

MINUTES  
OF THE  
BOARD OF TRUSTEES  
UNIVERSITY OF SOUTH ALABAMA

A meeting of the Board of Trustees of the University of South Alabama was held in the conference room of the Engineering Building on campus, Tuesday, July 17, 1979, commencing at 10:00 a.m.

There were present: Messrs. Otha L. Biggs, L. W. Brannan, Jr., Hubert Bruister, E. G. Cleverdon, Ed Dannelly, Aubrey Green, Mayer Mitchell, Harry Sonneborn, Charles Woods, and President Frederick P. Whiddon. Visiting at the meeting were Drs. James Bobo, Arthur Richardson, Robert Kreisberg, Ralph Jones, Charles Matlock, Alvin Rainosek, Messrs. Doyle Dillard, Gordon Moulton, William Pipas, Rick Trethaway, and Miss Maxey Roberts.

Absent were: Messrs. W. M. Collins, Arthur Cook, Gillis Griffin, Sam Sawyer, Dr. J. Mac Bell, Jr., and Mrs. Earl Goodwin.

Mr. Brannan delivered an appropriate invocation for Divine guidance.

Mr. Cleverdon called the meeting to order, stating that a quorum was present. He presented for approval the minutes of the meeting of February 21, 1979, copies of which were forwarded to the Trustees prior to the meeting, and upon the motion of Mr. Brannan, seconded by Mr. Dannelly, the minutes were unanimously approved.

Mr. Cleverdon reviewed briefly the next item on the agenda, Financial Statement of the University as of March 31, 1979, mailed to the Trustees prior to the meeting. The Financial Statement as of June 30, 1979, was distributed at the meeting and Dean Dillard commented briefly on variations in the report.

The following minutes of the various Committee meetings of the University of South Alabama Medical Center were referred to the Health Services Committee of the Board of Trustees for review: Executive Committee minutes of June 6, 1978, July 11, 1978, August 8, 1978, September 5, 1978, October 3, 1978, November 7, 1978, December 5, 1978, January 2, 1979, February 6, 1979, March 6, 1979, April 3, 1979, May 1, 1979, and June 5, 1979; minutes of Professional Staff meetings of April 25, 1978, July 25, 1978, October 24, 1978 and January 23, 1979; Utilization Review Committee minutes of January 30, 1978, February 27, 1978, March 27, 1978, April 24, 1978, June 5, 1978, June 26, 1978, July 31, 1978, August 28, 1978, September 25, 1978, October 30, 1978, November 27, 1978, January 29, 1979, February 26, 1979, March 26, 1979 and June 6, 1979; Safety and Health Committee minutes of September 5, 1978, October 3, 1978, November 2, 1978, December 7, 1978, January 2, 1979, February 6, 1979,

March 6, 1979, April 3, 1979, May 1, 1979, and June 5, 1979; minutes of Infection Control Committee meetings of February 22, 1978, May 31, 1978, August 16, 1978, November 29, 1978, January 21, 1979, March 7, 1979, May 30, 1979, and June 27, 1979; minutes of Operation Room Committee meetings of March 20, 1978, March 31, 1978, June 19, 1978, and July 17, 1978; Four Study Summary - Audits - Utilization Review; Lens Extraction of Senile Cataracts, Cancer of the Breast - September 25, 1978, Re-Study Arteriogram - September, 1978, Repeat C-Section - October, 1978, Fracture of the Tibia - November, 1978, ICP Monitoring - November, 1978, Depression - December, 1978, Gastrointestinal Hemorrhage - December, 1978, Failure-To-Thrive in Children - February 28, 1979, Hepatitis Surveillance of Patients Who Have Had Blood or Blood Components - May, 1979; minutes of Pharmacy and Therapeutics Committee meetings of January 25, 1978, March 28, 1978, April 28, 1978, July 25, 1978, and November 17, 1978.

Upon the motion of Mr. Mitchell, seconded by Mr. Bruister, the following resolution, mailed to the Trustees prior to the meeting, was unanimously approved:

WHEREAS, the current Athletic Fee charge of \$5.00 per quarter per full-time students was instituted in 1970, and

WHEREAS, the cost of operating the Athletic Program greatly increased during these nine years, and

WHEREAS, the Title IX requirements to support women's athletics has mandated an entirely new department and staff, and

WHEREAS, the other Sun Belt Conference schools are charging higher fees,

NOW THEREFORE BE IT RESOLVED that the student athletic fee be increased to \$10.00 per quarter for full-time students, effective Fall Quarter, 1979.

Mr. Cleverdon presented for approval the next item on the agenda, Increase in Board Rates for 1979-80, mailed to the Trustees prior to the meeting. Upon the motion of Mr. Sonneborn, seconded by Mr. Brannan, the following resolution was unanimously approved:

WHEREAS, the University operated food service, in the Fall of 1977, computed the minimum cost of the University board plan to be:

15 - meal plan	\$244.00 (tax included)
21 - meal plan	\$297.00 (tax included)

and

WHEREAS, the ARA/Slater Company contracted with the University to serve the meals for the fiscal year 1978-79 without increased prices in these plans, and

WHEREAS, the hourly minimum wage increased from \$2.65 to \$2.90 per hour in 1979 and will again increase to \$3.10 on January 1, 1980, and the food purchase costs have advanced 15 per cent during the last year.

NOW THEREFORE BE IT RESOLVED that the fiscal year 1979-80 food plans be increased 11 per cent as follows:

15 - meal plan	\$271.00 (tax included)
21 - meal plan	\$330.00 (tax included)

these prices to be effective at the beginning of the 1979-80 Fall Quarter.

The next item was Tuition Assistance for Dependents of Permanent Faculty and Staff of the University, and it was stated that the proposed resolution was mailed to the Trustees prior to the meeting. Mr. Cleverdon read the resolution stating that this would be an added fringe benefit to faculty and staff of the University and would also serve as an incentive for the children of these individuals to attend the University of South Alabama. Upon the motion of Mr. Dannelly, seconded by Mr. Mitchell, the following resolution was unanimously approved:

WHEREAS, it is in the best interest of the University of South Alabama to facilitate the recruitment and retention of permanent faculty and staff employees.

NOW THEREFORE BE IT RESOLVED that effective the beginning of Fall Quarter, 1979, tuition grants for the spouses and unmarried dependent children of qualified permanent faculty and staff admitted to the University of South Alabama by the Director of Admissions who wish to take credit courses offered at the University of South Alabama, are eligible to receive a tuition refund for a maximum of fifty percent (50%) of all graduate and undergraduate credit courses paid for in each academic quarter at the University of South Alabama. No other fees are eligible for refund.

LET IT FURTHER BE RESOLVED that permanent faculty and staff must have completed six (6) months of satisfactory service prior to registration for the quarter in which the spouse or dependent will be enrolled and will receive the refund at the end of the quarter in which the course was taken.

BE IT ALSO RESOLVED that to receive a refund the spouse or unmarried dependent child must complete the course attempted and receive a passing grade for the course taken.

Mr. Cleverdon presented the next item on the agenda, Adjustment of the Budget, a memorandum of which was mailed to the Trustees prior to the meeting. Upon the motion of Mr. Brannan, seconded by Mr. Sonneborn, the following budget revision was unanimously approved:

WHEREAS, in the normal course of fiscal year operations, the need arises to amend the original budget approved by the Trustees to absorb those extra items that normally arise, and

WHEREAS, the normal operations of the University have generated the following items.

NOW THEREFORE BE IT RESOLVED that the current operating budget previously approved of \$57,795,215 be amended to \$57,918,715 to include:

<u>AMOUNT</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>
\$(110,000)	University O & M	Recognize Additional Interest Income	N/A
\$ 110,000	University O & M	Contingency for Proration of State Appropriation	Interest Income
\$ (13,500)	Housing	Recognize Hillsdale rent increase effective July 1, 1979	N/A
\$ 13,500	Housing	Hillsdale re-roofing project	Rental Increase

Dr. Whiddon recommended the following individuals for tenure and promotion, and upon the motion of Mr. Green, seconded by Mr. Bruister, these faculty members were unanimously approved for tenure and promotion, effective September 1, 1979:

#### TENURE

##### Arts and Sciences

Ms. Janice Gandy, Department of Art  
 Dr. Susan Hoppe, Department of Psychology  
 Dr. Gloria Javillonar, Department of Sociology  
 Dr. N. Dale Ledford, Department of Chemistry  
 Mrs. Heidi Lomangino, Department of Languages  
 Dr. Daniel Sellers, Department of Speech Pathology/Audiology

##### Business and Management Studies

Dr. Richard Mathisen, Department of Marketing and Transportation

##### Engineering

Dr. Albert Story, Department of Civil Engineering

Allied Health

Dr. William B. Davis, Department of Medical Technology (Assistant Director, Allied Health)

Education

Dr. Joseph Justen, Department of Special Education

Medicine

Dr. Sezer Aksel, Department of Obstetrics/Gynecology

Dr. Stanley Greenberg, Department of Physiology

Dr. Merrill Werblun, Department of Family Practice

PROMOTIONArts and Sciences

Mr. James Kennedy, Department of Art, to Professor

Dr. Margaret Miller, Department of Biology, to Professor

Dr. Robert Shipp, Department of Biology, to Professor

Dr. N. Dale Ledford, Department of Chemistry, to Associate Professor

Dr. Charles Matlock, Department of English, to Associate Professor

Dr. Betty Brandon, Department of History, to Professor

Dr. Larry Holmes, Department of History, to Professor

Dr. Joseph Nigota, Department of History, to Associate Professor

Dr. Alvin Rainosek, Department of Mathematics, to Professor

Dr. Jerry Bush, Department of Music, to Associate Professor

Business and Management Studies

Dr. Richard Thompson, Department of Economics, to Professor

Allied Health

Dr. Patsy Covey (Allied Health Director), to Associate Professor

Nursing

Mrs. Alice Godfrey, to Assistant Professor

Continuing Education

Dr. Ed M. Bunnell (Dean), to Professor

Medicine

Dr. Wilmer E. Baker, Department of Family Practice, to Assistant Professor

Dr. M. Richard Cross, Department of Internal Medicine, to Associate Professor

Dr. Samuel Eichold, Department of Internal Medicine, to Professor

Dr. Joseph G. Hardin, Department of Internal Medicine, to Professor

Dr. Betty Ruth Speir, Department of Obstetrics/Gynecology, to Clinical Associate Professor

Dr. Milas Davis, Department of Radiology, to Clinical Associate Professor

Dr. Louis Raider, Department of Radiology, to Clinical Professor

Dr. Robert Reed, Department of Radiology, to Clinical Associate Professor

Mr. Cleverdon presented the next item, Faculty Service and Development Award, mailed to the Trustees prior to the meeting. Dr. Whiddon explained that this is a program for the enrichment and development of the faculty. This program, he said, would not result in the employment of additional personnel and, also, the implementation of the program is strictly contingent upon the funds being available when funds are necessary. Upon the motion of Mr. Dannelly, seconded by Mr. Sonneborn, the establishment of a Faculty Service and Development Award was unanimously approved. Information regarding this Award is attached to the minutes as Addendum #1.

Dr. Whiddon presented the next item, stating that it is with a great deal of pleasure that he recommends the promotion of Dr. James Bobo from Dean of Faculties to Vice President for Academic Affairs. He added how fortunate the University is to have Dr. Bobo as a part of its staff. Upon the motion of Mr. Brannan, seconded by all Trustees present, it was unanimously approved that Dr. James Bobo be promoted to Vice President for Academic Affairs, effective immediately.

Moving to another subject, Dr. Whiddon asked the Board to consider the establishment of a new position, Director of Rehabilitation Resources. He said this program is vitally important, not only for this institution but for the State of Alabama and with a top flight professional individual assisting in developing programs and handling the resources, it is felt it will be a highly successful program on this campus. Dr. Whiddon then recommended Dr. John Shackelford, presently Chairman of the Department of Anatomy, to direct this program. Upon the motion of Mr. Brannan, seconded by Mr. Wood, it was unanimously approved that Dr. John Shackelford be appointed Director of Rehabilitation Resources on the campus of the University of South Alabama.

Mr. Cleverdon asked Mr. Green, Chairman of the Health Services Committee of the Board of Trustees, to report to the Board on the studies involved regarding the Family Practice program. Mr. Green explained briefly that the present location in Fairhope is no longer a feasible location because of the great influx of physicians into that area, and the large increase in physicians was not balanced by a comparable increase in the numbers of patients. Because of the inadequate number of patients, the residents have threatened to withdraw from the program. Therefore, an alternate site to continue the training program had to be found. Mr. Green explained that a special study was conducted in an effort to determine the most feasible location for this clinic and after much consideration, it was determined that the Family Practice Clinic should be placed on the principal campus of the University and more particularly in the area of the campus designated for medical buildings. Upon the motion of Mr. Green, seconded by Mr. Dannelly, it was unanimously approved that temporary facilities be provided the Family Practice program within 90 days on the University campus; and that a committee within the University be appointed to give general study to the subject of the student health program which study will encompass fee structures, contractual commitments to students and services to be provided, and that

plans for a permanent facility be authorized by the Board of Trustees to be submitted by the September meeting of the Board, which facility will contain the recommendation that the Family Practice facility be located on the University campus in the area which is designated for medical buildings.

Mr. Mitchell asked that it be noted that the Trustees are placing the full burden of the acquisition of patients upon the School of Medicine and upon the Family Practice portion of that School directly.

The next item, Master Plan - Main Campus Medical Center, was presented by Mr. Pipas. Referring to this Plan, he indicated the proposed location of the Center which is designated as the area immediately north of Three Mile Creek in the still undeveloped 17th Section. Discussion followed, and Mr. Pipas referred to his memorandum of July 10, 1979 to Dr. Whiddon, forwarded to the Trustees prior to the meeting, regarding the Cancer Center/Clinical Building. He stated that the bid opening for the new building has been delayed until July 26, 1979. Because it is most imperative for various reasons, but more particularly for the purpose of providing clinical areas for the new Linear Accelerator, Dr. Whiddon requested that the Board give authority to the Executive Committee and the Health Services Committee to review bids and report to the full Board their recommendation for the awarding of the construction contract. Upon the motion of Mr. Mitchell, seconded by Mr. Dannelly, it was unanimously approved that the Executive Committee and the Health Services Committee of the Board of Trustees be granted authority from the Board to accept the bid at their discretion, if it is within the guidelines of the estimated costs. Dr. Whiddon will contact the remaining Board members indicating the recommendation of these Committees.

Dr. Whiddon presented the next item, Renovations for the Handicapped. He referred to Mr. Pipas' memorandum of July 10, 1979, mailed to the Trustees prior to the meeting. Discussion followed and upon the motion of Mr. Dannelly, seconded by Mr. Sonneborn, it was unanimously approved to authorize the progress of structural modifications and/or additions affecting exterior access to university-owned buildings which is identified as Phase I and design plans for interior modifications identified as Phase II based upon (1) estimated project costs totalling \$135,000 including architectural services and contingencies, (2) employment of outside contractors supplemented by in-house forces as much as possible and (3) designating a portion of the free balance from Alabama Public School and College Project #21 as the source of funds.

The selection of an on-campus building site for the Eta Epsilon Chapter of the Sigma Chi Fraternity was deferred until more information can be obtained regarding the various proposed sites.

Referring to Mr. Pipas' memorandum of July 11, 1979, Mobile Units - UMC, which was mailed to the Trustees prior to the meeting, Dr. Whiddon recommended that the Board of Trustees grant approval for the installation of three or four mobile-type units to satisfy space requirements for the College of Medicine's clinical functions in the vicinity of the Medical Center.

Upon the motion of Mr. Woods, seconded by Mr. Brannan, it was unanimously approved to proceed with the installation of these mobile units, the total project costs including utility connections, site preparation, etc., to approximate \$125,000; and the source of funding to be designated as "Race Track."

Discussion followed regarding a proposed lease for the Explore Center, Inc. Dr. Whiddon referred to Mr. Pipas' memorandum of July 10, 1979, mailed to the Trustees prior to the meeting. He explained the purpose of the Explore Center which is a new concept in museum services for young people. The program, sponsored by the Junior League of Mobile, is intended to provide specialized facilities that support and extend the basic areas of the program, offer educational services to the community at large and use the outdoors as an integral part of the overall program. Upon the motion of Mr. Mitchell, seconded by Mr. Green, it was unanimously approved that the University undertake final negotiations with the sponsors of the Explore Center, Inc. which would result in the leasing of a six-acre tract of ground for the development of the Center and to enter into an active dedication on a 20-acre plot of ground to be left in its natural state to be used in connection with nature trails and those types of activities. Mr. Mitchell stipulated that the lease should contain a clause that, in the event the Center does not commence in an orderly fashion over a five-year period, the grounds will revert to the University and the lease will be terminated.

Dr. Whiddon presented the Annual Report of the President to the Trustees stating that it is a high privilege to serve the Board of Trustees and the University of South Alabama. Mr. Cleverdon added that the Board of Trustees is also privileged to have such a resourceful and energetic President.

Upon the motion of Mr. Green, seconded by Mr. Sonneborn, it was unanimously approved that a resolution be drafted expressing condolences to the appropriate members of the family of Miss Mary Frances Jones, who served as Recording Secretary of the Board of Trustees for fifteen years.

A motion was made by Mr. Green, seconded by Mr. Brannan, and unanimously approved to draft a resolution commending Dr. Arthur Donovan for his distinguished service to this institution and to the Medical School.

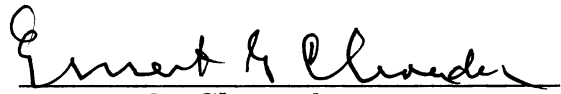
Dr. Whiddon spoke briefly about the University stating that an increase in enrollment is anticipated Fall Quarter, 1979.

The next meeting of the Board of Trustees of the University will be held in the area designated for the Family Practice facility, if that facility is available for use at that time.



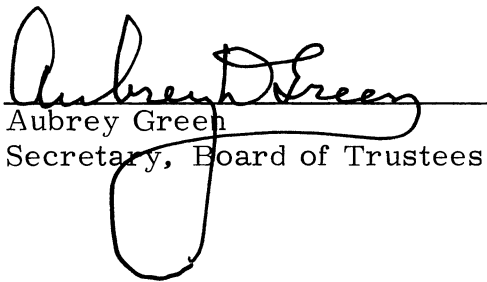
Upon motion duly made, seconded and unanimously approved,  
the meeting adjourned at 12:30 p.m.

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Ernest G. Cleverdon", written over a horizontal line.

Ernest G. Cleverdon  
Vice President, Board of Trustees

ATTEST:

A handwritten signature in cursive script, appearing to read "Aubrey Green", written over a horizontal line. Below the signature is a large, stylized, looped flourish.

Aubrey Green  
Secretary, Board of Trustees