

## **Office of Commercialization and Industry Collaboration**

### **Inteum**

USA's Intellectual Property management software solution. Inteum is a web-based software platform that provides state-of-the-art methodologies for managing the innovations, relationships, and transactions that carry ideas forward to commercial realization.

### **OCIC Inventor Portal**

This web-based portal allows inventors to submit invention disclosures online using electronic signatures.

## **Office of Research Compliance and Assurance**

### **IRBNet**

IRBNet is a compliance and productivity solution with management and oversight tools for supporting our IRB, IACUC, IBC, and COI boards. It helps researchers and administrative offices manage protocol submission and modification, and also track their processes.

### **ORCA reporting database**

Internal database that contains customized IRB, IACUC, and IBC reports. Examples of reports include an active protocols report, active specimen report, IRB studies reports, IACUC monitoring reports, and others. Also has an importing tool to import to data updates we receive twice a month from IRBNet.

### **Responsible Conduct of Research (RCR) Training Series**

RCR training aims to develop commonality in building shared values in order to promote a culture of compliance, and empowerment to continue conversations within the work environment. Policies and enrollment form are included on this page.

## **Office of Research Development and Learning**

### **Fundamentals of Research Administration registration form**

This form allows USA employees to register for the Fundamentals of Research Administration program. The purpose of the Fundamentals of Research Administration program is to provide participants with the opportunity to gain a comprehensive overview of sponsored projects administration using a team-based learning approach. The Fundamentals of Research Administration program is intended for early career research administrators or those who are planning to take the CRA (Certified Research Administrator) exam in 2018. The program offers 24 – hours (12, 2-hr modules) of in-class instruction running from July to December 2017. We have received 16 responses via this form and the course is now full.

**Research Education and Learning Portal**

Contains research education resources on such topics as responsible conduct of research, lab safety, chemical safety, research administration, and others.

**InfoReady Review**

Software by subscription platform for managing limited submission and internal funding competitions. This platform can be used for any internal process that requires the collection and retention of documents, review (sequential or parallel) and approval and post-event reporting/tracking.

**PIVOT/Gallery**

Pivot is a funding search engine used to search for research/funding opportunities. It includes opportunities for funding, funding insights and articles, and calls for papers. Also provide usage activity and stats reporting for administrative purposes. Gallery is the public-facing version of the PIVOT software, which provides information on individual USA scholars, including their expertises, affiliations, degrees, and certifications.

**Research Development and Learning Twitter - @usardl**

Twitter account used by the Office of Research Development and Learning. Used to communicate interesting or exciting news to the public regarding developments in the world of research development and learning.

**Research Training Resources page**

This webpage is a central location for information on available research training. It includes a "Research and Laboratory Safety Training Matrix". This matrix outlines the minimum training requirements for personnel, including undergraduate/graduate students involved in research activities or working in a laboratory setting. It also provides training on use of human subjects, use of animal subjects, biological agents, financial conflict of interest, responsible conduct of research, research administration, and a training events calendar.

**Office of Research Innovation****Qualtrics**

Qualtrics is a comprehensive experience management software. It allows faculty, students, and staff to create and distribute surveys to their target audience. Includes reporting to properly analyze and interpret the results. Now available campus-wide.

### **Research Innovation Twitter - @\_innovateUSA**

Twitter account used by the Office of Research Innovation. Used to communicate interesting or exciting news to the public regarding developments in the world of research innovation.

## **Office of Sponsored Projects Administration**

### **Cayuse Research Suite**

Cayuse Research Suite is a comprehensive sponsored project life cycle management and research administration solution. Contains several modules (Cayuse SP, Cayuse 424, Argos Reporting). Cayuse SP offers a flexible platform to track, route and manage each step of the sponsored project lifecycle. Cayuse 424 is used for fast completion and submission of federal grant proposals. Argos reporting allows for the access to all the ERS data and building of custom-made queries and reports.

### **Cayuse Research Suite change request form**

This form allows users to easily submit ERS-related changes, such as adding a sponsor, adding an approver, user account setups, adding a funding agency, etc. We have received 71 such requests via this form in the first six months since implementation.

### **Cayuse Research Suite Test (Sandbox) Version**

This system allows USA employees to familiarize with the layout of the live Cayuse Research Suite system and make test entries.

## **ORED/Clinical Trials Office**

### **Clinical Trial Enrollee Info database**

This internal database allows our site coordinators to update each clinical trial project with a current count of enrollees.

### **Grants and Contract Accounting clinical trial billing database**

Internal database used to manage Grants and Contracts billing for clinical trials from MCI. Includes invoicing, recording of charges and payments, and open invoice aging reports.

### **SAMSF clinical trial billing database**

Internal database used to manage SAMSF billing for clinical trials. Includes invoicing, recording of charges and payments, and open invoice aging reports