

MINUTES  
OF THE  
EXECUTIVE COMMITTEE  
BOARD OF TRUSTEES  
UNIVERSITY OF SOUTH ALABAMA

A meeting of the Executive Committee of the Board of Trustees of the University of South Alabama was held Monday, June 6, 1994, in the Board Room of the Administration Building on campus of the University of South Alabama, commencing at 9:30 A.M.

There were present: Messrs. James P. Nix, Jack Brunson, Mayer Mitchell, Dr. Ulysses McBride and President Frederick P. Whiddon. Trustees attending: Dr. Steven Stokes and Mrs. Earl Goodwin. Also attending: Drs. Dale Adams, Charles Connell, Al Pruitt, Messrs. Wayne Davis, Doyle Dillard, John Morrow, Gordon Moulton, Steve Simmons, George Smith, and Ms. Maxey Roberts. In attendance on behalf of the media was , USA Vanguard.

Absent: Mr. John A. Counts.

Mayor Nix called the meeting to order and recognized Mr. Brett Blackledge, Mobile Press, and Mr. Michael Mitchell, immediate past president of the Student Government Association.

Mayor Nix then presented the agenda, and upon the motion of Mr. Brunson, seconded by Dr. McBride, the agenda was unanimously adopted.

Mayor Nix presented for approval minutes of the meeting of February 16, 1994, mailed prior to the meeting. Upon the motion of Dr. McBride, seconded by Brunson, the minutes were unanimously approved.

Mayor Nix then presented the next item on the agenda, a recommendation for an amendment to the Bylaws relating to the meeting of the Executive Committee. Upon the motion of Mr. Brunson, seconded by Mr. Kvalheim, the following resolution, which had been distributed to all members of the Board in accordance with requirements Bylaws, was unanimously approved to be recommended to the Board of Trustees:

WHEREAS, the Board of Trustees of the Univerity of South Alabama at a meeting of the Board on March 3, 1994, recommended a substantive change in the Bylaws of the Board of Trustees of the University of South Alabama approved at the meeting of the Board on December 12, 1991;

NOW, THEREFORE, BE IT RESOLVED that the following amendment to Article IV, Section 1, is hereby approved and adopted as an amendment to the Bylaws of the Board of Trustees in accordance with Article VII of the Bylaws, by which Amendments to the Bylaws may be approved;

**Section 1. Executive Committee.** The Chairman shall appoint an Executive

Committee consisting of six (6) members of the Board, subject to the approval of the Board, with terms concurrent with the Chairman pro tempore and the Chairman pro tempore shall serve as Chairman of the Executive Committee. The majority of the Executive Committee shall constitute a quorum. The Executive Committee may meet at any time, but will usually meet during the day prior to or immediately prior to the regularly scheduled or special meetings of the Board, or as needed upon call of the Chairman of the Executive Committee, with notice from the President. The Executive Committee shall have power to transact all business of the Board in the interim between meetings of the Board, and may perform all duties and transact all business necessary for the well being of the University, including but not limited to, areas of real estate, personnel issues, investment and athletics, except to amend these Bylaws, remove officers from the University, or as otherwise as limited by the full Board. Minutes of the Executive Committee shall be submitted to all members of the Board.

A copy of the Bylaws of the Board of Trustees of the University of South Alabama, with Amendment, is attached to the minutes as Addendum No. 1.

The Financial Statements of the University of South Alabama as of December 31, 1993, January 31, February 28 and March 31, 1994, mailed prior to the meeting, were reviewed and discussed.

Mayor Nix presented the report from the Health Affairs Committee. He stated that the USA Doctors Medical Staff Bylaws, Rules and Regulations Revisions, USA Doctors Medical Staff New Appointments and Reappointments for 4th Quarter 1993 and 1st Quarter 1994, USA Knollwood Park Medical Staff Bylaws, Rules and Regulations Revisions, USA Knollwood Park Credentials Report for 4th Quarter 1993 and 1st Quarter 1994, USA Medical Center Bylaws, Rules and Regulations Revisions, and USA Credentials Report for 4th Quarter 1993 and 1st Quarter 1994, mailed prior to the meeting, were reviewed by the Health Affairs Committee. Upon the motion of Mr. Mitchell, seconded by Dr. McBride, the USA Doctors Medical Staff Bylaws, Rules and Regulations Revisions, USA Doctors Medical Staff New Appointments and Reappointments for 4th Quarter 1993 and 1st Quarter 1994, USA Knollwood Park Medical Staff Bylaws, Rules and Regulations Revisions, USA Knollwood Park Credentials Report for 4th Quarter 1993 and 1st Quarter 1994, USA Medical Center Bylaws, Rules and Regulations Revisions, and USA Credentials Report for 4th Quarter 1993 and 1st Quarter 1994, which were recommended by the Health Affairs Committee, are unanimously recommended for approval to the Board of Trustees, and are attached to the minutes as Addendum No. 2.

The USA Doctors Board of Advisors 4th Quarter 1993 Report, the USA Doctors Age Category Report for 1st Quarter 1994, USA Doctors Medical Executive Committee Report for 1st Quarter 1994, USA Doctors Safety Program Annual Review for 1993 and Review for 1st Quarter 1994, USA Knollwood Park Safety Summary, USA Knollwood Park Hospital QA Plan, USA Knollwood Park Annual Report from Personnel, USA Knollwood Park Patient Rights, the USA Knollwood Park Board of Advisors 4th Quarter 1993 Report, USA Knollwood Park Medical Executive Committee Report for 1st Quarter 1994, and the following summaries of the minutes of the 3rd and 4th Quarters 1993 University of South Alabama Medical Center Medical Staff/Hospital Committee and Departmental Meeting Minutes, mailed prior to the

meeting, were reviewed by the Executive Committee: Blood Transfusion, September 15, November 19, 1993; Cancer Coordinating, October 28, 1993; Critical Care, July 27, October 26, November 23, 1993; Drug Utilization & Evaluation, July 8, August 12, October 14, November 11, 1993; Emergency, July 26, August 16, September 29, October 25, November 15, December 20, 1993; Health, Safety & Disaster, July 13, August 10, September 14, October 12, November 9, December 14, 1993; Hospital Quality Assurance, July 27, August 31, September 28, October 26, November 30, December 28, 1993; Infection Control, July 1, August 19, October 21, December 16, 1993; Medical Record Review, July 16, October 29, 1993; Medical Staff Executive Committee, July 27, August 24, September 28, October, November, 1993; Medical Staff Quality Assurance, August 17, September 21, October 19, November 16, 1993; Operating Room, August 10, October 19, December 14, 1993; Surgical Case Review, July 23, August 27, September 24, November 19, 1993; Utilization Review, July 20, August 17, September 21, October 19, November 16, December 21, 1993; Anesthesiology, June 28, July 19, August 16, September 27, October 18, November 15, December 20, 1993; Family Practice, July 27, September 28, October 26, November 30, 1993; Internal Medicine, August 4, September 1, October 6, November 3, December 1, 1993; Neurology, July 21, August 18, September 15, October 20, November 17, December 15, 1993; Neurosurgery, September 30, October 28, 1993; OB/GYN, August 31, October 26, November 30, 1993; Ophthalmology, October 19, November 9, December 14, 1993; Orthopaedics, August, September 20, October 18, November 15, 1993; Pathology, June 24, July 22, August 19, September 23, October 27, November 29, December 21, 1993; Pediatrics, August 5, October 7, November, December 2, 1993; Radiology (campus), July 20, August 17, September 21, October 19, November 16, 1993; Radiology, July 9, August 4, September 16, October 6, November 5, December 17, 1993; Surgery, July 26, August 30, 1993.

The above reports and minutes were received, reviewed and discussed and are attached to the minutes as Addendum No. 3.

Mayor Nix presented the next items on the agenda, 1994 Promotion and Tenure recommendations for the University and the College of Medicine, mailed prior to the meeting. Dr. Whiddon noted that these recommendations are made following careful review by appropriate individuals in each college and are presented with his recommendation. Upon the motion of Dr. McBride, seconded by Mr. Kvalheim, it was unanimously approved to recommend to the Board the following University and College of Medicine faculty for promotion and tenure, effective September 1, 1994:

#### UNIVERSITY PROMOTIONS

##### College of Arts and Sciences

Dr. John Coker

Dr. David Gartman

Dr. Richard Hitt

Dr. Charles Jenkins

Dr. J. Keith Nicholls

Dr. Federico Perez-Pineda

Ms. Sumi Putnam

Dr. Roy Ryder

##### Promoted To

Associate Professor

Professor

Professor

Associate Professor

Associate Professor

Associate Professor

Assistant Professor

Associate Professor

Dr. Daniel Silver	Professor
Dr. Gregory Waselkov	Associate Professor
<u>College of Allied Health Professions</u>	
Ms. Holly Hall	Associate Professor
<u>College of Business and Management Studies</u>	
Dr. Mark Segal	Professor
Dr. J. Jeannette Sylvestre	Professor
<u>College of Engineering</u>	
Dr. Husam Omar	Associate Professor
<u>College of Education</u>	
Dr. Evelyn VanDevender	Professor
<u>College of Nursing</u>	
Dr. Charlotte Herrick	Professor
<u>School of Computer and Information Sciences</u>	
Dr. Marino Niccolai	Professor
<u>University Libraries</u>	
Ms. Ann Blauer	Associate Librarian

#### UNIVERSITY TENURE

<u>College of Arts and Sciences</u>
Dr. John Coker, Philosophy
Dr. Charles Jenkins, Physics
Dr. J. Keith Nicholls, Political Science
Dr. Frederico Perez-Pineda, Foreign Languages
Dr. Roy Ryder, Geology/Geography
Mr. Larry Simpson, Art
Dr. Gregory Waselkov, Sociology/Anthropology
<u>College of Allied Health Professions</u>
Dr. Brian Shulman, Speech Pathology/Audiology
<u>College of Business and Management Studies</u>
Dr. Grant M. Davis, Marketing and Transportation
<u>College of Education</u>
Dr. S. Eugene Barnes, HPELS
<u>college of Engineering</u>
Dr. Husam Omar, Civil Engineering
<u>College of Nursing</u>
Dr. Joy Carlson

University Libraries

Ms. Ann Blauer

## COLLEGE OF MEDICINE PROMOTIONS

Tenure Accruing Track & Tenured Faculty

Dr. Ronald D. Balczon

Dr. Saunders L. Hupp

Dr. Eric D. Weber

Dr. John Foster

Dr. William O. Thomas

Dr. Ernest D. Graves

Dr. William Broughton

Promoted To

Associate Professor

Professor

Associate Professor

Professor

Associate Professor

Associate Professor

Associate Professor

Non Tenure Accruing Track

Dr. Leroy Alexander

Associate Professor

Join Departments Faculty

Dr. Leroy Alexander

Associate Professor

Dr. Saunders L. Hupp

Professor

Dr. William O. Thomas

Associate Professor

Clinical/Adjunct Faculty

Dr. Derek Yellon

Adjunct Associate Professor

Dr. L. Steve Weinstein

Clinical Associate Professor

Dr. William Lightfoot

Clinical Associate Professor

Dr. S. Timothy String

Clinical Professor

Dr. Gerhard A. Boehm

Clinical Associate Professor

Dr. Elias Chalhub

Clinical Professor

Dr. William A. Webb

Clinical Professor

Dr. Ernest DeBaKey

Clinical Professor

Dr. Wm. Ross Davis

Clinical Professor

Dr. Bernard Eichold

Clinical Professor

## COLLEGE OF MEDICINE TENURE

Department of Medicine

Dr. Keith M. Ramsey

The next matter to come before the Committee was a request that Dr. Clyde G. Huggins be granted Emeritus Professorship status. Dr. Whiddon recommended the special faculty appointment, and upon the motion of Mr. Brunson, seconded by Dr. McBride, it was unanimously approved to recommend approval of the appointment of Dr. Clyde G. Huggins, as Emeritus Professor of Biochemistry and Molecular Biology.

Emeriti appointment requests for University faculty, mailed prior to the meeting, were presented. Dr. Whiddon recommended the special faculty appointments, and upon the motion of Mr. Kvalheim, seconded by Dr. McBride, it was unanimously approved to recommend to the Board approval of the following special appointments:

Dr. Jane Kordana, Professor Emeritus of Nursing  
 Dr. Daniel McDonald, Professor Emeritus of English  
 Dr. Harold V. Rodriguez, Professor Emeritus of Engineering  
 Dr. G. R. Wilson, Jr., Professor Emeritus of English  
 Dr. Edgar M. Bunnell, Professor Emeritus of Continuing Education & Special Programs

Mayor Nix requested that Dr. Whiddon present an item of information, Faculty Service and Development Awards, mailed prior to the meeting. Dr. Whiddon stated that the following faculty members have successfully applied for 1994-95 Faculty Service and Development Awards:

Dr. Richard Hitt, Associate Professor of Mathematics  
 Dr. Elise Labbe, Associate Professor of Psychology  
 Dr. Norris W. Hoffman, Associate Professor of Chemistry  
 Dr. Larry Schehr, Professor of Foreign Languages

Mayor Nix presented the next item on the agenda, information regarding the Hollis J. Wiseman Award for Excellence in Pediatrics and a request for a \$300,000 match for an Eminent Scholars Chair. Dr. Whiddon stated that the Department of Pediatrics contributed \$20,000 to be used to endow the Hollis J. Wiseman Award for Excellence in Pediatrics, and an annual award of \$1,000 will be made to the graduating medical student who has demonstrated academic excellence and concern for patients as exemplified by Dr. Wiseman. A contribution of \$300,000 from the Health Services Foundation and the Department of Pediatrics therein will be provided to fund in part an endowed chair in that department. That amount will be matched by \$300,000 from the Louise Lenoir Locke endowment within the USA Foundation. Dr. Whiddon explained that, in turn, the \$600,000 will be placed in line for an Eminent Scholar match. Following Dr. Whiddon's enthusiastic recommendation, upon the motion of Mr. Mitchell, seconded by Mr. Brunson, it was unanimously approved to recommend approval of the establishment of the Hollis J. Wiseman Chair in Pediatrics.

Mayor Nix presented the next item on the agenda, a report on the alcohol policy. Dr. Adams stated that at last meeting following the approval of the lease of Stanky Field, which lease provided for serving alcohol, a request was made for the appointment of a special committee formed of faculty, staff and students to study the current alcohol policy on the University campus. The charge of the committee was to recommend changes that would reduce irresponsible use of alcohol, reduce legal liability of University and recognize diverse opinions on campus concerning alcohol consumption. Dr. Adams, who chaired this committee, reported that the consensus of the committee was that the current alcohol policy be retained for all areas of the campus, with one exception, and that exception is that the University experiment with offering beer only in the Jaguar Room, a grill type operation in University Center, and only if the food service contractor is willing to pay for the liability insurance and serve alcohol at certain restricted times and for certain events. The experiment would begin in the Jaguar Room, commencing 1994 Fall Quarter. Other recommendations offered by the committee were: (1) those employed by the lessee who serve alcohol attend the TIPS Program, a program designed to educate people who serve alcoholic

beverages in management of various circumstances that may occur, (2) that no alcohol be permitted to leave Stanky Field or the Jaguar Room, (3) that some portion of rent will be used to help support the current substance abuse prevention program on campus and (4) residence halls offer an alcohol free roommate option. Following further discussion, upon the motion of Mr. Mitchell, seconded by Mr. Brunson, it was unanimously approved to recommend to the Board approval of the current alcohol policy, with the exception that beer only be offered for sale in the Jaguar Room, provided that the food service contractor will pay the liability insurance and serve beer at certain restricted times and for certain events.

Mayor Nix then presented the next item on the agenda, Hillsdale rent increase, mailed prior to the meeting. Dr. Adams stated that a 2 1/2% increase is requested in order to stay with the rental market in Mobile and to keep the rental rates in line with residence halls rates. Upon the motion of Dr. McBride, seconded by Mr. Brunson, it was unanimously approved to recommend that the following rate increases in Hillsdale rent be approved, effective August 1, 1994:

<u>Type House</u>	<u>Current</u>	<u>Proposed</u>
Two Bedroom	\$185.00	\$190.00
Three Bedroom	210.00	215.00
Three Bedroom with Carport	230.00	235.00
Large Three Bedroom with Carport	245.00	250.00

Mayor Nix presented the next item on the agenda, Increase in Activity Fee, mailed prior to the meeting. Dr. Whiddon called upon Dr. Adams to present information concerning this request. Dr. Adams stated that a request is made to increase the activity fee \$2.00 per quarter beginning Fall Quarter 1994. He stated that one dollar of the increase will be used to provide seed money and continuing operating funds for a campus radio station. The second dollar will be used to support the growing campus recreation program. Upon the motion of Dr. McBride, seconded by Mr. Mitchell, it was unanimously approved to recommend an increase in the activity fee of \$2.00 per quarter, effective Fall Quarter 1994.

Mayor Nix then presented the next item on the agenda, Student I.D. Card Support, mailed prior to the meeting. Dr. Adams explained that a year and one-half ago the University switched to a comprehensive I. D. card, and the card is now used for almost everything. He stated that the initial costs for the card have been absorbed by the SGA and the Dean of Student Services as well as support from other areas. He noted that to make new cards and maintain the system supporting the card, it has become necessary to find some way to offset the costs for the card. Dr. Adams stated that following review, it is his recommendation that a one time charge of \$5.00 be added to each new student's bill to offset the costs of card production and maintenance. Upon the motion of Dr. McBride, seconded by Mr. Mitchell, it was unanimously approved to recommend that a \$5.00 one time charge be added to each new student's bill to offset costs of card production and maintenance.

Discussion followed regarding the report on the search for a Director of Development. Dr. Whiddon requested that Dr. Pruitt present information regarding the committee's progress. Dr. Pruitt stated that 78 applications have been received for the position and the committee selected the top thirteen applicants for telephone

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interviews. Six applicants were invited for interview; however, two have accepted other positions and are no longer candidates for the position. Following discussion, Dr. Pruitt stated that the committee is not prepared to forward a recommendation at this time but will continue to review applicants.

Mayor Nix then stated that information regarding proposed meeting dates for the Board of Trustees was mailed prior to the meeting. It was noted that the Legislative Act creating the University of South Alabama provides that the Board shall hold a regular annual meeting each year at the University on the first Monday in June, unless the Board shall, in regular session, determine to hold its annual meeting at some other time and place, which will be June 1, 1995. Following discussion, upon the motion of Mr. Brunson, seconded by Dr. McBride, it was unanimously approved to recommend the following meeting dates:

Thursday, September 1, 1994

Thursday, December 1, 1994

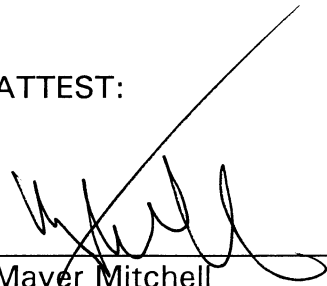
Thursday, March 2, 1995

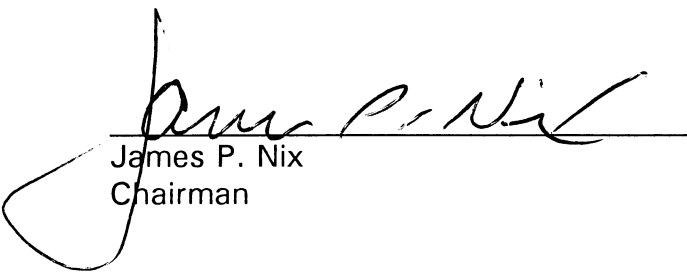
Thursday, June 1, 1995, as the annual meeting date rather than the statutory date.

Upon motion duly made, seconded and unanimously approved, the meeting adjourned at 10:40 A.M.

Respectfully submitted:

ATTEST:

  
Mayer Mitchell  
Secretary

  
James P. Nix  
Chairman