### 2019 Monthly Payroll Calendar

* Deviates from the normal deadline  
** MO = USA  
MH = USA HealthCare Management LLC  
MI = University of South Alabama Health Authority

#### Dates may be subject to change due to unforeseen circumstances

<table>
<thead>
<tr>
<th>Payroll ID** and Number</th>
<th>Period Covered</th>
<th>PA/Paperwork Due In HR or Payroll As Appropriate Before 4:00 PM</th>
<th>Employee Leave Report Payroll Before 5:00 PM (a)</th>
<th>Approvers Leave Report Payroll Before 5:00 PM</th>
<th>Check Date</th>
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<tbody>
<tr>
<td>MO/MH/MI 01</td>
<td>12/01/2018 - 12/31/2018</td>
<td>12/10/2018*</td>
<td>01/15/2019</td>
<td>01/20/2019</td>
<td>01/02/2019</td>
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<td>MO/MH/MI 02</td>
<td>01/01/2019 - 01/31/2019</td>
<td>01/22/2019</td>
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<td>02/19/2019</td>
<td>03/15/2019</td>
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<td>09/03/2019</td>
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<td>10/01/2019</td>
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Revised 11/06/2018