

2019 BIWEEKLY PAYROLL CALENDAR

* Deviates from the normal deadline

** BW = USA

BH = USA HealthCare Management LLC

BI = University of South Alabama Health Authority

Payroll ID** and Number	Period Covered	PA/Paperwork Due In HR or Payroll As Appropriate Before 4:00 PM ****(Tuesday)****	Kronos Timekeeping System Confirmation Before 1:00 PM	Employee Web Time Entry Completed by 10:00 am(a) Supervisor Approval Before 1:00 PM	Amended/(Manual*) Timesheets Due In Payroll Before Noon	Check Date
BW/BH/BI 01	12/23/2018 - 01/05/2019	01/02/2019*	01/07/2019	01/07/2019	01/08/2019	01/11/2019
BW/BH/BI 02	01/06/2019 - 01/19/2019	01/15/2019	01/21/2019	01/21/2019	01/22/2019	01/25/2019
BW/BH/BI 03	01/20/2019 - 02/02/2019	01/29/2019	02/04/2019	02/04/2019	02/05/2019	02/08/2019
BW/BH/BI 04	02/03/2019 - 02/16/2019	02/12/2019	02/18/2019	02/18/2019	02/19/2019	02/22/2019
BW/BH/BI 05	02/17/2019 - 03/02/2019	02/26/2019	03/04/2019	03/04/2019	03/04/2019*	03/08/2019
BW/BH/BI 06	03/03/2019 - 03/16/2019	03/12/2019	03/18/2019	03/18/2019	03/19/2019	03/22/2019
BW/BH/BI 07	03/17/2019 - 03/30/2019	03/26/2019	04/01/2019	04/01/2019	04/02/2019	04/05/2019
BW/BH/BI 08	03/31/2019 - 04/13/2019	04/09/2019	04/15/2019	04/15/2019	04/16/2019	04/19/2019
BW/BH/BI 09	04/14/2019 - 04/27/2019	04/23/2019	04/29/2019	04/29/2019	04/30/2019	05/03/2019
BW/BH/BI 10	04/28/2019 - 05/11/2019	05/07/2019	05/13/2019	05/13/2019	05/14/2019	05/17/2019
BW/BH/BI 11	05/12/2019 - 05/25/2019	05/21/2019	05/27/2019	05/27/2019	05/28/2019	05/31/2019
BW/BH/BI 12	05/26/2019 - 06/08/2019	06/04/2019	06/10/2019	06/10/2019	06/11/2019	06/14/2019
BW/BH/BI 13	06/09/2019 - 06/22/2019	06/18/2019	06/24/2019	06/24/2019	06/25/2019	06/28/2019
BW/BH/BI 14	06/23/2019 - 07/06/2019	07/01/2019*	07/08/2019	07/08/2019	07/09/2019	07/12/2019
BW/BH/BI 15	07/07/2019 - 07/20/2019	07/16/2019	07/22/2019	07/22/2019	07/23/2019	07/26/2019
BW/BH/BI 16	07/21/2019 - 08/03/2019	07/30/2019	08/05/2019	08/05/2019	08/06/2019	08/09/2019
BW/BH/BI 17	08/04/2019 - 08/17/2019	08/13/2019	08/19/2019	08/19/2019	08/20/2019	08/23/2019
BW/BH/BI 18	08/18/2019 - 08/31/2019	08/27/2019	09/02/2019	09/02/2019	09/03/2019	09/06/2019
BW/BH/BI 19	09/01/2019 - 09/14/2019	09/10/2019	09/16/2019	09/16/2019	09/17/2019	09/20/2019
BW/BH/BI 20	09/15/2019 - 09/28/2019	09/24/2019	09/30/2019	09/30/2019	10/01/2019	10/04/2019
BW/BH/BI 21	09/29/2019 - 10/12/2019	10/08/2019	10/14/2019	10/14/2019	10/15/2019	10/18/2019
BW/BH/BI 22	10/13/2019 - 10/26/2019	10/22/2019	10/28/2019	10/28/2019	10/29/2019	11/01/2019
BW/BH/BI 23	10/27/2019 - 11/09/2019	11/05/2019	11/11/2019	11/11/2019	11/12/2019	11/15/2019
BW/BH/BI 24	11/10/2019 - 11/23/2019	11/18/2019*	11/24/2019*	11/24/2019*	11/25/2019*	11/29/2019
BW/BH/BI 25	11/24/2019 - 12/07/2019	12/03/2019	12/9/2019	12/9/2019	12/10/2019	12/13/2019
BW/BH/BI 26	12/08/2019 - 12/21/2019	12/16/2019*	12/22/2019*	12/22/2019*	12/23/2019*	12/27/2019

Dates may be subject to change due to unforeseen circumstances

(a) Note - Departmental deadlines may be earlier than payroll deadlines, please always verify with your supervisor.

Revised 11/29/2018