Welcome to South!

We are very excited to welcome you to your new home.

To make your transition to campus living as smooth as possible, we are glad to provide you with exciting information about move in. Additional information will be sent to your JagMail and can be found on our website as we get closer to move in. We’re looking forward to seeing you on campus this fall!

Check your JagMail and our website for info and updates!

SouthAlabama.edu/Housing
IMPORTANT HOUSING DATES

Room Assignments will continue to be made as needed until Check-In. Assignments are based on space availability at the time the assignment is made. Notification of an assignment is sent to the student's JagMail once it is made available to review online within MyUSAHousing.

JUNE

6/15/20: Move In Week 2020 Appointments open
Login to MyUSAHousing to schedule a move in appointment during Move In Week 2020.

6/15/20: Early Arrival requests open
Login to MyUSAHousing to request Early Arrival. Only those students who have a verified academic need with a University program/organization that requires early arrival to campus ahead of the Residence Halls opening (August 6-15) will be approved. There is a $15.00 nightly rate for each night a student occupies their room before August 6, 2020. Please visit bit.ly/USAEarlyArrivals for further details.

JULY

7/01/20: All requests for Early Arrival should be submitted by July 1
Requests will be approved based on confirmation with the associated University program. If a student requests early arrival after July 1 and is approved, there will be associated late fees.

PRIORITY DEADLINE FOR EARLY ARRIVAL REQUEST SUBMISSION IS JULY 1
- All requests received July 2 - July 15 will be subject to a late charge of $100.00 in addition to the nightly rate.
- All requests received July 16 - August 1 will be subject to a late charge of $175.00 in addition to the nightly rate.
- All requests received after August 1 will be subject to a late charge of $250.00 in addition to the nightly rate.

Please visit bit.ly/USAEarlyArrivals for further details.

7/06/20-7/07/20: July Room Change Request Period
Requests open through MyUSAHousing starting 9:00 am on July 6, 2020, and end on July 7, 2020, at 11:59 pm.

AUGUST

8/08/20 through 8/15/20: Move In Week 2020 - Residence Halls Open
Residents who have scheduled a Move in Week 2020 appointment should arrive to campus during appointment window.

08/09/20: Meal plans start and Fresh Food Co. open (For hours and menus, visit SouthAlabama.edu/Dining)

08/16/20, 1:00-4:00pm: Late Arrival for Move In Week 2020
Students who are unable to arrive to campus during the week of August 8-16 should schedule an appointed time for August 16, 2020, during 1:00-4:00pm. Students will not be allowed to move in unless they have an approved Move In Week 2020 Late Arrival appointment. If you need to arrive after August 16, please email housing@southalabama.edu to schedule an appointment before 12:00pm (noon) on August 14, 2020. Failure to do so will result cancellation of your housing contract and room reservation.

SEPTEMBER

9/02/20 - 9/04/20: September Room Change Request Period
Requests open through MyUSAHousing starting 9:00 am on September 2, 2020, and end on September 4, 2020, at 11:59 pm.
USA Housing is excited to announce Move In Week 2020!

Move-in Week 2020 will begin on August 8, 2020, and conclude on August 15, 2020. Students will be allowed to move in during their designated appointment time.

USA Housing will host staggered Move In in an effort to maintain social distancing and follow CDC guidelines amidst COVID-19.

USA Housing asks that students bring only essential family members or friends to participate in Move In. While we understand this can be difficult, the University is adding this precaution in an attempt to reduce the spread of COVID-19 and maximize the safety of those on campus. Student health will be screening all students and visitors upon arrival to campus for Move In. All students and visitors must first pass the health screening before they can proceed to their residence hall to move in. If you answer ‘Yes’ to either of the two questions, we ask that that you do not participate in move in at this time and contact Housing immediately:

- Have you had any NEW medical symptoms in the last 14 days especially (cough, shortness of breath, sore throat, fever, diarrhea, loss of taste or smell)?

- Have you had any exposure in the last 14 days to someone with COVID-19 or is suspected of having COVID-19?

A student health questionnaire (sent to your JagMail) must be completed no sooner than 2 days (48 hours) before arriving to campus during your appointment time. Please make sure to complete the questionnaire to avoid any delays the day of your appointment.

We ask that students arrive 30 minutes prior to their appointment time to complete the campus pre-screening process prior to proceeding to your residence hall. Both students and their two family members/friends will be required to wear a mask while on campus. Students will not be allowed to arrive to campus outside of their designated move in appointment and will be required to pass University pre-screen process priority to being allowed to move in.

Student/Photo IDs will be required at pre-screening locations.

HOW TO SCHEDULE A MOVE IN WEEK 2020 APPOINTMENT

> Login to SouthAlabama.edu/MyUSAHousing

> Select ‘Housing Contract’ (upper left)

> Select the ‘Academic Year 2020-2021’ Contract Term (click ‘Save & Continue’) 

> Select ‘Move In 2020 Appointment’ step (step in the blue navigation bar)

> Review the information on this step and then click the banner image to navigate to the Appointment Scheduler.

> Please login via the link to the left of the red menu bar. Click the button labeled ‘SouthAlabama - Student SSO Login’. The credentials will be your JagNumber and your jagNet password.

> A video guide will be available for you to review should the need arise.

> Click ‘Schedule Appointment’ in the top red menu bar.

> Select ‘Move In Week 2020 Appointments’ from the drop-down menu and click ‘Save and Continue’ button below it.

> The Appointment Scheduler will appear. Please make note of the phrase ‘Please book an appointment for yourself for ____’ matches your room assignment.

> The available dates and times listed in the Appointment Scheduler calendar are based off of your current room assignment.

> Navigate through the calendar dates and select an available time that you prefer - these will be a light blue color. Unavailable times will be yellow.

> Click the time you would like to book.

> Confirm the date and time by clicking ‘Yes’ in the small pop up window. If you want to choose another time, click ‘No’.

> The Appointment Scheduler will refresh and display your booked appointment. A confirmation email will also be sent to your JagMail with the appointment details.
BEFORE you arrive

1. CONNECT WITH YOUR ROOMMATE

We encourage you to connect with your roommate before Move-In!

Send them an email or private message through MyUSAHousing. Share academic plans, common interests, and what each of you will contribute to your room’s set-up. Learn more about your roommate within the ‘Housing Contract Status’ section of your Academic Year housing contract in MyUSAHousing (under ‘Occupancy Information’).

2. CHECK MyUSAHousing and YOUR JAGMAIL

Login to MyUSAHousing to view the change important updates about your assignment and be sure to check your JagMail frequently.

Prior to Move In Week 2020, you must ensure all records with student health are up to date. Submit your immunization information and upload your records/forms by logging in to the Student Health Web Portal (required for ALL residents): StudentHealth.SouthAlabama.edu

NEW for 2020-2021: Due to COVID-19, students will be required to have flu vaccination records on file with student health by January 1, 2021.

IMPORTANT!

Student Health will send a questionnaire to students via their JagMail. All students must complete the e-survey 2 days (48 hours) prior to their scheduled move in appointment.

3. UPDATE YOUR STUDENT HEALTH RECORDS

Review our Packing List (pg 9-10) for items you should bring OR leave at home. Pack belongings in easy-to-carry boxes or plastic containers. Label all boxes with your last name, building name, and room number. This way, we will know to whom the items belong should they get separated from you during Move-In.

4. PREPARE TO PACK UP

Check your family’s automobile and homeowner’s / apartment dweller’s insurance policy to make sure valuables and vehicles you bring to campus will be covered.

5. REVIEW YOUR INSURANCE PLAN
What to expect when YOU ARRIVE!

You can help make this a great experience by reviewing the information we send you and making sure you have done everything required before you arrive on campus.

All students and their 3 family members/friends will participate in the drive through screening stations as students arrive on campus.

- Review your campus map that will show you where to enter campus.
- Once you arrive on campus, you will be directed to a screening location. Be sure to complete the student health questionnaire 48 hours prior to arrival to avoid delays! Each individual in your vehicle will have their temperature taken by student health. Additional screening may be necessary.
- Immediately following screening, you will be checked in and will receive a packet labeled with your student information. This packet will contain your respective room key, a Health Screening Card, welcome handouts, and a campus map.
- Place the Health Screening Card on the driver side dashboard before driving away from the screening location.
- Follow the designated route to your assigned residence hall.
- Once you arrive at your building, please pull into the designated 'Temporary Unloading Zone'. This is where you will unload your belongings.
- Please note that due to COVID-19, USA faculty and staff will not be on-site to help move students into their rooms.
- Red bins will be available for use to transport items to your room. These are limited and available on a first come, first serve basis. Visit your community office for more details.
- Once all belongings have been removed from the vehicle, please move the vehicle to one of the designated parking lots on the campus map.
- Finally, students are required to complete their room inspection in MyUSAHousing immediately upon moving in. Once you have done that you have completed the check-in process. Student who do not complete the room inspection from within the first 24 hours will be noted as responsible for the condition of the room at check out.

REMEMBER: August in Mobile can be hot and humid, and not without its fair share of sudden thunder storms. Move In Week will be busy, so be patient and most of all have fun!

Move In Tips:
> Wear cool, comfortable clothing and sturdy, comfortable shoes
> Remember your Student/Photo ID
> Know your building AND room number
> Bring a small cart or dolly
> Put on sunscreen
> Drink lots of water. Water can also be found in your community office.
> Bring a rain jacket
CAMPUS MAIL
Your Campus Mailbox number and mailing address will be assigned by August 5, 2020. You can check your information online in MyUSAHousing under ‘Housing Contract Status’. Payment for this box is included in the housing contract. All students who live on campus are required to have a personal mail box to receive mail. Students can visit the USA Mail Hub to pick up any mail they may receive as mail is not delivered to residence hall rooms. Additionally, all packages will need to be signed for and picked up at the USA Mail Hub. Learn more: bit.ly/USAMailServices

INTERNET
Every residence hall room has a wired Ethernet port. You may use the open wall port in your room for your wired devices. Network cables can be obtained from your Community Office or by calling the USA Computer Services Center. You will have the opportunity to establish a wireless network in your room by purchasing/providing the wireless router of your choice. Unlimited access to the wired network connection and broadband internet is included in your housing contract.

DINING OPTIONS
The meals portion of your Meal Plan is available at the Fresh Food Company, South Alabama’s all-you-care-to-eat dining location. The FFC is located on the 2nd floor of the Dining Hall adjacent to the residential communities. Bonus Bucks supplement your meal plan and can be used at all USA Dining locations. You can change your meal plan until the

Prior to Move In: you may view/change your meal plan by returning to the ‘Meal Plan Selection’ step of MyUSAHousing.

After Move In: August 26, 2020, is the deadline for you to change your meal plan. To do so, email your name, Jag#, and your requested meal plan to housing@southalabama.edu.

Meal plan charges will be adjusted for approved changes based on the current meal plan, requested meal plan, date meal plan change is received/processed and meal plan usage (if applicable).

2020-2021 HOUSING & DINING RATES
All rates are subject to Board of Trustees approval and may change. Rates are listed as a per person, per semester rate. Credit hours must be accepted and approved by the Office of the Registrar.

BETA/GAMMA
$2,050 2 Bedroom Apartment for 4
$2,740 Studio Apartment for 2
$2,825 Large Private Room
$2,825 Suite-Style for 1
$3,100 2 Bedroom Apartment for 2
$3,100 Private Apartment

DELTA
$2,050 Room for 2
$2,475 Room for 2 w/Kitchenette
$2,675 Private Room
$2,740 Private Room w/Kitchenette
$2,825 Large Private Room

AZALEA HALL / CAMELLIA HALL / EPSILON
$2,700 Room for 2

STOKES HALL
$3,100 Suite-Style for 1

MEAL PLANS for Juniors, Seniors, & Graduates
Residents with 60 credit hours or more may select any of our 6 residential meal plans below.

$1,085 7 Meals per week w/$100 Bonus Bucks
$1,400 All Bucks Plan ($1,400 Bonus Bucks)

MEAL PLANS for Sophomores and above
Residents with credit hours between 30-59 may select the meal plan below OR any of the Jag Pass meal plans (4 options total).

$1,900 10 Meals per week w/$500 Bonus Bucks

MEAL PLANS for Freshmen and above
Residents with 29 credit hours or less may select any of the 3 Jag Pass meal plans below.

$1,900 Jag Pass 175
(unlimited meals w/$175 Bonus Bucks)

$2,025 Jag Pass 300
(unlimited meals w/$300 Bonus Bucks)

$2,180 Jag Pass 450
(unlimited meals w/$450 Bonus Bucks)

For more info regarding all housing and meal plan rates visit: bit.ly/USAHousingDiningRates

PAYMENT DEADLINES
The balance of your fall term tuition and fees, including housing and meals, is due by Tuesday, August 11th.

For information about cancellations and refunds, please visit SouthAlabama.edu/Departments/Housing/Cancellations.html
ABOUT YOUR ROOM

ROOM FURNITURE
Every room is furnished with a bed frame, mattress, desk, chair, dresser, and closet or wardrobe per student. All furniture must stay in your room. All residence hall beds are adjustable in height and capable of being bunched. If interested in bunking, you may request bed-bunking pins when you check-in. Find the dimensions of our two bed sizes, as well as instructions to adjust the height of your bed by visiting our Room Furniture page: bit.ly/USARoomFurniture. Visit the Community page for your personal residence hall to learn more about your room's features, amenities, and dimensions: bit.ly/USAResidenceHalls

HOUSING FACILITIES SERVICES
The University has a professional staff of mechanics, painters, plumbers, carpenters, and electricians that work to preserve the integrity of the residential environment. The housing facilities staff is available 24/7. To report routine (non-emergency) maintenance concerns, current residents should submit a 'Fix-It Request' online through the housing portal (My USAHousing) -- see link below for submission instructions.

IF IT IS AN AFTER-HOURS EMERGENCY: Please contact your Community Office to speak with the RA On-Duty. The RA On-Duty will be able to access the Housing Facilities Mechanic On Call for you. Visit our Housing Facilities page to learn more about what is considered an emergency: bit.ly/USAFixItRequests.

ROOM DECORATING
Students are encouraged to personalize their room but painting or modification of facilities and furniture is not permitted. Decorations must be able to be removed without causing damage. Televisions and other heavy objects MAY NOT be mounted on the wall. Be mindful that each student will ultimately be responsible for the cost to repair any damage to their room and its furnishings.

How to Hang Items In Your Room
The following buildings with sheet rock walls may ONLY USE small finishing nails, push pins, or picture hooks (up to 20 lb size) to hang items on walls. There is a limit of 6 small holes per resident, per room. Screws, glue, '3M Command' or other adhesives are NOT permitted to avoid wall damage.
- Azalea Hall
- Camellia Hall
- Stokes Hall

The following buildings with cinder block walls may ONLY USE 3M Command Strips to hang items on walls. Carefully follow product instructions for removal to avoid repair charges. Screws, nails, glue, or other adhesives are NOT permitted to avoid wall damage.
- Beta
- Gamma
- Delta
- Epsilon
- Greek
**Addtional SERVICES**

**LAUNDRY**
Unlimited laundry access is included in your housing contract. All you need is your Jag Card (student ID) to gain access to our laundry rooms. Machines are operated with a push-start button (no money required). Please use high-efficiency (HE) laundry detergent for optimal machine function. Visit our Laundry Services page to determine the laundry room location in your building / community and LIVE machine availability: bit.ly/USAHousingLaundry

**CABLE**
South’s cable system delivers all content in a digital format, including many high-definition (HD) channels. If planning to bring a TV, be sure your TV has a QAM tuner in order to receive service (coaxial cable not provided). You can report any cable outages or concerns at any time by emailing fixit@southalabama.edu. Visit our Cable Services page to review the complete channel line-up and FAQ answers: bit.ly/USACableServices

**LINENS**
USA Housing has found a convenient way to ensure you have sheets that will fit the mattresses in our residence halls. The Residence Hall Linens program has all your campus living needs, from extra-long twin sheets and comforters to matching towels and storage items. Discounted price and free shipping is available on all Value Pak orders placed by August 1 (over 40 color combos). Proceeds from this program go to the USA Residence Hall Association and are used for programming in the residence halls at South. To order, visit www.ocm.com/usa/linens.

**CARE PACKAGES**
Parents, you can share your love and support all year long with the University of South Alabama care package program! A care package is the best way to remind your student that Mom and Dad are thinking of them on a birthday, holiday, and during final exams. Each of our care packages are loaded with all of your student’s favorite snacks, including fresh baked cakes or cookies, fresh fruit, candy bars, and more! Proceeds from this program go to USA Residence Hall Association and are used for programming in the residence halls at South. Visit the Care Package website to order: www.ocm.com/USA/carepackages.

**BED LOFTS, ROOM SAFES, AND FUTONS**
Looking to create some additional space in your new room? Lofting options are available for rent through College Products at www.collegeproducts.com/usa! Academic Year Loft Rental Includes: delivery, assembly, disassembly, collection and safety rail. Futon and Safe options are also available for purchase through College Products. All products ordered will be delivered directly to campus. **College Products offers a $25 discount for students who order by August 1st.** After that date, prices automatically increase on their site and will be delivered after Move In Week (while supplies last). This vendor meets University safety criteria. **NOTE:** Without lofting, all residence hall beds are adjustable in height, allowing residents to achieve a maximum of 30” in space below the frame when raised to the highest level. Using a loft from College Products will give you enough space beneath your bed to place your desk and dresser - or even a futon - providing even more options to personalize the space in your room!
What to BRING

You may not need / want every item on this list. The included items are here to serve as a guide in creating your personal ‘packing list.’ Often the amenities in a room are shared, and there’s often no need (or space) for 2 of everything. It is a good idea to check with your roommate(s) before purchasing items, to help determine who will bring large items like a microwave or television. This can save space and make a much more pleasant living environment.

SLEEPING
- Bed Linens (check your Housing Contract Status for your Bed Size)
- Comforter and/or duvet cover
- Blanket
- Mattress Pad
- Pillow(s)
- Alarm Clock

EATING
- Microwave (only provided in Delta 6)
- Dish soap and towels
- Coffee Maker
- Kitchen Supplies - including plates, cups, bowls, utensils, can opener, chip clips, and storage bags / containers
- Favorite snacks and drinks (non-alcoholic)
- Small appliances with auto shut-off feature (pop-up toasters, rice steamers, crock pots, electric kettles without an open element, and coffee pots)

STUDYING
- School Supplies (including binders, pens, notebooks, etc.)
- Computer (with original software)
- Printer, printer paper, and ink cartridges

CLEANING
- Cleaning Supplies (disinfecting wipes, air freshener, sponges, etc.)
- Paper Towels / Toilet Paper / Hand Soap
- Vacuum / Broom / Dust Pan / Mop / Toilet Brush
- Laundry Supplies (including high efficiency [he] detergent, fabric softener, stain removers, lint brush, drying rack)
- Garbage Can / Bags (main room and bathroom)

MISCELLANEOUS
- Storage Bins - for under your bed / in your closet
  (30” maximum height under your bed without lofting)
- Flashlight / Batteries
- First Aid Kit / Sewing Kit

MAKING IT YOUR HOME
- Area rug
- Poster, photos, and other decor
- Lamp and/or Desk Lamp (plus light bulbs to fit)
- Harmless varieties of fish (only pets allowed)
- Standard size shower curtain
  (78’ length needed for Stokes Hall rooms)

LOOKING YOUR BEST
- Bathrobe / Shower Caddy
- Towels / Washcloths (at least 2 sets)
- Shampoo, Conditioner, Soap, Deodorant, etc.
- Clothes hamper / Laundry bag / Clothes hangers
- Iron (with auto shut-off) / Small Ironing Board
- Clothes, shoes, outerwear, and accessories
  (You won’t have room for your entire wardrobe, but you can trade your warm weather clothing for your cold weather clothing during Fall or Thanksgiving Breaks. Then trade back at Spring Break or another trip home)
- Rain jacket, Rain Boots, and Umbrella
- Keep some transitional clothing on hand at all times for sudden changes in the weather

ELECTRONICS
- Music Player / DVD or Blue Ray Player / Headphones
- TV (model must include QAM tuner) and a Coaxial Cable
- Cable Splitter (if both roommates are bringing a TV)
  - not needed if assigned to Cornellia Hall
- Wireless Router (required to connect to wireless internet service)
- UL Approved Power Strips/Surge Protectors
  (extension cords are not allowed)

Move In Tip: Residents are encouraged to bring a small cart or hand truck/dolly (if available) to ease the process of moving your stuff into the building and possibly up stairs. Limited red carts will be available on a first come, first serve basis.
LEAVE AT HOME

For the safety of all residents, please do NOT bring the following items. In addition, please remember that you may not plug multiple power strips together, alter smoke detectors, or remove furniture from the room. **NOTE:** The following is NOT an exhaustive list of prohibited items. For a complete list, please review our Community Standards (see pg. 4).

- Alcohol & Drugs
- Weapons (real or replicas)
- Hot Plates or Toaster Ovens
- Scented Oil or Potpourri Warmers
- Candles, Incense, or Fireworks
- Hoverboards
- LED flat tape lighting
- Gas Grills/Lighter Fluid
- Halogen Lamps or Space Heaters
- Hunting Bows, Air Guns, or Paint Ball Guns
- Pets (other than harmless varieties of fish)
- Extension Cords or Multi-Plug Adaptors
- Lofted Beds (unless rented through the vendor that meets University safety criteria. See Bed Lofts, pg. 7)
- Appliances without an Auto Shut-Off Feature, if assigned to a room/suite without a kitchen (see ‘Cooking’ Community Standard for more info at bit.ly/SouthALCommunityStandards)

The Family Educational Rights and Privacy Act (FERPA) of 1974 is designed to protect the privacy of a student’s educational records. These confidential records include information pertaining to housing, and will not generally be released without written consent from the student.

**For our staff to share info with parents, students will need to give prior written consent by submitting a signed Authorization to Release Information form to the Central Housing Office.**
For form, visit: bit.ly/USAFERPAform

For more information about FERPA and the confidentiality of USA student education records, please review The Lowdown - USA's Student Handbook - where this policy is published annually.

**MOVE IN TIP:** Students are strongly encouraged to clearly identify their assigned building and room number on all personal belongings for Move in Week!