Make sure you keep your contact info current in Personal Access System

Click on PAWS in “Logins” menu
Enter your J# and PIN in designated fields and click “Login”
Click on “Personal Information”

Click on “Update Emergency Contacts”
Update Emergency Contacts - Select Contact

Your current emergency contact information is listed below. To update a contact, click the name of the contact you wish to update. To add a new contact, click New Contact. To update your USA Alert contact, click Update USA Alert at the bottom of the page.

<table>
<thead>
<tr>
<th>Emergency Contacts</th>
<th>Order Name</th>
<th>Address and Phone Relationship</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>New Contact</td>
<td></td>
</tr>
</tbody>
</table>

Note: This USA Alert contact information will be used to alert you in the event of an on-campus emergency. Please only enter contact information that can be used to immediately contact you (not someone else).

Add/Update USA Alert

Email Contacts
- Campus/Primary Email: smalone@southalabama.edu
- Additional Email:

Phone Contacts
- Personal/Home Cell Phone:
- Personal/Home Land-line Phone:
- Work Land-line Phone:

Note: In addition to emergency calls, cellphone numbers will also be used to send emergency text alerts

Update Info in appropriate fields and click “Submit”