

# Campus Donations of PPE Supplies to the Health System

## DONATIONS OF PPE SUPPLIES

The University of South Alabama Health System is in need of PPE supplies, including N95 masks and other personal protective equipment (PPE). These items are described in the linked document. Any university unit, including departments, studios and laboratories, is welcome to donate supplies and other needed resources to the USA Health System. This document specifically provides guidance to items that may be reimbursable and/or were purchases with grant funds. For PPE items or other donations that will generally NOT be reimbursable please call Margaret Sullivan at 251-460-7616.

If funds to purchase the item came from an active grant that is NOT federal, you must check with Gina Hedberg or your sponsor prior to donating any grant funded items. Contract funded items should not be donated. Some of the donations may be reimbursed by NIH or the Federal Stimulus package as described below, so we are tracking them very carefully.

Also, there is the potential that the University may have losses as a result of the reduction in University activities, including research. While we have no guidance from the federal government at this time, we suggest you consider what areas relating to research might be affected. We will be assessing any potential loss in the research area and providing guidance in the next few weeks.

**Please use this [link](#) for the donation form and instructions.**

If any unit has already donated PPE supplies, please contact Bubba Sheffield at [bsheffield@southalabama.edu](mailto:bsheffield@southalabama.edu) or Gina Hedberg at [covid19donations@southalabama.edu](mailto:covid19donations@southalabama.edu) . We will need to log and track those donations, as well as assess the reimbursable value.

- 1. NIH Grants:** NIH has stated that PPE and other COVID-19 related supplies, if purchased with active NIH funds, may be donated to the USA Health System. In addition, if the supplies were purchased with an active NIH award, an Administrative Supplement may be requested to cover the cost of replacing those supplies.
  - Guidance has not been given about the process for requesting the supplement,
  - The “donation” must be documented and must include; what was transferred, the date transferred and the value of the transferred supplies. This information will be captured on the linked form.
  - Other federal agencies have not provided guidance on this issue.
- 2. The COVID-19 Stimulus Package:** According to the Government Relations staff at the Association of Public and Land Grant Universities (APLU) it is expected, but not assured, that the Amendment relating to Universities will allow the reimbursement of some COVID 19 –related research expenditures. At this time, we have no specific guidance on how or what specifically will be allowed. Some examples of what may be reimbursable include:
  - Example; if a project funded by the Department of Energy had COVID-19 related supplies and donated these supplied to the University Hospital, it is conceivable that those expenses could be reimbursed, if the University requests them. Or (e.g.) if an

instrument had to be shut down because of an order to “shelter in place”, the liquid nitrogen and the cost associated with bringing the instrument back up may be eligible.

- Another example might be that supplies donated from an inactive NIH award may be eligible for Stimulus funds but not eligible to be reimbursed from NIH.
- Supplies donated from campus that were not purchased with federal funds may also be eligible for reimbursement under the Stimulus funds (also possibly FEMA). Those items must also be tracked using the same process as described for federal funds.

### **Contacts**

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