



## **FINANCIAL AID DEFERRAL REQUEST INSTRUCTIONS AND FAQ'S**

(Q1) What is a Financial Aid Deferral Request (Deferral Request)?

(A1) A Deferral Request is a courtesy offered by the Office of Financial Aid to ensure that your schedule will not be subject to cancellation due to nonpayment by the Office of Student Accounting while your financial aid eligibility is being determined.

(Q2) Am I eligible to complete a Deferral Request?

(A2) You are eligible for a Deferral Request if you:

- have a valid 2023-2024 FAFSA on file with USA;
- have an eligible Satisfactory Academic Progress (SAP) status as outlined in USA's SAP Policy (visit <https://www.southalabama.edu/departments/financialaid/sap.html> to view the policy);
- will be registered for classes by **06/05/2024**.

(Q3) Should I complete a Deferral Request?

(A3) You are not required to complete the request if you have alternate payment arrangements to ensure your schedule will not be subject to cancellation. USA does offer a payment plan with no credit checks and a one-time nonrefundable \$35 fee. Please see

<https://www.southalabama.edu/departments/financialaffairs/studentaccounting/> for more information.

(Q4) Is my student account subject to any additional fees as a result of a Deferral Request?

(A4) A \$50 late payment fee may be assessed by the Office of Student Accounting if your total balance is not paid in full by the payment deadline. For more information about potential fees associated with a Deferral Request, please contact the Office of Student Accounting at (251) 460-6195 or [studentaccounting@southalabama.edu](mailto:studentaccounting@southalabama.edu).

(Q5) What happens if I complete a Deferral Request but don't receive enough financial aid to cover my total balance owed to the Office of Student Accounting?

(A5) When completing the Deferral Request, you acknowledge in Item#1 that you are responsible for paying your total balance by the date specified on the request-- regardless of the amount of financial aid you are offered.

(Q6) Can I charge my books at the Bookstore after completing a Deferral Request?

(A6) No, you will not have any financial aid charging privileges at the Bookstore since you do not currently have a financial aid offer in place. Any textbooks and supplies must be purchased through other means.

(Q7) Are there any special instructions for completing the Deferral Request?

(A7) You will access the Deferral Request e-form at <https://www.southalabama.edu/onestop/>. Select 'One Stop eForms'. Log in using your JagNet SSO credentials and then select 'Financial Aid Deferral'. Click the radio button next to each item on the form as you read them, then click 'Submit' to submit the form. A PDF of the completed form will be emailed to you and to the Office of Financial Aid to be reviewed. You are responsible for keeping a copy of the completed request for your records as it contains important information about the terms of your Deferral Request.

(Q8) How do I know my Deferral Request was received and accepted?

(A8) You can view the status of your Deferral Request under 'Student Requirements' from the 'Student Services and Financial Aid' section in PAWS. Once your Deferral Request is received and reviewed, you will see the status as 'Reviewed/Completed' under the 'Satisfied Requirements' section at the top of the page.

(Q9) I completed a Deferral Request, but it wasn't accepted. What happened?

(A9) Your Deferral Request is not in place to protect your class schedule from cancellation by the Office of Student Accounting until it is listed with a status of 'Reviewed/Complete' under 'Satisfied Requirements' in PAWS.

You are ineligible for a Deferral Request if you do not meet all of the following criteria:

- have a valid 2023-2024 FAFSA on file with USA and have not yet been offered federal aid;
- have an eligible Satisfactory Academic Progress (SAP) status as outlined in USA's SAP Policy (visit <https://www.southalabama.edu/departments/finaid/sap.html> to view the policy);
- will be registered for classes by **06/05/2024**.
- PLEASE NOTE: If you have already been offered federal aid for the semester and the amount accepted is not enough to cover your charges, you are NOT eligible for a deferral.

If you do not meet these criteria, your Deferral Request is not valid and your schedule will be subject to cancellation. Your Deferral Request will be updated in PAWS to a status of 'Ineligible' under 'Unsatisfied Requirements'. You will also be notified via JagMail.