

RESOLUTION

**USA HOSPITALS MEDICAL STAFF BYLAWS AND RULES AND REGULATIONS
REVISIONS OF AUGUST 1, 2012**

WHEREAS, revisions to USA Hospitals Medical Staff Bylaws and Rules and Regulations, approved at the August 1, 2012, Medical Staff meeting and attached hereto, are recommended for approval by the Medical Staffs and the Executive Committee of the University of South Alabama Hospitals,

THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of South Alabama approves the revisions as submitted.

Proposed Changes to USA Hospitals Medical Staff Bylaws and Rules and Regulations

Revision Descriptions

Approved at the USA Hospitals General Medical Staff Meeting on August 1, 2012

RECOMMENDED TO BE EFFECTIVE OCTOBER 1, 2012

Medical Staff Bylaws

- 1) **ARTICLE III – CATEGORIES OF THE MEDICAL STAFF**
Sections 3.01-Active, 3.02-Courtesy, 3.03-Consulting, 3.04-Refer and Follow, 3.05-Academic, and 3.06-Honorary.
Revised categories of staff to include: courtesy; consulting; refer and follow; academic-faculty; and Honorary
Defined volumes of expected patient encounters and ramifications if volume not achieved
Defined role/functions of each category of staff
Revised the resident staff role to include serving as a voting member of hospital committees when appointed by their department Chair, or the hospital administrator.
- 2) **ARTICLE IV – The ALLIED HEALTH STAFF**
Revised Affiliate Staff to Allied Health
Added RN's to the list of those individuals to be included
Added language to include non-licensed employees (i.e. Optometry technicians)
Clarified midwife practice
- 3) **ARTICLE V – TEMPORARY STAFF**
Section 5.01-Contract, 5.02-Pendency of Application, 5.03-Important Patient Need, 5.04-Disaster
Expanded concept to healthcare providers other than physicians
Clarified Resident/Fellow role as a moonlighter
Defined role of Contract provider
Clarified process for Important Patient Need approval
Temporary Privileges-Disaster
- 4) **ARTICLE VI – GENERAL CONDITIONS OF APPOINTMENT**
Section 6.01-Qualifications
Clarified review/acceptance for a restricted license provider
- 5) **ARTICLE VII – Emergency Response**
Section 7.03 – Temporary Privileges revised title of Emergency Response
- 6) **ARTICLE VIII – TERMS OF APPOINTMENT**
Section 8.01 – Provisional Period, revised the Conclusion of the Provisional Period and added the Consulting and the Allied Health categories of staff
- 7) **ARTICLE IX – DUES**
Amended payment of dues (i.e. Fresenius staff, locum tenens)
- 8) **ARTICLE X – APPROVED OBSERVERS**
Deleted the section on Observers managed by hospital policy
- 9) **ARTICLE XII – APPOINTMENTS**
Section 12.01- Request for Privileges
Temporary privileges request process
Section 12.02 – Submission of Application
Application process for "Care of a Specific Patient" and "Refer and Follow"
Revised Allied Health professional liability coverage for USA RN's, Speech language pathologist; audiologist; clinical psychologists; to \$500,000/\$1,500,000

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- 10) **ARTICLE XIII – REAPPOINTMENTS**
Section 13.03 Decision on Application
Revised to include a recommendation from both department chairs when granting privileges in more than one clinical service
- 11) **ARTICLE XIV- PHYSICIAN HEALTH PROGRAM**
Section 14.01-Purpose, 14.02-Definition, 14.03-Education, 14.04-Reporting and 14.05-Return to duty
Expanded concept to healthcare providers other than physicians
- 12) **ARTICLE XV –CORRECTIVE ACTION**
Section 15.01-Corrective Action, 15.02-Summary Suspension, 15.03-Automatic Suspension and 15.04-Extension of time.
Expanded concept to healthcare providers other than physicians
Clarified discrepancy of timeframe between Section 15.03, 3a and Reinstatement of Appointment, A
- 13) **ARTICLE XXI – DEPARTMENTS**
Added anesthesiology, OB/Gyn, Pediatrics and Psychiatry to the Medical Center department list.
- 14) **ARTICLE XXIV-BYLAWS COMMITTEE**
Section 24.01-Meetings, 24.02-Duties and Responsibilities and 24.03-Membership
Created a Bylaws Committee
- 15) **ARTICLE XXVII-HOSPITAL COMMITTEES**
Created an Emergency Care/Evaluation Center Committee for CW
- 16) **ARTICLE XXVIII – HISTORY AND PHYSICAL EXAMINATION**
Section 28.01 content and Section 28.04-Special Practitioners
Amended requirements and defined exceptions
Ambulatory requirements
Discipline-specific History & Physical
Allowed other non-admitting providers to create H&P
- 17) **ARTICLE XXIX-REVIEW AND AMENDMENTS**
Section 29.01-Review and Section 29.02-Amendments
Referenced Bylaws Committee

Medical Staff Rules and Regulations

- 1) **1.1.3 Medical Center**
Added anesthesiology, OB/Gyn, Pediatrics and Psychiatry to the Medical Center department list.
- 2) **3.1.2 Outpatient diagnostic or therapeutic procedures**
Revised to include licensure and CMS specifications are verified.
- 3) **5.0 Physician Orders**
Sections 5.1-5.11
Added description of the Computerized Physician Order Entry process to include electronic order set development and approval processes.
- 4) **Section 5.5**
5.5 Verbal or telephone orders
Revised authentication timeframe for physician orders.

UNIVERSITY OF SOUTH ALABAMA HOSPITALS
MEDICAL STAFF MEETING
August 1, 2012

MINUTES

The quarterly meeting of the Medical Staff of the University of South Alabama Hospitals was held at the Faculty Clubhouse on Wednesday, August 1, 2012. Stan Hammack, Vice President, for USA Health Systems, called the meeting to order at 7:00 p.m. A roster of attendees is available in the Medical Staff Credentials Office.

Mr. Hammack introduced Ehab Molokhia, M.D., Chair of the Medical Executive Committee for USA Children's and Women's Hospital. Dr. Molokhia presented for approval changes to the USA Hospitals Medical Staff Bylaws and Rules and Regulations to be effective October 1, 2012. After review with no further discussion or questions, motion to approve the changes was made, carried, and approved.

Mr. Hammack introduced Ronald Franks, M.D., Vice President for Health Sciences. Dr. Franks stated that the LCME site visit is scheduled for the first week of September. He introduced David Gremse, M.D., Department of Pediatrics Chairman. Dr. Franks shared details of the plans to build a new facility to house academic offices and the clinics that are currently located at the SHAC. This building will be located on campus near the Children's and Women's Hospital with anticipation of opening in 2½ to 3 years. Dr. Franks stated that the Health System Navigator cards have been sent to all USA employees. A summary was given on the BP Restoration Funding to be used for disaster planning/economy issues and the future impact it will have on Mobile and Baldwin Counties. Allen Perkins, M.D. will chair a committee for Value-Based Reimbursement. Dr. Franks mentioned the additional pediatric physicians joining USA with specialties of Infectious Disease and Nephrology.

On behalf of Alabama Governor Robert Bentley, Dr. Franks and Dr. Bernard Eichold presented a framed declaration and personal flag to Frank S. Pettyjohn, M.D. naming him an "Honorary Admiral" in the Alabama Navy.

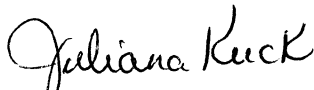
Dr. Franks and Mr. Hammack shared details pertaining to the Alabama Medicaid Amendment, which will appear on the September 18, 2012 special election ballot. The measure would authorize the transfer of millions of dollars from an oil and gas trust fund to the Alabama Medicaid budget. They stressed the importance of getting the vote and alerting employees and students the importance of sustaining the Alabama Medicaid Program.

Mr. Hammack introduced Ms. Beth Anderson, USA Medical Center Administrator. Ms. Anderson gave a summary of activity at USAMC. She reviewed the new equipment purchases to be installed consisting of a MRI in September, the Cath Lab in mid-October, and then the Interventional Radiology Biplane Lab in mid-November. Other hospital improvements mentioned included the near completion of the exterior painting and securing the panels on the outside of the hospital and the planned renovations for the pre/post op area. It was announced that USAMC received the American Heart Association Stroke and Heart Failure Awards and was recognized in the US News & World Report in July. A progress report on the electronic health record's was given which included USA Children's and Women's Hospital implementation of CPOE. Mr. Hammack interjected that our EMR integration is larger than any other hospital in town as we have five systems to integrate. Ms. Anderson also mentioned USAMC had scored in the top 5 in the National Association of Public Hospitals on their Core Measures and HCAHP scores.

Mr. Hammack introduced Mr. Owen Bailey, USA Children's and Women's Hospital Administrator. Mr. Bailey gave a summary of the activity at USACW. He reiterated Ms. Anderson's comments that the CPOE was going very well. Don Ching was introduced as Director of Hospital Financial Systems for USACW. The Community Outreach Program continues to create dialog and relationships with citizens from different walks of life each month. This program led to a \$500,000 donation given by Louis and Melinda Mapp to enhance the facility's Child Life program for young patients. In recognition of their support, the program was renamed the Mapp Child and Family Life Program at USA Children's & Women's Hospital. Four commercials will air featuring David Lewis, M.D., Felicia Wilson, M.D., Maria Figarola, M.D., and David Gremse, M.D. He also gave a report on the USACW expansion stating it is going well with the plan to move into the new building during the first quarter of 2013. Since the building is being completed from the top down, tours will begin to be held for the top two completed floors. Mr. Bailey shared there would be a centerpiece 45 foot tall lighthouse weighing 71,000 lbs with metal light panels mounted that have been signed by employees, patients, and people from our community.

With no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,



Juliana Kuck
Medical Credentialing Specialist