

## English Language Center Airport Pickup Request Form

Airport assistance is only available Monday-Friday 8:00 am-5:00 pm. Please plan accordingly.

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Sex \_\_\_\_\_ Date of birth \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  
 Nationality \_\_\_\_\_ Jag Number \_\_\_\_\_  
 Email \_\_\_\_\_

Pickup Date \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  
 Pickup time \_\_\_\_\_ Pickup time \_\_\_\_\_ a.m.  
 \_\_\_\_\_ p.m.  
 Airline \_\_\_\_\_ Flight # \_\_\_\_\_ Number of bags \_\_\_\_\_  
 Drop-off location \_\_\_\_\_

If traveling with family members, please list their relationships to you and their ages (if children).

Notes

Will you be staying on campus?	Yes	No	If yes, have you confirmed your arrangements with Student Housing?	Yes	No
Will housing be available when you arrive?	Yes	No	If no, where will you stay until housing is available?		

### For Office Use Only

Staff member taking request:

Date

Notes