

## 2021 SURF Mentor Agreement Form

Student name \_\_\_\_\_

Mentor name \_\_\_\_\_

Mentor department \_\_\_\_\_

Project title \_\_\_\_\_

**Student evaluation (recommendation):** Describe the student's readiness and competence to accomplish the summer project goals. For first-year students, this should convey how the student is truly exceptional (will be competitive for distinguished national awards). For a student with GPA < 3.0, address exceptional circumstances or merit. (200-word limit)

**Your expertise:** How does this project support, complement, or fit with your current research projects, interests, or expertise? It is acknowledged that the degree of integration of student and mentor research interests varies by academic discipline. (100-word limit)

**Note:** Unless additional awards are available, a maximum of two SURF awards will be made per mentor.

**Mentoring plan:** Explain how you plan to work with the student to accomplish the summer project goals. It should include a plan for training, general guidance through regular meetings, and monitoring progress, as well as any other mentoring and support plans. (150-word limit)

**Training certifications and approvals:** SURF students will be required to complete an appropriate Responsible Conduct of Research course available through CITI. Please check which one applies, as well as any other training or approvals needed for this project.

Animal Care and Use	
Responsible Conduct of Research	
Biomedical Sciences	Physical Sciences
Social and Behavioral Sciences	Humanities
Human Subject Research	
Biosafety/Biosecurity	
Chemical Safety	
IRB approval required	
Approved: Reference number	Pending
_____	Not yet applied for
Other _____	

**Agreement:** Should this student be awarded a fellowship for summer 2021, I agree to mentor this student throughout the 2021 SURF program. I understand that I hereby commit to:

- Ensure that the necessary resources are available to carry out the described project.
- Verify that necessary student training is completed and project approvals are attained.
- Mentor the student as described in the mentoring plan.
- Assist the student in conducting a scholarly project.
- Ensure that results are written or presented in a format appropriate for your discipline.
- Prepare the student to present the project as a poster or other appropriate exhibit in the Undergraduate Research Symposium.
- Document approval of student work in JagSPOT by the benchmark deadlines during the SURF program.

Mentor signature \_\_\_\_\_ Date \_\_\_\_\_

Department chair signature \_\_\_\_\_ Date \_\_\_\_\_

Upload completed document to JagSPOT using link in email prompt from student proposal submission.

**Note:** Unless additional awards are available, a maximum of two SURF awards will be made per mentor.