

MINUTES  
OF THE  
BOARD OF TRUSTEES  
UNIVERSITY OF SOUTH ALABAMA

A meeting of the Board of Trustees of the University of South Alabama was held Wednesday, August 31, 1983, in the Executive Workshop, Brookley campus, commencing at 10:30 a.m.

There were present: Messrs. Otha Lee Biggs, L. W. Brannan, Jr., Hubert Bruister, Ernest G. Cleverdon, W. M. Collins, John Counts, Ed Dannelly, Phillip Forrester, Aubrey D. Green, Arthur Tonsmeire, Jr., Mrs. Earl Goodwin, and President Frederick P. Whiddon. Also in attendance for a portion of the meeting: Messrs. Mitchell Lattof and Cecil Gardner.

Absent: Messrs. Mayer Mitchell, Sam Sawyer, Charles Woods, Dr. John M. Bell, Jr., Dr. Wayne Teague and Governor George Wallace.

Mr. Collins delivered an appropriate invocation for Divine guidance.

Mr. Green called the meeting to order stating that this portion of the meeting will be held in Executive Session. He introduced Messrs. Lattof and Gardner, attorneys representing the Board of Trustees of the University of South Alabama with regard to the proposed dismissal of Fredda W. Crenshaw.

Messrs. Lattof and Gardner reviewed with the Board the steps that preceeded the recommendation of the Hearing Committee, impaneled to review the proposed termination of Mrs. Fredda W. Crenshaw. The AAUP 1958 Statement on Procedural Standards in Faculty Dismissal Proceedings, the steps taken pursuant thereto in this matter and basis for the Committee's decision, were reviewed, as well as the matters raised in Mr. Victor Price's letter to Mr. Aubrey Green of August 29, 1983. Following such review and lengthy discussion, Mr. Tonsmeire moved that the request for an appeal for the decision of the Hearing Committee in the matter of the dismissal of Mrs. Fredda W. Crenshaw be denied and that the decision of the Hearing Committee be accepted, and, further that Mrs. Crenshaw's appointment and employment by the University be terminated, effective immediately. This motion was seconded by Mr. Collins and unanimously approved.

Mr. Green thanked Messrs. Lattof and Gardner, and they were excused from the meeting. Dr. Ralph Jones was requested to join the meeting.

Continuing in Executive Session, Mr. Green presented the next item on the agenda, Recommendation for University Organization. Dr. Whiddon explained that, as the University continued to grow and expand, the structure of the University administration was also constantly under review, and that because of such growth and review, he would recommend to the

Board that two additional vice presidential offices be created. Lengthy discussion followed and upon the motion of Mr. Cleverdon, seconded by Mr. Dannelly, it was unanimously approved that the title of Vice President for Finance and Business Affairs be conferred upon Mr. Doyle Dillard, and that the title of Vice President for University Services and Planning be conferred upon Mr. Gordon Moulton. Dr. Whiddon noted that Mr. William Pipas will assume the title of Executive Director of Operations and University Facilities.

The meeting continued in Building 4171, Brookley campus, with the following individuals also in attendance: Drs. Stanley Crawford, Robert Wilson, Thomas Hewitt, Messrs. Doyle Dillard, Gordon Moulton, William Pipas, Rick Trethaway, Jimmy Varnado, and Miss Maxey Roberts.

Mr. Green presented for approval the minutes of the Board of Trustees meetings of June 30 and July 11, 1983, mailed to the Trustees prior to the meeting. Upon the motion of Judge Biggs, seconded by Mr. Forrester, the minutes were unanimously approved.

The Financial Statements of the University as of June 30 and July 31, 1983, mailed to the Trustees prior to the meeting, were presented by Dr. Whiddon. Mr. Dillard commented briefly on various items in the statements.

Mr. Green then recognized Dr. Thomas Hewitt, President of the Faculty Senate, Mr. Jimmy Varnado, President of the Student Government Association, and Mr. Les Lovoy, Acting Director of Media Services, and welcomed them to the meeting.

Mr. Green presented the report from the Health Services Committee. He reported that the committee convened and reviewed the following minutes of the various committee meetings of the University of South Alabama Medical Center, which were mailed to the Trustees prior to the meeting: Executive Committee, June 7, July 5, 1983; Blood Transfusion, May 5, 1983; Cancer Coordinating, April 13, 1983; Credentials, June 7, 1983; Disaster, May 17, June 10, 1983; Emergency Department, May 19, 1983; Infection Control, March 25, 1983; Operating Room (Surgical), May 17, 1983; Pharmacy and Therapeutics, March 29, 1983; Quality Assurance/Medical Records, April 26, May 31, 1983; Safety and Health, May 3, June 7, 1983; Tissue Review, April 27, 1983; Family Practice, May 17, June 21, 1983; Medicine, April 28, 1983; Neurology, February 17, March 2, April 20, May 4, June 8, 1983; Neurosurgery, April 18, 1983; Orthopaedic Surgery, March 25, April 29, 1983; Pathology, January 24, March 21, April 28, May 19, May 30, 1983; Pediatrics, May 11, June 1, 1983; Radiology, February 21, March 7, April 11, 1983; Surgery, February 8, March 14, April 12, May 2, 1983; Quality Assurance Studies: Utilization of Transcutaneous Oxygen Monitoring in Intensive Care Nursery; Patient Utilization of the Emergency Department Prior to Weekend Closing; Perineal Care of Postpartum Patients; Documentation and Medication Given in Post-Anesthesia Recovery; Documentation of Medication Administration; Patients with Foley Catheters in the Burn Unit; Assessment of Aseptic

Technique; Time Span for Emergency Department Patients Requiring X-Rays; Documentation of Time and Means of Arrival on Triage Nursing Assessment Sheet; Charting of IV Additives on Medication Administration Record; Admission Diagnosis Versus Discharge Diagnosis; Timed Specimens not Collected when Patients are Away from Room; Documentation of Teeth Condition Following General Anesthesia; Proper Use of the Cobe Disposable Transducers; Nursing Management Care Plans in CCU/MICU; Ventilator Operational Verification Procedure; Letters of resignation from Dr. David L. McCullough and Dr. Mitchell Steinway.

Dr. Whiddon requested Dr. Crawford to present 1983 promotion and tenure recommendations copies of which were distributed to the members of the Board. Dr. Crawford explained that these recommendations were made following careful review by the Faculty Committee on Appointments, Promotions and Evaluations and the Dean of the College of Medicine. Upon the motion of Mr. Dannelly, seconded by Mr. Cleverdon, it was unanimously approved to grant tenure and promotion to the following faculty in the College of Medicine:

TENURE (Effective September 1, 1983)

Department of Surgery

Dr. Arnold Luterman

Dr. Max L. Ramenofsky

Department of Obstetrics/Gynecology

Dr. John C. Weed

Department of Comparative Medicine

Dr. Christian R. Abee

PROMOTIONS (Effective September 1, 1983)

	<u>Promoted To</u>
<u>Faculty on Tenure Earning Track &amp; Tenured Faculty</u>	
Dr. Nicholas Mortillaro, Dept. of Physiology	Professor
Dr. James Parker, Dept. of Physiology	Professor
Dr. D. Neil Granger, Dept. of Physiology	Professor
Dr. Albert L. Gore, Dept. of Family Practice	Associate Professor
Dr. Max L. Ramenofsky, Dept. of Surgery	Professor
Dr. John J. Hughes, Dept. of Radiology	Associate Professor
Dr. William J. Sturtevant, Dept. of Psychiatry	Assistant Professor
Dr. Christian R. Abee, Dept. of Comp. Medicine	Associate Professor
<u>Faculty on Non Tenure Earning Track</u>	
Dr. Linda W. Huff, Dept. of Radiology	Assistant Professor
<u>Clinical Faculty</u>	
Dr. Longstreet Hamilton, Dept. of Radiology	Clinical Professor
Dr. Julian Lewis, Dept. of Radiology	Clinical Professor
Dr. Leroy Riddick, Dept. of Pathology	Clinical Associate Professor
Dr. Robert White, Dept. of Neurosurgery	Clinical Associate Professor

Mr. Green referred to a memorandum from Dr. Crawford, mailed to the Trustees prior to the meeting, in which a request is made for funding of equipment for the College of Medicine. Dr. Whiddon explained that the college has had and will have unusual needs for equipment for departmental laboratories and recruitment equipment for new programs and new faculty. He noted that this request is for a one-time funding from available Racing Commission funds. Upon the motion of Mr. Cleverdon, seconded by Mrs. Goodwin, funding of equipment for the College of Medicine in the amount of \$396,000 was unanimously approved. Rack Track revenues are to be designated as the available source of funding.

The next item on the agenda, Treatment, Storage and Disposal Facility - Main Campus and Pathological Incinerator - USAMC Campus, mailed to the Trustees prior to the meeting, was presented by Dr. Whiddon. Mr. Pipas explained that, in order to assure compliance with applicable Federal standards, this request is made for the installation of two permanent components for an estimated total cost of \$360,000. Discussion followed and upon the motion of Mr. Brannan, seconded by Mr. Dannelly, installation of a Treatment, Storage and Disposal Facility for the main campus and a Pathological Incinerator for the University of South Alabama Medical Center campus, at an estimated total cost of \$360,000 was unanimously approved. Hospital Renewal and Replacement Account and Racing Commission revenues are to be designated as the available sources of funding for this project.

Mr. Green presented the next item on the agenda, Hospital Information System, mailed to the Trustees prior to the meeting. Dr. Whiddon observed that a more sophisticated system is required for the Medical Center's patient care information system. He noted that the problem has been given thorough consideration and it is recommended that such system be purchased which will enable the University to monitor costs associated with the care of patients as well as increase overall efficiency. Approval of the first three phases of a four phase project was requested. Discussion followed and upon the motion of Mr. Collins, seconded by Mr. Counts, purchase of the first three phases of a four phase project for a hospital information system in the amount of \$668,000.00, was unanimously approved, with the source of funding to be from Racing Commission receipts and Hospital Funded Depreciation.

Mr. Green presented the next item on the agenda, request for a property lease for the University of South Alabama Medical Center Federal Credit Union, mailed to the Trustees prior to the meeting. Lengthy discussion followed regarding aesthetics and location; breadth of activity; and the obligation to provide space for other financial institutions, should they so desire. Mr. Collins then moved that consideration of this matter be deferred at this time. Following further discussion, Mr. Brannan moved that the previous motion be amended to authorize the administration of the University to give study to the matter and present recommendations to the Board. Mr. Brannan's motion was seconded by Judge Biggs and unanimously approved.

Mr. Green introduced the next item, redesignation of the Department of Computer Science to the Division of Computer and Information Science. Dr. Whiddon requested approval by the Board of this important development observing that this entity has exhibited marked growth so that divisional status is appropriate. Following discussion and upon the motion of Mr. Collins, seconded by Mr. Counts, the redesignation of the Department of Computer Science to the Division of Computer Science was unanimously approved.

Continuing, Mr. Green asked Dr. Whiddon to present the next item on the agenda, redesignation of the School of Nursing to the College of Nursing. Dr. Whiddon stated that this segment of the University has increased in size and is now engaged in graduate work, thus making it appropriate to elevate its status to the college level. Discussion followed and upon the motion of Mr. Dannelly, seconded by Mr. Cleverdon, it was unanimously approved that the School of Nursing be redesignated the College of Nursing.

Mr. Green referred to a memorandum from Miss Roberts, mailed to the Trustees prior to the meeting, in which a request is made for approval of proposed grievance procedures for faculty. Dr. Whiddon called upon Miss Roberts to speak to this subject. Miss Roberts explained that the proposed Grievance Procedure for Faculty has been reviewed, evaluated and modified by the Joint Policy Committee and will provide one unified procedure for all faculty at the University of South Alabama. Following discussion and upon the motion of Mr. Forrester, seconded by Judge Biggs, the Grievance Procedure for Faculty, as modified by the Joint Policy Committee, with clarification, was unanimously approved.

Dr. Whiddon requested Dr. Jones to present a report regarding recognition of the 20th anniversary of the University of South Alabama. Dr. Jones stated that a committee has been appointed and has formulated significant recommendations to commemorate this anniversary. He noted that the consensus of the committee is that a series of events throughout the year will be recommended. Mr. Green invited the Trustees to contribute to the planning of this event to help make this an outstanding and notable occasion.

Mr. Green requested Dr. Whiddon to report on a matter involving the third and fourth floors of the Medical Center. Dr. Whiddon stated that a community organization has petitioned the University to give consideration to renaming the third and fourth floors of the Hospital the "Children and Women's Hospital of South Alabama." He explained that the concept will provide a vehicle through which community education programs in pediatrics may be effected, as well as a vehicle whereby support and contributions can be made to assist in the continued development of the program. Upon the motion of Mr. Dannelly, seconded by Mr. Bruister, it was unanimously approved to rename the third and fourth floors of the University of South Alabama Medical Center the "Children and Women's Hospital of South Alabama."

Mr. Green called upon Mr. Dannelly to present the report of the Nominating Committee. Mr. Dannelly stated that the committee, which consists of Judge Woods and Mrs. Goodwin, members, and himself as chairman, has conferred and by unanimous acclamation moves the nomination of Judge Otha Lee Biggs to serve as Secretary of the Board of Trustees. This nomination was seconded by Mr. Counts. Other nominations were called for, and there being none, upon the motion of Mr. Tonsmeire, seconded by Mr. Cleverdon, it was unanimously approved that the nominations be closed and the secretary directed to cast a unanimous vote for Judge Otha Lee Biggs as the new Secretary of the Board of Trustees.

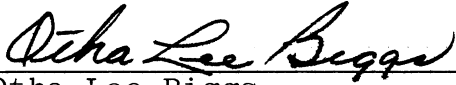
Mr. Dannelly, acting on behalf of the nominating committee, then moved the nomination of Mr. Mayer Mitchell to serve as Chairman of the Health Services Committee of the Board of Trustees. The motion was seconded by Mr. Tonsmeire. Other nominations were called for, and there being none, upon the motion of Mr. Brannan, seconded by Mr. Collins, the nominations were closed and the secretary directed to cast a unanimous vote for Mr. Mayer Mitchell as the new Chairman of the Health Services Committee of the Board of Trustees.

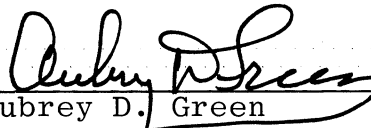
Dr. Whiddon addressed the Board expressing appreciation for the dedication and support of the Board at all times.

Upon motion duly made, seconded and unanimously approved, the meeting adjourned at 12:00 noon.

Respectfully submitted:

ATTEST:

  
Otha Lee Biggs  
Secretary

  
Aubrey D. Green  
Vice President