

2016 BIWEEKLY PAYROLL CALENDAR

* Deviates from the normal deadline

** BW = USA

BH = USA HealthCare Management LLC

Payroll ID** and Number	Period Covered	PA/Paperwork Due In HR or Payroll As Appropriate Before 4:00 PM ****(Tuesday)****	Timesheets Due In Payroll Before 9:00 AM	Kronos Timekeeping System Confirmation Before 1:00 PM	Employee Web Time Entry Completed by 10:00 am Supervisor Approval Before 1:00 PM	Check Date
BW/BH 01	12/27/2015 - 01/09/2016	01/05/2016	01/11/2016	01/11/2016	01/11/2016	01/15/2016
BW/BH 02	01/10/2016 - 01/23/2016	01/19/2016	01/25/2016	01/25/2016	01/25/2016	01/29/2016
BW/BH 03	01/24/2016 - 02/06/2016	02/02/2016	02/08/2016	02/08/2016	02/08/2016	02/12/2016
BW/BH 04	02/07/2016 - 02/20/2016	02/16/2016	02/22/2016	02/22/2016	02/22/2016	02/26/2016
BW/BH 05	02/21/2016 - 03/05/2016	03/01/2016	03/07/2016	03/07/2016	03/07/2016	03/11/2016
BW/BH 06	03/06/2016 - 03/19/2016	03/15/2016	03/21/2016	03/21/2016	03/21/2016	03/25/2016
BW/BH 07	03/20/2016 - 04/02/2016	03/29/2016	04/04/2016	04/04/2016	04/04/2016	04/08/2016
BW/BH 08	04/03/2016 - 04/16/2016	04/12/2016	04/18/2016	04/18/2016	04/18/2016	04/22/2016
BW/BH 09	04/17/2016 - 04/30/2016	04/26/2016	05/02/2016	05/02/2016	05/02/2016	05/06/2016
BW/BH 10	05/01/2016 - 05/14/2016	05/10/2016	05/16/2016	05/16/2016	05/16/2016	05/20/2016
BW/BH 11	05/15/2016 - 05/28/2016	05/24/2016	05/27/2016*	05/30/2016	05/30/2016	06/03/2016
BW/BH 12	05/29/2016 - 06/11/2016	06/07/2016	06/13/2016	06/13/2016	06/13/2016	06/17/2016
BW/BH 13	06/12/2016 - 06/25/2016	06/21/2016	06/27/2016	06/27/2016	06/27/2016	07/01/2016
BW/BH 14	06/26/2016 - 07/09/2016	07/05/2016	07/11/2016	07/11/2016	07/11/2016	07/15/2016
BW/BH 15	07/10/2016 - 07/23/2016	07/19/2016	07/25/2016	07/25/2016	07/25/2016	07/29/2016
BW/BH 16	07/24/2016 - 08/06/2016	08/02/2016	08/08/2016	08/08/2016	08/08/2016	08/12/2016
BW/BH 17	08/07/2016 - 08/20/2016	08/16/2016	08/22/2016	08/22/2016	08/22/2016	08/26/2016
BW/BH 18	08/21/2016 - 09/03/2016	08/30/2016	09/02/2016*	09/05/2016	09/05/2016	09/09/2016
BW/BH 19	09/04/2016 - 09/17/2016	09/13/2016	09/19/2016	09/19/2016	09/19/2016	09/23/2016
BW/BH 20	09/18/2016 - 10/01/2016	09/27/2016	10/03/2016	10/03/2016	10/03/2016	10/07/2016
BW/BH 21	10/02/2016 - 10/15/2016	10/11/2016	10/17/2016	10/17/2016	10/17/2016	10/21/2016
BW/BH 22	10/16/2016 - 10/29/2016	10/25/2016	10/31/2016	10/31/2016	10/31/2016	11/04/2016
BW/BH 23	10/30/2016 - 11/12/2016	11/08/2016	11/14/2016	11/14/2016	11/14/2016	11/18/2016
BW/BH 24	11/13/2016 - 11/26/2016	11/21/2016*	11/28/2016	11/28/2016	11/28/2016	12/02/2016
BW/BH 25	11/27/2016 - 12/10/2016	12/06/2016	12/12/2016	12/12/2016	12/12/2016	12/16/2016
BW/BH 26	12/11/2016 - 12/24/2016	12/16/2016*	12/20/2016*	12/26/2016	12/26/2016	12/30/2016

Please note new day for Paperwork Deadline

Dates may be subject to change due to unforeseen circumstances

Revised 11/12/2015