



# Committee-PI Interactions



## HOW DO I FOLLOW THE FLOW OF INFORMATION BETWEEN THE COMMITTEE AND THE PI?

Packages and Board Documents are the keys to understanding the flow of information between the committee and PI!

To demonstrate this, please follow the example below:

PACKAGES = PI Action

BOARD DOCUMENTS = Committee Action

1. PI submits a new **project**: [333333-1] *New Study*.
2. It is reviewed via a convened committee, and the action taken is *Modifications required (Approval pending)*.
3. A **Board Document** describing the necessary changes or edits is published.
4. In response to the Board Document, the PI submits a new **package** [333333-2] to address issues and make response.
5. It is reviewed via designated member review, and the action taken is *Modifications required (Approval pending)*.
6. A **Board Document** describing the necessary changes or edits is published.
7. In response to the Board Document, the PI submits another new **package** [333333-3] to address issues and make response.
8. It is reviewed via designated member review, and the action taken is *Approval*.
9. A **Board Document** is published (Approval letter).

To follow this interaction simply select **Reviews** from the left-hand navigation bar when viewing a package.

Reviews

[283803-6] "A multicenter, randomized, double-blind, parallel group, active-controlled study to evaluate University of South Alabama Institutional Review Board (IRB), Mobile, AL

Reviews:

Pkg #	Submission Date	Submission Type	Ref #	Agenda	Review Type	Status	Effective Date	Project Expiration
7	02/23/2012	Adverse Event (non-UP)	09-100	Unassigned		Pending Review		
6	02/23/2012	Other	09-100	03/20/2012 07:00 AM	Full Committee Review	Pending Review		
5	02/03/2012	Other	09-100	02/14/2012 07:00 AM	Administrative Review	Acknowledged	02/20/2012	05/11/2012
4	11/18/2011	Adverse Event (non-UP)	09-100	12/13/2011 07:00 AM	Expedited Review	Approved	11/30/2011	05/11/2012
3	11/17/2011	Amendment/Modification	09-100	12/13/2011 07:00 AM	Full Committee Review	Approved	12/13/2011	05/11/2012
2	11/08/2011	Adverse Event (non-UP)	09-100	Unassigned	Expedited Review	Modifications Required	11/18/2011	05/11/2012
1	11/08/2011	Adverse Event (non-UP)	09-100	12/13/2011 07:00 AM	Expedited Review	Approved	11/15/2011	05/11/2012

Board Documents:

Pkg #	Document Type	Description	Last Modified	View
5	Stamped Document	09-100 stamped IB	02/20/2012 04:04 PM	
4	Acknowledgment Letter	Acknowledgment Letter	12/05/2011 02:24 PM	
4	Other	Completed Adverse Event Form	12/05/2011 03:55 PM	
3	Approval Letter	Approval Letter	12/16/2011 01:22 PM	
3	Stamped Document	09-100 stamped consent dated October 4, 2011	12/16/2011 01:36 PM	
2	Acknowledgment Letter	Acknowledgment Letter	11/18/2011 12:35 PM	
1	Acknowledgment Letter	AE dated July 5 complete	12/05/2011 11:02 AM	
1	Decision Letter	Completed Adverse Event Form	12/05/2011 10:55 AM	

Please reference the guides on the webpage below and your respective committee's webpage for assistance. For additional assistance, please contact the appropriate personnel below:

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