________________________
Dates:  From (Month/Year) _________________ To (Month/Year) _________________

I hereby petition to be a resident student and affirm that the information provided in this appeal and supporting documentation is true and accurate to the best of my knowledge.

Student Signature __________________________ Date __________________________
Supporting Person Signature (if applicable) __________________________ Date __________________________

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Form C - Dependent Student

All applicants must submit a copy of an Alabama (or Service Area) driver license or state ID card showing permanent address. If current license is not the earliest, provide evidence of earliest license.

A dependent student who is considered a minor by the state (single and under 19 years of age, or married and under 18 years of age) presumed to be a dependent of his or her parents if he or she cannot prove financial self-sufficiency for at least one calendar year prior to enrollment.

Student Name: ___________________ ___________________ ___________________

Last                     First              Middle

Jag ID: J00 _______________ Date of Birth: ___ / ___ / ___ Phone Number: ________________

Month       Day          Year

Marital Status: _________________________

Term Applying for Residency: ____________ ____________ Citizenship Status: □ U.S. Citizen

Semester  Year □ Permanent Resident

Part 1. Applicants must provide a minimum of two proofs of residence from the acceptable documents listed below. All documentation must demonstrate residence for at least one calendar year prior to your enrollment at the University.

Information that must be included in the document               Acceptable Documents

| Proof of student’s graduation from an Alabama or Service Area high school or GED completion | Official high school transcript, diploma, or GED test score: (must be within prior year) |
| Copy of parent’s payment of income taxes as an Alabama resident or Service Area resident | 1st two pages of most recent tax year return for Federal and State |
| Ownership of a residence or real estate in Alabama or Service Area; including ad valorem/property taxes paid | Property Tax Receipt: |
| Parent’s license to do business or practice a profession in Alabama or Service Area | Business Licensure: |
| Parent’s personal checking and saving account showing location established and date of establishment | Checking And Saving Account Statement or Bank Letter: |
| Parent automobile registration or auto title that occurred at least one year prior to enrollment | Personal property and/or license plate Tax Receipt: |
| Membership in religious, professional, business, civic, and social organization within Alabama or Service Area | Letter on letterhead must include effective date |
| Proof of insurance in Alabama or Service Area listing effective date | Insurance Policy |

FOR OFFICE USE ONLY

□ Approved ______________ Date

________________________ Signature

________________________ Signature

□ Denied ______________ Date

________________________ Signature

________________________ Signature

□ Appeal ______________ Date  □ Yes □ No

________________________ Signature

________________________ Signature

Revised 10/2018