

# **Internal Audit Awareness Month**

#### WHAT TO EXPECT FROM US

- Integrity
- Objectivity
- Assurance
- Confidentiality

#### INTERNAL AUDIT VALUES

We strive to help our organization to succeed by adding value such as:

- Risk management
- Control process assessment
- Assurance of operations

Our work requires independence and objectivity, it is important for us to work together with our organization and develop a strong sense of partnership.

### REPORTING YOUR CONCERNS

USA Ethics and Compliance Hotline: 1 - 844 - 666 - 3599

EthicsPoint Link

## Get to Know Internal Auditing! What is Internal Auditing?

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve our organization's operations.

#### What do Internal Auditors do?

- Evaluate risks
- Review processes & procedures
- Assess controls
- Assure safeguards
- Provide insight and foresight
- Communicate results and recommend action

#### What is the authority of Internal Audit?

The authority of the internal audit department is outlined in the Internal Audit Charter approved by the Board of Trustees (BOT). Internal auditors must be independent, objective, and adhere to the standards set by the Institute of Internal Auditors.

### Reporting Structure of Internal Audit

Internal audit has dual reporting to the USA Board of Trustees Audit Committee and to the

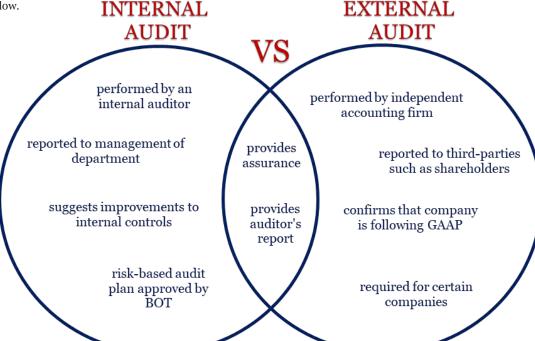
USA Chief Administrative Officer.

#### The Process of Internal Auditing

- Understand the department and the processes already in place
- Asses the risks and related controls in place
- Determine the audit objectives and scope
- Perform audit test-work
- Document, conclude and recommend action
- Communicate recommendations with management
- Follow-up

#### So, You have Heard of Auditing...

Did you know there is a difference between internal and external auditing? The main difference is the employment structure. Internal auditors work as a part of the organization to help the organization develop better controls and processes. External auditors are contracted from outside of the organization to provide assurance of accurate financial statements. See a few other differences between the two careers in the figure below.





### Get to know your Internal Auditors



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Bryan earned a Bachelor of Arts in Business Administration at Vanguard University of Southern California and a Master of Science in Accounting from Chapman University in Orange, California. Bryan joined the USA Office of Internal Audit in May 2024. Prior to joining USA he worked as a Senior Accountant at Carr, Riggs, & Deloitte LLP as an Audit & Passurance Senior Assistant. Bryan served 8 years in the U.S. Army.



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Kobe graduated from the University of South Alabama in May 2023 with a Bachelor of Science in Business Administration degree, majoring in accounting. While attending USA, he was a member of the South Alabama Track & Field team competing in Javelin and High Jump. He joined the USA Office of Internal Audit in November 2023.