

MINUTES OF THE ANNUAL MEETING  
OF THE  
BOARD OF TRUSTEES  
UNIVERSITY OF SOUTH ALABAMA

A continuation of the annual meeting of the Board of Trustees of June 3, 1968 was held at the Malaga Inn in Mobile Alabama on the 9th day of June, 1968, commencing at 11:00 A. M.

There were present: Messrs. Ernest G. Cleverdon, L. W. Brannan, Jr., Mylan R. Engel, H. E. Jackson, W. Ray Lolley, Grover Ray, Dr. J. Mac Bell, Jr., Dr. W. F. DeShazo and President Whiddon. Colonel Terry Moore attended as a visitor.

Mr. H. E. Jackson opened the meeting with an appropriate invocation.

The Chairman, Mr. Ernest G. Cleverdon, stated that a quorum was present as 8 of a total of 16 members were present and the legislative act creating the University specified 7 members constitute a quorum.

The minutes of the meeting of April 15th, copies of which were sent to members of the Board, were discussed briefly and upon the motion of Mr. Lolley, seconded by Mr. Jackson, were unanimously approved.

The minutes of the Executive Committee meeting of May 19th were distributed and since these were not mailed to the Trustees, the Chairman asked if the Trustees would like the minutes read. It was pointed out that the Executive Committee, at the meeting covered by these minutes, approved the establishment of a Faculty Senate for the University whose function is to advise the President and the Board of Trustees pertaining to various operations of the University. It also approved the Student Conduct Code and Statement of Procedural Standards in Disciplinary Proceedings. Dr. DeShazo moved that the minutes stand approved as written and the Board go on record as specifically approving the Student Conduct Code and Statement of Procedural Standards in Disciplinary Proceedings. Mr. Lolley seconded the motion and it was unanimously approved.

It was suggested that President Whiddon speak to students at the next convocation and state that certain things would not be tolerated at the University of South Alabama. This action, it was stated, would be endorsed by the Board of Trustees.

Mr. Cleverdon stated that since this was the first meeting of the Board of Trustees since the death of Governor Lurleen B. Wallace, it was thought appropriate to adopt a resolution to be sent to her family. Upon the motion of Mr. Engel, seconded by Mr. Ray, the following resolution was unanimously approved.

BE IT RESOLVED, that the Board of Trustees of the University of South Alabama does hereby make known to the faculty, students and administration of the University of South Alabama, as well as to the people of Alabama at large, its deep sense of loss in the tragic death of Lurleen Burns Wallace, Governor of the State of Alabama and President of the Board of Trustees of the University of South Alabama

The growth and advancement of the University of South Alabama gave her tremendous satisfaction. Her support for its continued growth, expansion and service inspired and will continue to inspire all of us to provide greater educational opportunities through this University.

The death of Governor Lurleen Burns Wallace was untimely and the niche she has carved in the hearts of all Alabamians will last forever. It is with great humility that this Board of Trustees goes on record to express its sincere condolences to her family.

A letter from Governor Albert Brewer, in which he resigned as a member of the Board of Trustees, as upon becoming Governor of the State, he automatically became President of the Board, was read by Mr. Cleverdon. Copies of this letter, along with President Whiddon's letter of acceptance and appreciation, were sent to members of the Board prior to the meeting. President Whiddon stated that he had spoken with the Governor's Executive Secretary and had been assured that the Governor, in his new position as Ex-officio President of the Board, would do all possible to fill the vacant position with someone suitable to the members of the Board.

Upon the motion of Mr. Jackson, seconded by Mr. Ray, the President was unanimously authorized to sign a contract with Manhattan Construction Company for the Business and Management Studies Building. The cost of construction is estimated to be \$1,465,716.00 and the budget is \$1,445,000.00 leaving the bid overrun of \$20,716.00 which will be transferred from \$75,000.00 in the construction contingency fund, bringing the project within funds.

The Statement of Conditions as of March 31, 1968 was presented by Mr. Cleverdon and is attached and made a part of these minutes as Addendum No. 1.

Colonel Terry Moore gave a report on the land acquired by the University showing the cost to date to be \$1,061,846.06, a statement of which is attached to the minutes as Addendum No. 2. Colonel Moore stated that with the inclusion of the 16th section of the Mobile County School Board lands, the University would have a campus of about 1170 acres.

Upon the motion of Mr. Lolley, seconded by Mr. Engel, the following resolution was unanimously approved:

WHEREAS, in connection with the acquisition of the Hillsdale Heights properties the University has acquired and owns outright in fee certain individual houses and lots which are unencumbered and,

WHEREAS, it is necessary that the University secure additional funds to continue the renovation and refurbishing program of the units in Hillsdale which have not been repaired and remodeled and in connection therewith it appears advisable that such funds be obtained on a loan basis from trust departments of the local banks and others who might be willing to advance such financing to be secured by first mortgages against the unencumbered units.

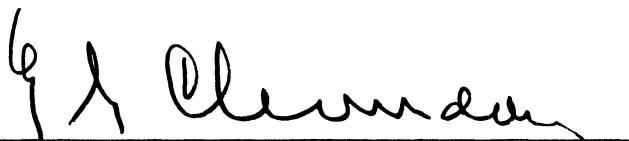
NOW THEREFORE BE IT RESOLVED, that the University undertake to borrow up to \$300,000.00 for such stated purposes to be secured by first mortgages against up to (55) fifty-five of the individual units. And the President be and is hereby authorized and directed to execute such security instruments including mortgages, as may be necessary to effectuate the premises, and to negotiate such financing upon such terms and conditions and upon such amortization bases and to bear interest at such rates as may in his discretion seem advisable and proper.

It was reported that the Physical Education Building which is to cost \$2,210,199.00 was approximately 80 percent completed and the library which is to cost \$2,484,000.00 was considered to be 90 percent completed. The historic building is 60 percent completed.

President Whiddon submitted his Annual Report, a copy of which appears as Addendum No. 3 and commented on various phases of the activities of the University in addition to the items contained in the report.

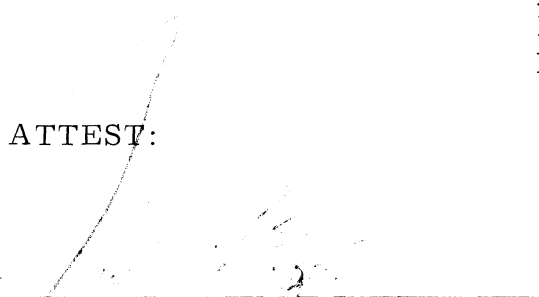
The meeting, upon motion duly made, seconded and unanimously approved, adjourned approximately 1:00 P.M. so the Trustees could attend a luncheon prior to participating in the graduating exercises at 3:00 P.M. at Mobile Municipal Auditorium.

Respectfully submitted:



Ernest G. Cleverdon, Vice Chairman  
Board of Trustees

ATTEST:



Mylan R. Engel, Secretary



## UNIVERSITY of SOUTH ALABAMA

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June 9, 1968

MOBILE, ALABAMA 36608  
TEL. 205/344-3400

Board of Trustees  
University of South Alabama  
Mobile, Alabama

Dear Board Members:

As March 31 was the end of the first half of the present fiscal year, the attached Statement of Condition of the University has been prepared after eliminating inter-fund accounts, various estimated income receivables, proposed building construction financing plans and other adjustments in order to reflect investments in buildings, land, and equipment as of March 31, 1968, and total indebtedness of the University as of that date. The assets and liabilities are shown by funds, eliminating the inter-fund accounts.

Detail schedules are attached, setting out the costs of various parcels of land, buildings, and expenditures to date for buildings under construction.

Total indebtedness as of March 31, 1968, according to our information, total \$7,177,231.93, but of this amount Bonds outstanding totaling \$2,108,000.00 are against Dormitory receipts, and mortgages totaling \$1,452,363.81 are against houses in the Hillsdale Heights subdivision.

Under "Reserves" is shown the unexpended and unencumbered portion amounting to \$2,098,853.93 of the operating budget for the balance of the year, and the sources of funds to provide for these requirements are:

Balance of State Appropriation	\$1,566,577.50
Investment in U. S. Treasury Bills	311,029.02
Allocation from fees collected for	
Summer Quarter and Cash on Hand	354,416.10

We also show under "Reserves" the profits accumulated by the Bookstore and Cafeteria of \$113,278.61 as we do not know how much of this surplus should be reduced by unrecorded Accounts Payable as of March 31, 1968. Fund balances in various trust, student activity, research and other funds are shown under "Reserves" as the corresponding assets are not available for University requirements.

Operatins pertaining to the State Appropriation and the budget for the first six months of the year are summarized as follows:

INCOME		
State Appropriation	\$1,566,577.50	
Agency Fund Allocation	354,416.10	
Special Education Income	12,082.18	
Health Fees	12,753.00	
Other Income	<u>45,392.48</u>	\$1,991,221.26



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Board of Trustees  
June 9, 1968

EXPENSES

Expenditures vs Budget	\$2,008,963.10	
Less Encumbrances carried over from September 30, 1967	<u>437,739.22</u>	
	\$1,571,223.88	
Freight	513.51	
Encumbrances - Operations	<u>241,623.55</u>	\$1,813,360.94
Income in excess of Budgeted Expenditures		\$ <u>177,860.32</u>

Income credited to the Agency Fund for the six months was as follows:

INCOME

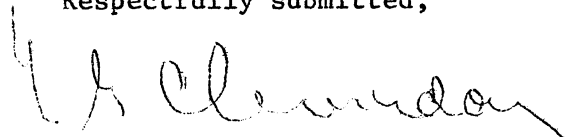
Applications, Registration, and Course Fees	\$ 776,451.80
Other Fees	36,866.31
Other Income	10,303.58
Health Fees	18,793.50
Student Union Building	<u>6,060.25</u>
	\$ <u>848,475.44</u>

EXPENSES

Contribution to Operating Fund first six months	\$ 354,416.10
Amount needed for last six months	<u>354,416.10</u>
	<u>708,832.20</u>
Available for other purposes	\$ <u>139,643.24</u>

We realize that consolidated balance sheets and operating statements should be furnished you at least quarterly, and we hope that our financial records will soon be in such shape as to provide this information. A comparison of expenditures against budgeted items approved by you is readily available on a monthly basis now.

Respectfully submitted,



Ernest G. Cleverdon  
Chairman, Executive Committee

EGC/cw

Attachments





UNIVERSITY OF SOUTH ALABAMA  
MOBILE, ALABAMA

STATEMENT OF CONDITION

AS OF MARCH 31, 1968

ASSETS

OPERATING FUND

PETTY CASH	\$ 2,000.00	
CASH ON DEPOSIT	404,415.06	
ACCOUNTS RECEIVABLE	21,597.14	
U. S. TREASURY BILLS	311,029.02	
STATE APPROPRIATION-BALANCE FOR YEAR 1967-68	<u>1,566,577.50</u>	\$2,305,618.72

PLANT

LIBRARY, BOOKS & FILMS	\$ 801,076.59	
LAND OWNED (SEE DETAILS ON SCHEDULE 1)	818,104.62	
BUILDINGS (SEE DETAILS ON SCHEDULE 2)	5,101,034.17	
IMPROVEMENTS	229,334.23	
FURNISHING, FEXTURES & EQUIPMENT	<u>1,642,559.64</u>	\$8,592,109.25

CONSTRUCTION FUND

CASH	\$ 200,144.98	
U. S. TREASURY BILLS	113,584.35	
BUILDINGS UNDER CONSTRUCTION (SCHEDULE 2)	3,094,946.86	
BALANCE OF CAPITAL APPROPRIATION - STATE	<u>1,834,030.03</u>	\$5,242,706.22

BOOKSTORE - CAFETERIA

CASH	\$ 57,220.44	
RECEIVABLES	21,201.92	
INVENTORY	155,914.37	
EQUIPMENT	<u>22,650.64</u>	\$ 256,987.37

HILLSDALE PROPERTY

CASH	\$ 45,823.78	
U. S. TREASURY BILLS	78,972.80	
HOUSES:		
FEDERAL HOUSING ADMINISTRATION	\$1,202,672.00	
VETERANS ADMINISTRATION	<u>592,500.00</u>	1,795,172.00
RENOVATION OF HOUSES & EQUIPMENT	<u>338,232.53</u>	\$2,258,201.11

RESTRICTED FUNDS - (RESEARCH, TRUST, STUDENT, ETC.)

CASH	\$ 163,705.02	
U. S. TREASURY BILLS	61,912.83	
ACCOUNTS RECEIVABLE	<u>235,710.29</u>	\$ 461,328.14
		<u>\$19,116,950.81</u>



## PAGE 2 - STATEMENT OF CONDITION, AS OF MARCH 31, 1968

LIABILITIESOPERATING FUND

ENCUMBRANCES	\$ 241,623.55	
WITHHELD TAXES	88,699.09	
ACCOUNTS PAYABLE	818.40	
RESERVES FOR EDUCATIONAL PROGRAMS	<u>10,809.88</u>	\$ 341,950.92

PLANT

NOTES PAYABLE TO BANKS (SEE SCHEDULE 3)	\$ 544,500.00	
BONDS PAYABLE:		
CLASSROOM BUILDING	\$ 509,000.00	
DORMITORIES	<u>2,108,000.00</u>	2,617,000.00
VENDORS LIEN RESEARCH VESSEL		15,000.00
DEPOSITS	<u>736.58</u>	\$3,177,236.58

CONSTRUCTION FUND

ADVANCES ON BONDS - LIBRARY & PHYS.ED. BLDG.		\$1,320,000.00
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BOOKSTORE - CAFETERIA

ACCOUNTS PAYABLE	\$ 44,677.40	
TAXES PAYABLE	<u>5,031.36</u>	\$ 49,708.76

HILLSDALE PROPERTY

NOTES PAYABLE TO BANKS	\$ 800,000.00	
MORTGAGE PAYABLE:		
FEDERAL HOUSING ADMINISTRATION	\$ 944,276.51	
VETERANS ADMINISTRATION	<u>508,087.30</u>	\$1,452,363.81
TAXES & DEPOSITS	<u>1,096.60</u>	\$2,253,460.41

RESTRICTED FUNDS

BANK OVERDRAFT	\$ 22,431.85	
TAXES & DEPOSITS	<u>12,443.41</u>	\$ <u>34,875.26</u>

TOTAL INDEBTEDNESS		\$7,177,231.93
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RESERVES

OPERATING FUND	\$2,098,853.93	
RESTRICTED FUNDS BALANCE	385,424.79	
TRUST FUNDS	26,633.71	
BOOKSTORE & CAFETERIA-PROFITS & ACCOUNTS PAYABLE	113,278.61	
INTEREST COLLECTED ON CONSTRUCTION FUNDS	<u>16,696.17</u>	\$2,640,887.21

NET WORTH

STATE APPROPRIATION CAPITAL EXPENDITURES	\$4,228,000.00	
MOBILE COUNTY FOUNDATION BUILDING	1,054,000.00	
GRANTS-PHYSICAL EDUCATION & LIBRARY BLDG.	556,358.00	
PLANT FUND	3,518,173.81	
AGENCY FUND	<u>13,934.63</u>	
	\$9,370,466.44	
DEFICIT - HILLSDALE HEIGHTS	<u>71,634.77</u>	\$9,298,831.67
		<u>\$19,116,950.81</u>



## SCHEDULE - 2

## UNIVERSITY OF SOUTH ALABAMA

MARCH 31, 1968

BUILDINGS COMPLETED

ADMINISTRATION BUILDING	\$1,054,000.00
CLASSROOM & ENGLISH LABORATORY	1,232,196.21
DORMITORIES	2,093,272.97
CAFETERIA - BOOKSTORE	196,971.90
AUX. CLASSROOM BUILDING (WITH DORMITORY COMPLEX)	118,006.63
SWIMMING POOL	49,079.70
FACULTY OFFICE NO. 1	67,841.83
FACULTY OFFICE NO. 2	66,338.58
FACULTY OFFICE NO. 3	106,136.35
BROOKLEY BUILDINGS	65,462.79
MAINTENANCE SHOP	11,636.31
PSYCHOLOGY LABORATORIES	2,456.56
MARINE LAB	8,546.43
POLICE BUILDING	2,080.94
CENTRAL UTILITIES	16,540.80
MUSIC	9,393.67
MOCK	1,072.50
	<u>\$5,101,034.17</u>

BUILDINGS UNDER CONSTRUCTIONPAID TO MARCH 31, 1968

LIBRARY	\$1,533,744.93
PHYSICAL EDUCATION	1,257,579.91
ENGINEERING	187,045.85
BUSINESS & MANAGEMENT STUDIES	54,287.50
LIFE SCIENCE BUILDING	27,345.00
HISTORIC HOUSE	30,429.06
BOOKSTORE	4,514.61
	<u>\$3,094,946.86</u>

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## SCHEDULE - 3

## UNIVERSITY OF SOUTH ALABAMA

NOTES PAYABLE TO BANKSPLANT FUND

TERM LOAN - CLASSROOM BUILDING	\$ 142,500.00	
TERM LOAN - CAFETERIA & BOOKSTORE	60,000.00	
TEMPORARY LOAN - COMPUTER	<u>342,000.00</u>	\$ 544,500.00

HILLSDALE HEIGHTS

DEMAND LOAN		<u>800,000.00</u>
TOTAL		<u>\$1,344,500.00</u>

BONDED INDEBTEDNESS

CLASSROOM BUILDING	\$ 509,000.00
DORMITORIES	<u>2,108,000.00</u>
TOTAL	<u>\$2,617,000.00</u>





## SCHEDULE - 1

UNIVERSITY OF SOUTH ALABAMA  
MARCH 30, 1968LAND ACQUIRED

	<u>AREA IN ACRES</u>	<u>COST</u>	<u>AMOUNT</u>	<u>TOTAL</u>
<u>03 FUND:</u>				
MCKEOUGH PROPERTY	1.9		\$19,002.85	
MOSTELLAR	55		82,500.00	
DEES & RILEY	32		45,000.00	
SCHOOL BOARD PROPERTY-OLD SHELL RD.			244.57	
H. W. JOHNSON			<u>3,352.85*</u>	\$150,100.27
<u>25 FUND:</u>				
SPAULDING PROPERTY	45.5		\$42,500.00	
HILLSDALE	42.7		15,096.85	
COLEY	32	\$105,105.00		
CITY OF MOBILE	1	7,875.00		
TAYLOR	.5	8,500.00		
M.A. & M.C. MOCK	2	50,000.00		
HUMBLE	1	55,500.00		
ERNEST REEVES	.3	9,500.00		
GEORGE REEVES	.3	7,500.00		
SCHOOL COMMISSION	1	21,102.50		
H. W. JOHNSON	25	55,000.00*		
BURL GRIMES	.5	4,300.00		
CHURCH OF GOD	2.5	100,000.00		
ESTER M. LONG	1	7,200.00		
MELVINE & IRIS TARVER	2	21,500.00		
ZIMLICH	30	100,000.00		
CLYDE & GLADYS LANE	2.5	40,000.00		
PETER & BESSIE KELLY	.3	<u>17,325.00</u>	<u>\$610,407.50</u>	<u>\$668,004.35</u>
TOTAL				\$818,104.62
<u>ACQUIRED SUBSEQUENT TO MARCH 31, 1968</u>				
LUTHER LONG	7		\$131,445.75	
LUCILLE MC MILLAN	20		105,000.00	
FEES			<u>7,295.69</u>	<u>\$243,741.44</u>
TOTAL				\$1,061,846.06



College of Arts and Sciences

The College of Arts and Sciences report is divided into three general parts: the role and scope of the College; organization, personnel and administration, and educational programs.

1. Role and scope. The College of Arts and Sciences was the original activity of the University of South Alabama. During the 1966-67 year Colleges of Education and Business and Management Studies were created from departments in Arts and Sciences. The College of Arts and Sciences entered the 1967-68 year reduced to basic Arts and Sciences subject matter excepting, throughout the year, a department of Engineering. The College remains and will continue as the collegium of faculty in the fundamental fields of teaching, learning, and research, fields which provide instruction for all students in the University, those in professional schools as well as those in the College.

The controlling factor in any educational enterprise is the number, distribution, and quality of the faculty. The College of Arts and Sciences is pleased to report that turnover is very low(three by request, a few others voluntarily) and over-all success in recruiting additional faculty. Some thirty (30) new faculty are under contract at the time of writing, many with terminal degrees, with over half of them a net gain to the faculty.

II. Organization and Administration. On September 1 the College acquired a Dean, Dr. W. W. Kaempfer, having had, in the preceeding three years, an assistant dean, associate dean and acting dean. The Dean's attention has been given liberally throughout the year to problems of organizational growth and development, some of which are identified below:

a. The assistant dean, Dr. William Hoppe, was promoted to associate dean and placed directly in charge of continuing education for the College of Arts and Sciences.

b. An assistant dean, Dr. Richard Johnson, was appointed, effective July 1, 1968. Dean Johnson will assume many of the essentail management functions now performed by Dean Hoppe or Dean Kaempfer, releasing the latter to a greater and more productive effort in educational development areas now cultivated less than is desired and desirable.

c. A personnel policies file for internal guidance was established providing definitions of the role, authority, jurisdiction etc. of both the deans and department heads.

d. There were established; supplementary to University-wide committee in some cases, internal Arts and Sciences operating committees on suspension and probation and curriculum and educational planning (academic program planning committees). The assembled department heads are and remain a major planning as well as administering group.



e. The several departments studied their internal operations during the year and made, in each case, detailed narrative and statistical projections of their plans for a ten-year period. These plans collectively form a flexible and optional blueprint for College development. They are also an extractable part of the over-all role and scope study being carried on institution-wise.

### III. Educational Programs.

a. Art. During the year two signal events occurred: The University Art Collection was initiated with the acquisition of a Rembrandt etching and the Bachelor of Fine Arts degree was inaugurated. The etching forms the nucleus of the collection-to-come; the Bachelor of Fine Arts (to be effective for the 1968-69 year) establishes a professional program in art parallel to the continuing Bachelor of Art major in this field.

b. Biology. Continued progress was made in the area of marine sciences, including completion of the Deep Creek fresh water laboratory and the outfitting of the vessel "Alice" for research work. The department continues to carry out an extensive research program, to support the nursing and para-medical fields, and has completed its vital contribution to the essential Life Sciences Building. Further progress in biology is dependent on substantial commitments to the marine sciences program and to actual occupancy of the new building in the fall of 1969.

c. Chemistry. The department continued its excellent conduct of the basic programs in chemical education.

d. Economics. This department and subject-matter was, during the year, placed entirely within the College of Arts and Sciences and, in a commendable display of vitality, has created a complete curriculum and very successfully recruited a staff for it. The department will enter 1968-69 with five full-time faculty members, all highly qualified, a noteworthy increase over the current year.

e. English. The department is well-developed in personnel and program and continues to evidence a high quality of professional achievement.

f. Geology and Geography. The department continues to conduct its excellent undergraduate program. Faculty in the department have shown a productive combination of scholarly activity and publication with integral participation, on campus and afield, of students.

g. History. No program changes have occurred in history. The department is studying seriously, however, major innovation in teaching methods. It is predicted that these changes, to be launched in the coming year, will provide exemplary materials for other fields as well.

h. Languages. The department increases its taught curriculum to four during the year, activating Russian in the fall. It is believed that the modern language complement is now complete with next attention, several years hence, to elements of Italian, Portuguese, and mandarin Chinese.

i. Mathematics. The department is noted for its extensive curriculum and willingness to supply service to all mathematics needs in the University. Notable



among these contributions was the effective addition of an applied mathematics sequence designed particularly with the needs of engineering and sciences students in mind.

j. Music. Bachelor of Music degree was approved during the year, to be inaugurated in the fall of 1968-69. The Bachelor of Music program will provide a professional path in music to parallel the Bachelor of Arts music major. The department is very active, on-campus and for the general public, and effectively continues its internal program of music education and its public presentation by the stage and concert bands, recitals, string quartet, and other assemblies.

k. Philosophy. The philosophy department continues a pattern of strong and effective attention to this central and vital subject—matter.

l. Physics. The department continues to show an outstanding level of professional competence and scholarly activity. During the year full title was vested in the University of many thousands of dollars worth of equipment obtained at no local costs through physics faculty research grants. It may be predicted easily that this excellence will continue.

m. Political Science. The department continues its undergraduate program and its extensive public service efforts. Among the latter are a series of successful workshops for public officials financed by Title I grants. The response to the local government workshops has been very enthusiastic and greater in number than expected.

n. Psychology. During the year this dynamic department opened the Psychological Services Institute, located on University property on Old Shell Road. The faculty now can, through the Institute, serve professionally some critical local health needs. This service activity complements continuing instructional programs and very active and successful research efforts.

o. Speech and Drama. The department's forensics program (debate) won numerous honors during the year, while Theatre U. S. A. scored notable critical acclaim, especially for its outstanding production of "Stop the World". Speech and Drams also completed extensive curricular work in speech and hearing therapy and opened the University's Speech Clinic, domiciled in the same building with the Psychological Services Institute. Already the Speech Clinic fills a vital and neglected need for Mobile. The staff will be increased to two full-time faculty members for the fall of 1968.

p. Computer Science. The department was activated September 1, 1968. The department head is now planning the program to meet the urgent need for instruction in this area and a basic taught curriculum will be available to utilize the University of South Alabama's IBM 360-40 in the fall.

q. Sociology. During the year the Department of Sociology was created and, beginning in 1968-69, will be activated with four full-time faculty members. The present curriculum will be taught during the coming year, during which time a major program will be planned for inauguration in the fall of 1969.





r. Engineering. The department of engineering was studied extensively during the year, both by the faculty and by consultants. It has been determined that the present four major programs will continue and that, at a date not yet identified, engineering will become a separate school.



## College of Business and Management Studies

I As of June 1, 1968 two years have passed since planning started on the College of Business and Management Studies. The College was officially recognized by Board action on June 1, 1967.

II The faculty has been expanded to 19 full time persons for 1968-69.

- A. One is on leave of absence working on a Ph.D. at the University of Florida.
- B. Eight hold the doctorate.
- C. One holds an LL.M. degree.
- D. One holds an M.B.A. degree and C.P.A. designation.
- E. Seven hold M.B.A. or M.A. degrees.
- F. One holds a B.A. degree.

Four of the above are working on Ph.D. degrees or D.B.A. degrees. A number of qualified people from the business community have taught in courses offered during the evening.

In 1969-1970 three or four new faculty will be employed, bringing the total faculty to 22 or 23 full time persons.

III Several faculty have been assigned duties with the administration but will continue to teach a reduced load in the College. These are Franklyn Sweet, Gordon Moulton and Edmund Cimino.

IV Placement service has been very successful this year. A decision was made to locate the Placement Service in the office of Dean of Academic Affairs.

V In June 1967, ten persons received the degree B.S. in Business. In June 1968, 39 students will receive the degree.

VI Enrollment for 1968-1969 is estimated at about 900 students. Over 640 of these will be full time students. This is an increase since September, 1966 from 490.

VII Construction should start very soon on the College building. This will provide offices for nearly 50 faculty and staff and classroom space for 1,900 students during any one class hour. This building must be ready by September 1969 and every effort should be made to assure that construction starts in June of 1968.

VIII Dr. Roy Kahn has taken over direction of all short courses and seminars. Continued good results have been experienced and offerings will be increased next year. The College budget must receive operating funds for these programs since all income for the courses is turned over to the University and applied to the general fund.

IX A very successful Business Seminar was held in April for University students. This was sponsored by the Chamber of Commerce. Students attending were well pleased and hope this can be an annual affair.



X Plans are nearly complete for an Executive Development M.B.A. degree program. This should get underway in September 1969. Over 135 people in Mobile have indicated an interest (in writing). About 25 have taken introductory under-graduate courses during 1967-68. This program will be offered by regular full time faculty in the late afternoon and evening. It will be submitted to the graduate council late in 1968 for review.

XI The College sent a team to the computer game held at Emory University in March 1968. This was the second year. We did not win - - again. There were over 40 schools represented, including M.I.T. and Notre Dame from the north.

XII All faculty have attended professional meetings, and two publications carried the imprint of the University of South Alabama.

XIII A very successful seminar conducted by the Dean in Australia in 1967 has helped give the University a more than local position and lead to the employment of two key faculty members.

XIV Salaries will have to be revised at the full professor grade for 1968-1969. This is being discussed with the Dean of Academic Affairs.

XV During the summer of 1968 an advisory committee of ten should be appointed to take office on September 1, 1968. This group will work with the Dean as a Board of Visitors on Community Relations with the College.

XVI A Bureau of Research is still in the planning stage. A position was offered to a highly qualified person. The salary was not adequate. This problem must be solved.

XVII The College became a member of the Assembly, American Association of Collegiate Schools of Business in January 1968. It will apply for full membership within the next five years.



## College of Education

The College of Education has continued to make rapid progress in program development, staffing and community service activities during 1967-68. A highlight of the year was receiving associate membership in the American Association of Colleges for Teacher Education. Such recognition prior to regional accreditation is most unusual. The College has been able to attract highly capable personnel for needed replacements and additions to the faculty and staff.

Undergraduate curricula in Elementary Education have been expanded and strengthened during the year. Programs for the preparation of secondary teachers and school librarians have been improved. Some courses have been deleted and others have been strengthened during the period. A major effort will be directed toward the development of more acceptable and standard programs in Art and Music Education in the months ahead.

Graduate programs have operated with a high degree of success. More than 300 graduate students were enrolled during the summer of 1967 and a larger number will be available for the summer of 1968. Approximately one-half of this number attended each quarter during the regular academic year just ending. Beginning in June, 1967, programs leading to the Master of Arts degree in Elementary Education, Secondary Education, and Counseling and Guidance were put into operation. Effective January 1, 1968, a graduate curriculum in Special Education was approved and activated. A graduate program in the field of Health, Physical Education and Recreation has also been approved by the University Graduate Council, to be activated at some future time, subject to authorization from the President.

Service programs of various types have been in operation during the year whereby faculty and staff personnel and visiting consultants have rendered a variety of services to schools and school systems in Baldwin, Barbour, Dale, Geneva, Henry, Limestone, Mobile, Monroe, Pike, Washington, and several other counties. Direct assistance has been provided to the city school systems of Andalusia, Brewton, Huntsville, Thomasville, Troy, and Tuscaloosa. During recent weeks, Dr. Elizabeth Martin, a specialist in Science and Mathematics Education, has been rendering considerable service to a program sponsored by fourteen school systems located in the Tennessee Valley section of Alabama.

The Intercultural Education Project, financed by a grant of \$122,000 in 1967 and raised to approximately \$200,000 in 1968, has continued to make a substantial impact upon school systems and their programs in numerous Alabama communities. These funds have been supplemented somewhat by smaller grants from the Southern Education Foundation, the Alabama State Department of Education, and by Title I grants through several public school systems. These programs have involved not only teachers and principals, but also superintendents, board members, and lay citizens throughout most of the southern part of Alabama and, in a limited number of cases, in northern Alabama. Several special programs have been planned, both on and off the campus for the summer of 1968.





In relation to the project of Intercultural Education, Dr. David M. Bjork and other members of the faculty and staff have worked with schools in Mexico City; Pachuko, Mexico; Cali and Barranquilla, Colombia. Student teachers at the undergraduate level spent considerable time in Cali, Colombia, during the year just ending. Three graduate interns from the institution spent April and May working in American and Mexican schools in Mexico. These are the first graduate students from any institution in the United States to be so employed. One member of the group was so effective that he has been employed as the Vice-principal of a large American school in Mexico City, effective July 1, 1968. This type of development means much to the reputation of the University of South Alabama. The College of Education has also had considerable contact with Mankato State College in Minnesota. Cooperative programs will be developed. One local school in Pike County, Alabama, is funded by the United States State Department for a parallel program in international education with a school system in Latin America. The direction of this project will be turned over to the University of South Alabama within the next few weeks. During the year, Dr. Bjork has traveled approximately 30,000 miles in the United States and throughout Latin America promoting the interests of the University. Other administrative and instructional staff also have contributed heavily to this effort.

To add to the effectiveness of programs mentioned in the preceding paragraphs, several new steps have been taken. Mr. William Nallia, an employee of the Kentucky State Department of Education, has been employed as a field representative and is now at work. He will spend from three to four days each week in the field, with contact being made with the State Department of Education in Montgomery at least twice monthly. Mr. Nallia is highly experienced in handling all sorts of federally supported projects and in working with public school administrators. Mr. Willie Gaither, who has a rich background in the fields of Anthropology and Sociology and who has spent two years with the Peace Corps overseas, has recently been assigned to our Institution as an intern and temporary faculty member by the Southern Education Foundation. Mr. Gaither will divide his time between teaching in the Educational Foundations and participating in field activities.

Comment regarding some new faculty positions is appropriate. Dr. Ralph Jones, a distinguished scholar in the field of History and Philosophy of Education, joined the faculty on June 1. For the past eight years, Dr. Jones has served as Chairman of his department at the University of Alabama. Dr. Robert C. Hammock, a highly experienced scholar, teacher and author, will leave his position on the graduate faculty of the University of Pennsylvania for one academic year to come to the University of South Alabama to assist the College of Education faculty and administration in studying and strengthening certain phases of undergraduate and graduate programs in Secondary Education. Both Dr. Hammock and Dr. Jones hold Ph. D. degrees from the University of Texas.



Under the Alabama plan of school organization, the high school principalship is a highly significant position. To strengthen relations with high school principals throughout our state, Dr. Colburn Hooton, who earned his doctorate at Columbia University, will join the faculty in September, 1968. For the past eleven years, Dr. Hooton, a native Alabamian, has worked in all the states of the nation as a representative of the National Association of Secondary School Principals in the National Education Association. During this time, he also had teaching experience in the graduate school of the University of Maryland.

In an effort to bolster the staff required for the supervision of student teaching and other laboratory experiences, Dr. John Roberts of the Louisiana State University faculty at New Orleans will join the faculty in September of 1968. Such other faculty members as are needed to take care of replacements and most pressing new responsibilities either have been or will be employed.

The Office of Student Services in the College of Education has been expanded and strengthened during the year. This office not only prepares and makes available adequate records for providing academic counseling services for all students, but it also has a responsibility for numerous activities related to teacher certification in Alabama and other states. A highly valuable service has been added in the area of Teacher Placement. Credentials are made available for teacher education graduates to any interested employer. During recent months, employing officials of Mobile Public School have spent two days interviewing and have employed a large number of graduates. Some placements have been made in Baldwin County. Key recruiting personnel have also visited the campus for interviewing purposes from Muscogee County, Georgia; Daytona Beach, Florida; Memphis, Tennessee; Birmingham, Alabama; and the Bureau of Indian Affairs in Albuquerque, New Mexico. The latter organization was successful in employing two highly competent teachers for their operation. More limited recruiting has been done by school systems in Louisiana, Florida, New York, Missouri, Mississippi, West Virginia, and Colorado. Certification applications have been completed and filed with the Alabama State Department of Education for 247 individuals. The same type of activity has been carried out for 18 individuals in other states.



An Educational Media Laboratory has been developed during the year. Assisted by Title VI funds under the Higher Education Act, this much-needed and adequate facility is now in operation. The curriculum laboratory, designed to develop and test instructional materials, is in full operation, service large numbers of students, faculty members, and teachers in nearby school systems each week.

During the year, the College of Education has enrolled approximately 1350 undergraduate students and approximately 450 graduate students. This means that a total of 1800 different individuals have been admitted, advised counseled, and instructed during this year. At the June 9 graduation, 100 College of Education graduates will receive diplomas. These are divided as follows: B. S. in Elementary Education, 49; B.S. in Secondary Education, 45; M. A. in Education, 6.



Business OfficeBUDGET

The 1967-68 University of South Alabama budget reached 12.7 million dollars.

## 1967 - 1968 COMPOSITE BUDGET

<u>FUND</u>	<u>AMOUNT</u>
Operating Fund	\$ 4,348,299.00
Plant Fund	121,000.00
Student Activities	52,440.00
Intra Murals	7,965.00
Inter Collegiate Athletics	46,780.00
Research and Grants	507,253.00
Phys. Ed. Building - Construction	2,208,885.23
Library Construction Funds	2,469,098.00
Alabama Public School & College Authority	2,277,054.50
Marine Life Laboratory	26,923.00
Dormitory (Revenue)	198,843.00
Hillsdale Heights	153,554.00
	<u>\$ 12,418,094.73</u>
Computer	<u>342,000.00</u>
Total 1967-68 Budget	<u><u>\$ 12,760,094.73</u></u>

Sources of Revenue:

State appropriations for operations	\$ 3,133,155.00
Federal Grants	1,543,099.00
Federal Loans	1,870,000.00
Student Fees - (Projected)	870,000.00
Ala. Public School & College Auth. Bond Issue	2,277,054.00
Other	3,066,786.00

Finance System:

The first audit of the University, which covered the period November 15, 1963 through September 30, 1966, was completed by the State Examiners during the year. This first examination proved the soundness of the system, the Internal controls and general business procedures. Other audits were made by various governmental agencies such as the U. S. Department of Health, Education and Welfare (on the Laboratory Classroom Building, the student financial operations and all other HEW projects on campus) that have also proven the soundness of the Business Procedures established here at the University of South Alabama.





Staff:

The year 1968 has been one of the most productive years in the Business Office. Staff additions and replacements have added great working power to the business operations. The new Chief Accountant and the addition of the Budget Control Clerk has provided power that has been noted, and commended, in all University operations. Rapidly increasing demands for large scale information has been provided for: the state reports; "Role and Scope" study; government questionnaires and audits; and the Hillsdale operations.

Other signal advances made during this year are:

1. Signing of disbursement checks on a machine.
2. Printing University disbursement checks on the machines at Computer speeds.
3. Submission of a detailed monthly listing of the budget records to the Department Heads. This same procedure will provide the Purchasing Agent with detailed summary lists of all Purchase Orders. The computer power has been utilized to accomplish certain matching functions, formerly accomplished manually.
4. Advance programming of the NCR 400 Machine in the Business Office has added great power to the Business operations.

Intercollegiate Athletics:

The University of South Alabama fielded a Basketball team this year, in addition to the already existing Baseball, Track and Cross Country, Tennis, and Golf teams. The cost of this Athletic Program is approximately \$47,000.00. All these teams brought recognition to the University of South Alabama in almost direct proportion to the problems they added to the Business Office. The greatest were budget problems, since the students supported less than one-third ( $1/3$ ) of this program.

Auxiliaries:

Both the University Bookstore and Cafeteria are experiencing a profitable year, as reflected on the April 30th, 1968 statements. It appears reasonable to assume that the profit in each operation will be \$30,000.00 at the end of this fiscal year.

In face of the greatly increased cost of the department of Inter Collegiate Athletics this year, it is indeed fortunate that these auxiliaries are reflecting profits sufficient to cover this greatly expanded athletic program.



Office of Development & Contracts

## I Construction:

A.	Engineering Building	\$187,045.85
B.	Faculty Office Building	104,552.24
C.	Brookley Temporary Buildings (3 classrooms and Student Union Building)	68,209.00

## II Construction in Progress:

- A. Library - 90% complete - ahead of schedule - completion date July 1, 1968.
- B. Physical Education Building - 80% complete - on scheduled completion date October 1, 1968.

## III Construction initiated:

- A. Historic Homes - Budgeted \$ 100,000.00 - 60% complete.
- B. Central Utilities Plant - Budgeted \$2,685,750.00 - 5% complete.
- C. Major Streets - Drainage & Sidewalks. State of Alabama Highway Department to pave; Mobile County grading and laying drainage lines.
 

University Budget	\$ 45,000.00
State of Alabama (est.)	200,000.00
Mobile County (est.)	100,000.00
40% complete	

## IV Construction projects bid:

- A. Business & Management Studies Building  
Low Bid - Manhattan Construction Company - \$1,575,000.00

## V Construction Planned:

- A. Life Sciences Building - planning complete - estimated cost - \$3,040,000.00
 

Financing - Loan HEW (received)	1,321,000.00
Grant HEW (applied for)	1,000,000.00
PSCA	785,000.00

 Bid date applied for
- B. General Classroom - architects have been assigned  
(Bond & Bond) - preliminary phases of planning.
- C. Bookstore-Cafeteria - architect Proldsorfer & Smith  
preliminary phases of planning.
- D. Student Union Building - architect Haidt-Templeton  
preliminary phases of planning.

## VI Hillsdale - Construction:

378 Units at Hillsdale have been renovated since acquisition of project.  
 135 Units are now scheduled for renovation by September 1, 1968.  
 The exchange program has been very successful. Of the 71 properties in the hands of private owners all but 14 have signed agreements for exchange. Conservatively this program has saved the University \$285,000 over alternative methods of acquiring these properties.



VII Grounds Improvement:

25 acres of woodland have been cleared of stumps, diseased trees and underbrush and have been seeded to grass.

500 camellias and 200 azaleas have been acquired and transplanted.

500 ft of sidewalk have been laid.

Storm drainage for 10 acres has been installed.

2 parking lots for 250 cars have been cleared, smoothed, and covered with clam shells and sand.

Landscaping of 240 acres is making general progress.